

**UNIVERSITY OF HAWAII  
NOTICE OF EXEMPTION CHAPTER 103D, HRS**

The President, University of Hawaii, is in the process of reviewing the request from  
Leeward Community College (Department/Campus)  
for exemption from Chapter 103D, HRS, for the following goods and services:  
Procurement of emergency generator services for Leeward Community College Campus Center.

**Vendor:** To be determined.  
(If known)  
**Address:**

<b>Term of Contract:</b> (If known)	<b>From:</b> April 5, 2023	<b>To:</b> August 5, 2023 (est.)	<b>Cost:</b> \$800,000 (estimated)
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<b>Direct any inquiries to:</b> Department: Community Colleges, Facilities and Environmental Health  Contact Name/Title: Denise Yoshimori-Yamamoto, Director  Address: 2327 Dole Street Honolulu, Hawaii 96848	<b>Phone Number:</b> 808-956-8373  <b>Fax Number:</b> N/A
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Date Posted: March 7, 2023

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement Management  
1400 Lower Campus Road, Room 15  
Honolulu, Hawai'i 96822  
email: OPM@hawaii.edu

**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS**

**TO:** OFFICE OF PROCUREMENT MANAGEMENT

**FROM:** Leeward Community College

(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

**Description of goods, services, or construction:**

Procurement of emergency generator services for the Leeward Community College Campus Center. The generator is critical to maintain operation of the Campus Center and the Culinary Instructional Program. It is anticipated that the services will be needed from 4/5/23 to 8/5/23 or until the new transformer is operable.

**Estimated Cost:** \$ 800,000.00

**(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;**

Procurement by standard competitive means is not practicable or advantageous since prospective vendors would need specifications to provide an accurate bid. An emergency procurement has provided temporary power until 4/4/23, to provide sufficient time to assess and develop specifications for the temporary power service. Until the specification are developed, the Department would not be able to issue a competitive bid.

**(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;**

The Department will obtain three (3) written quotes from qualified vendors, and the lowest quote will be selected.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

The procurement procedures will allow for adequate and reasonable competition as three (3) vendors will be provided with a request for quotes and the lowest quote will be selected. The process will be initiated by the UH Community College FEH Office and reviewed and approved by the LCC Fiscal Office as well as final approval by OPM.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Denise Yoshimori-Yamamoto, UHCC FEH  
Grant Okamura, LCC  
Myrna Patterson, LCC  
Karlee Hisashima, OPM

Direct questions to: Denise Yoshimori-Yamamoto Phone: 808-956-8373

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Kelli Brandvold  
Full Name of Principal Investigator, Department Head, or Administrator


Kelli Brandvold Digitally signed by Kelli Brandvold  
Date: 2023.02.28 20:59:14 -10'00'  
Signature Date

Myrna Patterson  
Full Name of Fiscal Administrator

Myrna M. Patterson Digitally signed by Myrna M. Patterson  
Date: 2023.03.01 11:22:00 -10'00'  
Signature Date

APPROVED:

Carlos Panaloza  
Full Name of Vice President or Chancellor

  
MAR 01 2023  
Signature Date

FOR OPM USE ONLY

OPM COMMENTS:

OPM has reviewed this request and recommends approval.  
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APPROVED  DENIED



Digitally signed by David Lassner  
Date: 2023.03.16 08:54:18 -10'00'