

## UNIVERSITY OF HAWAII NOTICE OF EXEMPTION CHAPTER 103D, HRS

The President, University of Hawaii, is in the process of reviewing the request from  
University of Hawaii at Manoa Athletics Department - UH Softball Program (Department/Campus)  
for exemption from Chapter 103D, HRS, for the following goods and services:  
Three year Sponsorship agreement with leading sports manufacturers including Under Armour, Nike,  
Adidas, Asics, TYR, Easton, Wilson etc. for the Women's Softball Program.

**Vendor:** Various  
(If known)  
**Address:** Various

<b>Term of Contract:</b> (If known)	From: TBD	To: TBD	Cost: \$30,000 over 3 years
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<b>Direct any inquiries to:</b> Department: University of Hawaii Athletics Department Softball Program  Contact Name/Title: Jim Stein / Assistant Athletics Director  Address: 1337 Lower Campus Rd, Honolulu, HI 96822	Phone Number: 956-2637  Fax Number:
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Date Posted: 10/20/2021

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement Management  
1400 Lower Campus Road, Room 15  
Honolulu, Hawai'i 96822  
email: OPM@hawaii.edu

**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS**

**TO:** OFFICE OF PROCUREMENT MANAGEMENT

**FROM:** UH Manoa Softball Program  
(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

**Description of goods, services, or construction:**

The University of Hawaii at Manoa Athletics Department wishes to enter into an equipment sponsorship agreement for it's Women's Softball program.

**Estimated Cost:** \$ 30,000 over 3 years

**(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;**

It is impractical to utilize standard procurement procedures for the purpose of soliciting proposals from sports equipment manufacturers for sponsorship and outfitting programs for the University's athletic teams. Manufacturers do not adhere to a common set of requirements and criteria typical of advertised procurement solicitations for purposes of formulating their proposals for each particular college sports team. It is more advantageous in the sports marketing area to solicit such proposals by approaching manufacturers on an informal, one on one basis.

**(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;**

Sports manufacturers will be solicited for proposals to provide softball equipment for the softball program.

The sports manufacturers under consideration are Under Armour, Nike Adidas, Asics, TYR, Easton, Wilson, etc. All proposals will be reviewed by the sports administrators (four Executive employees) and our Assistant Athletics Director for Business Operations. We will consult coaches as appropriate. The proposals most favorable will be chosen based on cost, the amount of product allotment and other factors presented.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

Tiffany Kuraoka, Assistant Athletics Director for Business Operations and Vince Baldemor, Associate Athletics Director (softball sport administrator) will review and sign every purchase requisition.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Tiffany Kuraoka, Assistant Athletics Director for Business Operations  
Carl Clapp, Associate Athletics Director for Operations  
Jim Stein, Assistant Athletics Director, Student-Athlete/Administrative Services  
Bob Coolen, Head Softball Coach

Direct questions to: Jim Stein Phone: 956-2637

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

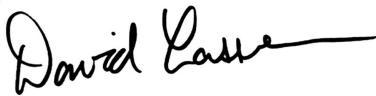
Jim Stein  
Full Name of Principal Investigator, Department Head, or Administrator

Jim Stein Digitally signed by Jim Stein Date: 2021.09.27 10:58:15 -10'00' 9/27/21  
Signature Date

Tiffany Kuraoka  
Full Name of Fiscal Administrator

Tiffany Kuraoka Digitally signed by Tiffany Kuraoka Date: 2021.09.27 07:38:23 -10'00' 9/27/21  
Signature Date

APPROVED:  
David Lassner, UH President  
Full Name of Vice President or Chancellor

  
Signature 10/18/2021  
Date

FOR OPM USE ONLY

OPM COMMENTS:

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APPROVED  DENIED

 Digitally signed by David Lassner Date: 2021.11.04 15:37:48 -10'00'

11/4/2021

PRESIDENT, UNIVERSITY OF HAWAII

DATE