MEMORANDUM

TO: Chancellors
FROM: Vassilis L. Syrmos
Vice President for Research and Innovation

SUBJECT: 2016 BOR Excellence in Research Awards Call for Nominations

The Board of Regents' Excellence in Research Award is given to faculty in recognition of their research and scholarly contributions to the University of Hawai'i (UH) which enhances the lives of students and the community. Each award consists of a Board of Regents' medal and a $1,000 cash award.

We will be accepting nominations from all campuses. Please use the following nomination guidelines:

Eligibility
Any full-time faculty member (assistant, associate and full professor; or equivalent) of the UH System may be nominated. Each faculty member is limited to receiving one award in their period of service to the University.

Required Documents
• Complete curriculum vitae of the candidate.
• One-page (single spaced, using font size 11 or greater) summary of the candidate’s contribution to her/his research field of interest.
• Letters of support from the candidate’s department chair and/or dean or director; as well as at least one letter of support from leading scholars familiar with the candidate’s research.

Evaluation Criteria
• Evidence of the quality, originality, and significance of the research with emphasis given to the nominee’s accomplishments while at UH.
• Quality of candidate’s previous research accomplishments (e.g. paper/poster presentations, journal publications).
• Quality of candidate's previous scholastic awards and recognitions.
• Letters of support and references.

**Nomination Deadline**
Please submit your campus’ nominations along with all required materials to the Office of the Vice President for Research and Innovation via email at uhovpri@hawaii.edu by Friday, March 11, 2016.

Once nominations are received, the BOR Excellence in Research Award review committee will convene to review all nominations, and will recommend up to three finalists which will be submitted to the President’s Office by early April 2016. The faculty member whom has been selected, as well as the chancellor of the respective campus, will be notified of the award. Should you have any questions, please feel free to contact me at (808) 956-5006.

c:  David Lassner, President
    John Morton, Vice President for Community Colleges