**SECOND LANGUAGE STUDIES**

**Spring 2018 Calendar**

Please also check the online UHM Academic Calendar: *http://manoa.hawaii.edu/records/calendar/index.html*

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| --- | --- | --- |
| **Nov 27–29** | Mon–Wed | Registration period for incoming and unclassified students begins |
| **Dec 13–Jan 7** |  | Continued registration for all UHM students enrolled for Spring 2018 |
| **Jan 8** | Mon | First day of Spring 2018 instruction |
| **Weekly** | Thu | **12:00–1:15 p.m.** SLS Thursday Lecture Series |
| **Jan 15** | Mon | HOLIDAY: Martin Luther King, Jr. Day |
| **Jan 16** | Tue | Last day to drop courses or switch sections without “W” grade |
| **Jan 17** | Wed**by 4:00 p.m.** | Payment receipt due date  Last day to register/add courses/change grading option  Last day for 100% tuition refund |
| **Jan 26** | Fri | **For Spring & Summer 2018 Graduation\*** Last day to file Graduate Application for Degree with Graduate Education ([graduate.education@hawaii.edu](mailto:graduate.education@hawaii.edu)) and MA/PhD degree check or AGC completion checklist with SLS ([grdchr@hawaii.edu](mailto:grdchr@hawaii.edu))  \*See due dates for Spring & Summer 2018 Graduation (p. 2). |
| **Feb 19** | Mon | HOLIDAY: Presidents' Day |
| **Mar 9** | Fri **by 4:00 p.m.** | Last day for in-person restricted withdrawals (with “W” grade) |
| **Mar 12** | Mon | SLS due date to remove Fall 2017 Incompletes |
| **Mar 19–23** | Mon–Fri | Fall 2018 registration appointments with advisors |
| **Mar 26** | Mon | HOLIDAY: Kūhiō Day observed |
| **Mar 26–30** | Mon–Fri | Spring Recess |
| **Mar 30** | Fri | HOLIDAY: Good Friday |
| **May 2** | Wed | Last day of instruction |
| **May 7–11** | Mon–Fri | Final examinations |
| **May 12** | Sat | Spring commencement |
| **Aug 11** | Sat | Summer graduation date (Commencement is in Spring: May 12, 2018.) |
| **Dissertation Due Dates**  Notify *graduate.education@hawaii.edu* and *grdchr@hawaii.edu* of defense date, AND submit dissertation draft to committee **3 weeks before defense**  Suggested last day for dissertation defense **March 16 / June 15\***  Final dissertation due in Graduate Education and as PDF to *grdchr@hawaii.edu* **April 6 / July 6\***  **Thesis Due Dates**  Notify *graduate.education@hawaii.edu* and *grdchr@hawaii.edu* of defense date, AND submit thesis draft to committee **3 weeks before final oral exam**  Suggested last day for thesis defense **March 16 / June 15\***  Final thesis due in Graduate Education and as PDF to *grdchr@hawaii.edu* **April 6 / July 6\***  **Scholarly Paper Due Dates**  Submit final version to readers **April 1 / By agreement with readers\***  Submit PDF file to *grdchr@hawaii.edu* **April 15 / July 1\***  \*Dates for summer graduates | | |

**SECOND LANGUAGE STUDIES**

**Due Dates for Spring & Summer 2018 Graduation – Student Checklist**

|  |  |  |  |
| --- | --- | --- | --- |
| **MA Plan B – Scholarly Paper** | **MA Plan A – Thesis** | | **PhD – Dissertation** |
| **Graduate Application for Degree Due**  <http://manoa.hawaii.edu/graduate/sites/manoa.hawaii.edu.graduate/files/documents/forms/gradapp.pdf>  **Spring/Summer**: *January 26, 2018* (for participation in Spring [May] commencement)**Summer**: *May 25, 2018* (for participation in Fall [December] commencement) | | | |
| **MA in SLS Degree Check Verification Form**  http://goo.gl/R2sSpC  *January 26, 2018* | | **PhD in SLS Degree Check Verification Form**  <http://goo.gl/pzFq6K>  *January 26, 2018* | |
|  | **Schedule final oral examination with Committee Chair and Committee Members**  **Reserve room for final oral examination with Karen (Moore 570)** | | |
|  | **Submit Abstract Approved by Committee to *grdchr@hawaii.edu*. (Defense will be announced to SLS listserv and on SLS bulletin.)**  *3 weeks prior to final oral exam* | | **Submit** [Final Oral Examination for Doctoral Dissertation Defense Form](http://manoa.hawaii.edu/graduate/sites/manoa.hawaii.edu.graduate/files/documents/forms/FinalOralDefense.pdf) **(signed by your committee chair) and Abstract (in body of email) to *grdchr@hawaii.edu*. (Defense will be announced to College of LLL email lists and on SLS bulletin.)**  *3 weeks prior to final oral exam* |
|  | **Suggested last Day to Submit Thesis/Dissertation Draft to Committee**  **Spring**: *February 23, 2018*  **Summer**: *May 25, 2018* | | |
|  | **Suggested last Day to Defend Thesis/Dissertation**  **Spring**: *March 16, 2018*  **Summer**: *June 15, 2018* | | |
| **Last Day to Submit Final Version of Scholarly Paper to Readers**  **Spring**: *April 1, 2018*  **Summer**: *By agreement with readers* |  | | |
|  | **Last Day to Submit Thesis/Dissertation to Graduate Education (Spalding 353B) and as PDF to *grdchr@hawaii.edu***  <http://manoa.hawaii.edu/graduate/content/submission-publication>  **Spring**: *April 6, 2018 (by 4PM)*  **Summer**: *July 6, 2018* | | |
| **Last Day to Submit Final PDF of Scholarly Paper to *grdchr@hawaii.edu***  **Spring**: *April 15, 2018*  **Summer**: *July 1, 2018* |  | | |
| **Commencement for Spring & Summer Graduates**  *May 12, 2018*  Register online if you wish to participate in commencement exercises: <http://manoa.hawaii.edu/commencement/> | | | |