

Aloha Speech Majors:

****IMPORTANT ANNOUNCEMENT****

The Dean of the College of Arts & Humanities is putting into effect a mandatory advising policy beginning this coming semester (Spring 2008).

The Department of Speech, therefore, is developing a method whereby each of our majors will be advised by one of our departmental professors.

What impact will this have on you personally? In essence, if you do not meet with a Speech adviser before you register in November (Nov 28th - Dec 6th), you will be locked out of Banner for the following semester; you will not be able to register for any Speech classes for the the Summer or Fall semesters until you meet with a Speech professor.

Therefore, to help you during your studies and assist you in anyway we can to make your studies in the Speech program as rewarding and smooth as possible, we are in the process of developing a plan in which each Speech major will be given a specific adviser - one with whom you will meet with each semester prior to registering for the following semester.

Because this is the first time for us to require advising and the first time an adviser is assigned (we've had an open door policy in the past), there may be some kinks that we need to deal with to perfect the system.

So please bear with us.

First, we are developing a form for the advisers which they will complete when you finish your advising meeting. This will simply let us know who has and who has not received advising. Anyone not receiving advising before registration begins, will have her/his Banner account blocked for the Summer/Fall semester registration period so that she/he will not be able to register. To avoid this possibility, and to give us time to process all forms, be sure to meet with your adviser BEFORE November 26th.

Second, we will assign an adviser for each Speech major. I will supply this adviser with your name and UH email address. I will also email you with your adviser's name, office room number, phone number, and email address. It will be up to you to contact your adviser and set up a meeting time.

Third, when we finish each of the tasks that need to be completed to put the mandatory advising into motion, I will send you an email which will indicate who your adviser will be. I am hoping to have your adviser secured by the end of next week (Oct. 26). That will give you more than four (4) weeks to set up your advising meeting.

Finally, as Undergraduate Chair, I am here to assist you. If you have any questions or concerns, you may always contact me, and I will happy to help in whatever way I can.

Have a wonderful semester,

Dr. Bill Sharkey, Undergraduate Chair