

# University of Hawai'i Information Technology Services Site License Customer Information

University of Hawai'i Information Technology Services (ITS) has established this form to obtain basic required information on each department or person that acquires licenses and/or software through ITS Site Licensing program.

**fiscal year. Only Microsoft products are perpetual, one time fees that has no annual renewal fees.**

Exception to the above will be made for Federal Fund Accounts Only. The billing period will be dependent on the authorized effective dates assigned to each account. Due to the federal law restrictions, federal fund accounts will be assessed their charges on a semi-annual basis after services have been received.

**All site licenses will be assessed a charge on an annual basis for the period: July 1 through June 30 of the following year, during the first quarter of each**

Date: \_\_\_\_\_ Campus: \_\_\_\_\_

Department Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Contact Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Primary email address: \_\_\_\_\_

Check one: Faculty Staff UH username (required): \_\_\_\_\_

Persons authorized to pick up software in addition to the contact above:

1. \_\_\_\_\_ 2. \_\_\_\_\_

### ITS USE ONLY

Date Received: \_\_\_\_\_ Requisition/PO# \_\_\_\_\_

Date Sent to Admin: \_\_\_\_\_ Check # \_\_\_\_\_  
(if paid with check)

Billed or Invoiced: \_\_\_\_\_ Total Amount \$ \_\_\_\_\_

One time charge  Recurring charge

Circle appropriate codes:

AUTO ESRI ENDNOTE FLUKE MATL MICRO SASM SASU SPSSM SPLUS  
NVIVO THAWTE UHTEI MULTI SOPHOS ZONE

## University of Hawaii Agreement Form for Use of SPSS Software

The University of Hawaii (UH) Information Technology Services (ITS) has a nontransferable, nonexclusive license agreement with SPSS, Inc. for UH faculty and staff to license the following products: SPSS Base, Regression, Advanced, Tables, Conjoint and Trends for both the Windows and Macintosh Operating System. UH is bound by the following terms and conditions of the master agreement. SPSS, Inc. may discontinue this agreement if UH fails to comply with these terms and conditions. This agreement is an agreement between ITS and the AUTHORIZED USER for the use of SPSS.

- An AUTHORIZED USER is defined as an individual who can prove that he or she is affiliated with the University of Hawaii (Faculty, staff, researcher, East-West Center).
- The right to use an SPSS license will be granted to an AUTHORIZED USER for a period of one year. The year is defined as July 1<sup>st</sup> to June 30<sup>th</sup> of the following year, which is based on the State of Hawaii Fiscal Year. This license may be renewed annually.
- The number of SPSS licenses needed is determined by the number of computers the SPSS software will be installed on. The computer must be owned or leased by UH or owned by the AUTHORIZED USER. If SPSS is installed on a LAN server, each computer that can access this server shall be counted as one license. There are NO concurrent user rights for SPSS. The physical location and description of each computer shall be provided by the department/individual to ITS with every renewal of this agreement.
- The AUTHORIZED USER acknowledges that these products are copyrighted and that SPSS Inc. retains all title and ownership rights to the products. The AUTHORIZED USER agrees they will NOT COPY nor permit others to copy any SPSS products, in whole or in part. AUTHORIZED USER further agrees that the products must remain under AUTHORIZED USER's control, and that resale or other transfer is explicitly prohibited.
- AUTHORIZED USER agrees to use the products only for the University of Hawaii's educational data processing requirements and NOT for commercial, time-sharing, rental, service bureau or any other outside use.
- AUTHORIZED USER agrees not to create, or attempt to create, or permit or help others to create, the source code from products furnished under this agreement. AUTHORIZED USER agrees that he/she will not reverse engineer or de-compile the SPSS products.
- The AUTHORIZED USER shall notify ITS Site License Office of any changes to this agreement. This includes but not limited to the moving of any SPSS licenses to another computer and/or the AUTHORIZED USER's change in employment status. The changes should be submitted via email to [sladmin@hawaii.edu](mailto:sladmin@hawaii.edu) or by phone (808) 956-5783.
- Upon termination of this agreement with ITS, the AUTHORIZED USER must notify ITS of the termination by email and ITS will send a ITS Site License Cancellation Form for you to complete.

**I agree to be bound by the UH SPSS Agreement and the terms and conditions provided above for the duration of each valid license period. I further agree to submit the renewal payment for each proceeding fiscal year to ITS in order to continue use of the site licensed software. If this license is cancelled and renewal payment is not submitted to ITS, I agree to remove all software installed under this site license program.**

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Authorized User's Signature

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Date

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Authorized User's Name (type or print)

Check one:

**FACULTY**

**STAFF**

## SPSS Site License Order Form

Product Name	Quantity	Cost per license	Extended Total
<b>SPSS Windows Annual License</b> (Faculty/Staff ONLY) <i>Base/Regression/Advanced/Tables/Conjoint/Trends</i>		<b>\$90.00</b>	\$
<b>SPSS Mac Annual License</b> (Faculty/Staff ONLY) <i>Base/Regression/Advanced/Tables/Conjoint/Trends</i>		<b>\$90.00</b>	\$
<b>SPSS Windows Annual Computer Lab License</b> <i>Base/Regression/Advanced/Tables/Conjoint/Trends</i> (minimum 5 licenses)		<b>\$65.00</b>	\$
<b>SPSS Mac Annual Computer Lab License</b> <i>Base/Regression/Advanced/Tables/Conjoint/Trends</i> (minimum 5 licenses)		<b>\$65.00</b>	\$
<b>TOTAL AMOUNT:</b>			<b>\$</b>

### Location(s) of SPSS to be installed:

**Computer Make & Model:**

Example: Dell / Dimension 5150

**Location:**

(Address and/or UH Building Name & Room)
