

CHAPTER 7
STUDENT AFFAIRS

Section 7-1 General.

The Board of Regents shall exercise general oversight, in such manner and through such representatives as it may deem necessary, for all student life, services, and activities. (Jan. 13, 1966; Oct. 20, 1978)

Section 7-2 Student Organizations

Upon establishment by the Board, student organizations may be organized and function in a manner consistent with policies approved by the Board. (am: Oct. 18, 2002)

The Board authorizes the President to delegate to the Chancellors the authority to develop means to acknowledge the purpose, organization, membership criteria, and activities of student organizations including student governance organizations. The policy is to assure and to regularize the advice and participation by student organizations in matters relating to student life which include but are not necessarily limited to the following:

1. general co-curriculum and student life related policy that affects the campus and/or Unit;
2. the initiation, review and evaluation of proposed or sanctioned co-curriculum programs at the campus;
3. budget policy, planning, and execution of co-curriculum programs;
4. student-faculty-administration relations at the campus; and
5. the maintenance of student rights and conduct.

Within delegation provided by the President to Chancellors, each Chancellor shall have authority to give final and direct approval to the charters, constitutions and by-laws or to other campus administrative policies applicable to student governance organizations and/or to other student organizations as he shall deem appropriate. Each Chancellor may also approve other means by which the spirit of this policy may be carried out. The Chancellor for Community Colleges is authorized to delegate to Provosts the authority described above within appropriate guidelines assuring consistency of purpose.

In those matters where authority for accomplishing actions lies outside that delegated or otherwise assigned to student organizations, the campus administration within Unit guidelines shall permit and be open to recommendations, suggestions, or advice of the student organizations within a reasonable time and the student

organizations will respond to the Unit or campus administration similarly.

Finally, prior to the assignment of responsibility through administrative delegation or by approval of a constitution, charter, and by-laws, of a student organization, the Chancellor shall be assured that assignment, delegation, or approval of a constitution, charter, and by-laws and similar actions are in harmony with University policies and State and federal laws and regulations. When differing views prevail, dialogue between student organizations and respective administrative offices should be maintained to preclude any abuse in regulating the purpose, organization and activities of the student organization. (Oct. 20, 1978; June 5, 1980)

Section 7-3 Student Governments.

- a. Campus Student Governments. The Board delegates its authority to approve student government constitutions and constitutional amendments and budgets to the President or his/her designee. Furthermore the President shall report to the Board at appropriate intervals on the financial condition of student governments and the results of its financial and other activities. (Oct. 19, 1973; Oct. 20, 1978; am: Oct. 18, 2002)
- b. System-wide Student Association. The Board delegates to the President or the President's designee the authority to charter a system-wide student association, to approve its constitution and to approve its budget. The purpose of such an association shall be to advocate collectively and democratically for the interests and needs of all students throughout the University and not the interests of any particular group or category of students. The association shall be composed of representatives from existing and future member campus student governments and may remain in existence provided it continues to fulfill the purpose of such a system-wide association as stipulated in the Board's policy. (Ad: April 19, 2002)

Section 7-4 Student Activities.

- a. Campus Center. The University of Hawai'i Manoa Campus Center Charter, included at the end of this chapter, sets forth the purposes, services, and programs of the Campus Center. (Nov. 16, 1970)
- b. Collection of Voluntary Contributions. (July 14, 1972) (See Administrative Rules, Title 20, University of Hawai'i, Chapter 17.)
- c. National Social Fraternities and Sororities. Permission to affiliate local social organizations with national social fraternities and sororities shall be subject to the following restrictions:

- (1) That the national social fraternity or sorority in its charter, constitution, by-laws, rituals and any other rules, regulations, provisions or documents, does not allow discrimination in the selection of members on the basis of race, religion, ethnic origin or color of skin; and
- (2) That the national social fraternity or sorority clearly and explicitly allows the active undergraduate membership of the local University chapter complete autonomy in the selection of members subject only to such restriction as the University of Hawai'i may stipulate. (July 16, 1970)

Section 7-5 Student Housing

a. Student Housing Goals for the University of Hawai'i

As an island state with a historical shortage of low-cost housing, the University of Hawai'i faces unique problems to which its student housing program must respond. The absence of suitable student housing may severely restrict the ability of students to attend college beyond easy commuting distance from their home. In the case of programs of study unique to a campus, the absence of student housing may present an effective barrier to equal educational opportunity for citizens of our state.

Therefore, it shall be a goal of the University's student housing program to provide reasonable levels of accommodations for students who are residents of the state. The Manoa Campus, in conformance with the recommendations of several consultant studies, shall minimally provide accommodations equivalent to twenty-five percent of its total full-time, day enrollment. As a result of its Board of Regents' approved long-range development plan, calling for its development as a comprehensive undergraduate college serving a statewide population, the Hilo Campus shall attempt to provide student housing accommodations equal to fifty percent of its full-time, day program enrollment. Maui Community College, which serves a multi-island county, shall minimally provide one hundred and twelve beds as called for in current housing need projections. Other campuses with special conditions may also wish to consider providing limited student housing accommodations if justified by the nature of their academic programs.

Construction of additional units necessary to achieve these goals shall be undertaken only as funds become available under conditions considered to be financially advantageous to the University. (May 12, 1977)

b. Objectives of the Student Housing Program

There are two sets of objectives that guide the student housing program at the University of Hawai'i; one set is educational in nature and the other is managerial. The educational objectives comprise a variety of commitments both to the development of the individual student and to the development of residence hall communities. The management objectives are expressed in the maintenance of certain operational standards and fiscal accountability. These dual objectives uniquely characterize student housing as both an educational program and an administrative function that is managed in accordance with the highest operational, personnel and fiscal standards.

(1) Educational Objectives

(a) The Individual Student: Residence halls' facilities, staff, programs and fiscal resources provide individual students with opportunities:

1. To develop and practice effective human relations skills with a wide variety of people;
2. To develop leadership skills and to practice them within the residence hall community;
3. To integrate and to apply knowledge and skills learned in the classroom to a variety of practical problems;
4. To more fully participate in the life of the campus and to take advantage of academic support services, such as counseling, advising, and tutoring;
5. To learn and practice the privileges and responsibilities of community citizenship; and
6. To develop and practice personal financing and budgeting skills that contribute to effective independent living.

(b) Residence Hall Communities: Residence hall living assists communities of students in:

1. Learning and practicing the essentials of effective community volunteerism;
2. Learning and practicing the elements of self-governance; and
3. Learning and practicing responsible community organization in addressing concerns related to

consumer affairs or to general community well-being.

(2) Management Objectives

The management of the student housing program is based upon the following principles:

- (a) Maintenance of high standards of cleanliness, security, safety and physical plan environment;
- (b) Development of personnel policies that are in compliance with University regulations and expectations;
- (c) Administration of an effective preventative maintenance program to assure maximum utilization of finances and facilities;
- (d) Maintenance of a nutritionally sound and cost effective food services program for students; and
- (e) Development of an effective system of fiscal management. Effective fiscal management requires that the student housing program fulfill its responsibilities to the University Revenue Undertakings Fund and to the majority of current and future student residents. Every attempt will be made to maintain the lowest possible rental rates that are supportive of the educational objectives of the housing program. Student housing should be self-supporting although future construction may have to be subsidized through either private or governmental sources. (May 12, 1977)

c. Student Housing Assignment Priorities

As long as the demand for student housing exceeds its availability, there will be a need to develop and maintain housing assignment policies that seek to assure that Hawai'i resident students with the greatest physical and educational needs are assigned highest priority for suitable and available spaces. A student's physical need for housing is understood to increase in direct proportion to the distance of the campus from the student's home and the student's educational need for housing is considered greatest during the first year of college and diminishes thereafter. Within this context, the first objective of the housing assignment priority system is to provide space in student housing for all Hawai'i resident students who live beyond reasonable commuting distance to the campus at which they are enrolled. The University recognizes the educational desirability of achieving a diversity of

resident and nonresident students in our housing facilities. Therefore, the University supports the achievement of such diversity provided that the assignment of nonresident students is undertaken only after all high priority resident students have been accommodated. It must be understood that the fiscal soundness of the housing operation requires that application deadlines be established, and that vacancies remaining after the processing of all timely applications be filled on a first-come first-served basis.

Consideration may be given to accommodate students' special needs and campus and system enrollment goals as deemed by the President or President's designee. Student housing assignment priorities for specific campuses shall be delegated to the President or the President's designee. The administration shall submit an annual report to the Board of Regents with demographics information on the students accommodated with respect to the above policies. (May 12, 1977; Dec. 12, 1986; am: July 16, 1993; am : Apr. 22, 1994; am: Nov. 11, 1999; am: Oct. 19, 2001)

d. Guidelines for the Establishment of Student Housing Room Rates

In the past, guidelines governing the determination of student housing room rates have never been made explicit, other than the concern for maintaining the solvency of the Revenue Undertaking Fund, although they were no doubt considered and used. The purpose of this section is to set forth guidelines for the establishment of a student housing rate structure which is equitable and applicable systemwide regardless of the means of financing the student housing.

A review of the elements which contribute to the cost of student housing reveals that the major costs are basically fixed prior to operation of the facility. The interest rates, repayment period, construction cost and reserve fund requirements all affect the cost of student housing and must be viewed as fixed cost factors once the facility is established. Proper planning is therefore essential to ensure that a cost efficient facility is planned for, financed and constructed. Since the above cost factors are considered fixed, they do not generally vary over time. Operating expenses, however, do increase over time due to inflation and personnel cost increases, and these must be viewed as directly contributing to increases in room rates. Vacant rooms also contribute to cost since unrented rooms do not generate revenue but must still be paid for.

(1) Student Housing Rate Structure Guidelines

The establishment of a student housing rate structure is a necessary action which must be implemented in an

explicit and equitable manner so that all concerned parties will understand the basis for the establishment of rates. Therefore, in establishing a student housing rate structure, the following guidelines shall be adhered to:

- (a) All University student housing projects' operating costs (including debt service) will be financed through the University Revenue Undertaking Fund (URUF) provided that each project meet all the requirements set forth in the Board of Regents' Bond Resolution, that each proposed new project be analyzed to determine its projected fiscal self-sufficiency, and that appropriate provisions be made to ensure self-sufficiency.
- (b) The student housing rate structure is intended to cover all operating costs including debt service and the costs of providing an educationally-oriented student life experience.
- (c) The rate structure shall attempt to provide for equity throughout the system although rates may vary according to the size, amenities, services and occupancy period of the student housing units. Varied rates may also be justified because of different prevailing housing market conditions. For the purpose of establishing housing rates, all housing units, including student and faculty housing on all campuses, shall be considered as a single fiscal entity.
- (d) Changes to the rate structure for the purpose of increasing room rates shall be considered only after: (1) operating cost reductions are reviewed and efforts made to reduce costs, (2) vacancy rates are reviewed and efforts made to reduce them, (3) increases in other sources of revenue, such as special conferences and food service operations, are considered and (4) efforts to obtain funds from other programs in the URUF have been considered.
- (e) Self-sufficiency of the student housing operation is presumed, however, requesting general fund support from the State shall be considered if two conditions prevail:
 - 1. increasing room rates is not feasible because rates would be non-competitive with the housing market thus anticipating a large vacancy rate; and

2. the solvency of the University Revenue Undertaking Fund is threatened if additional revenues are not generated. (May 12, 1977)
- e. Rental Rates for Student Housing at the University of Hawai'i at Manoa, the University of Hawai'i at Hilo, and Maui Community College which were adopted by the Board are made a part of this section and located at the end of this chapter. (See Administrative Rules, Title 20, University of Hawai'i, Chapter 18.)
- f. Housing Rates for Conferences. The Board delegates to the President, who may at his/her discretion delegate to the Chancellors or their designees, the authority to negotiate and set housing rates for conferences, provided that said rates shall enhance the support of the University Revenue Undertakings Fund pursuant to the Board's covenants in its Bond Resolution adopted on January 18, 1973. (May 12, 1977)
- g. The University of Hawai'i adheres to all applicable local, state and federal antidiscrimination laws including the state Discrimination in Real Property Transaction law (Section 515-1 et.seq. HRS) in providing student housing services. (Feb. 18, 1994)

Section 7-6 Student Finances.

- a. State Higher Education Loan Fund. (See Administrative Rules, Title 20, University of Hawai'i, Chapter 8.)
- b. Guidelines and Criteria for Short-Term Student Loan Program of the Board of Regents of the University of Hawai'i.
 - (1) The Board of Regents of the University of Hawai'i System recognizes the value and necessity of making available to students short-term financial assistance to meet unanticipated emergency situations or expenses incident to their education at the University of Hawai'i.
 - (2) To meet this need the Board of Regents hereby establishes the Short-Term Student Loan fund, to be administered by the University administration, subject to the following guidelines and criteria.
 - (a) The President by June 30 of each year shall submit to the Board of Regents a request for funds to maintain the Short-Term Student Loan program at a level of lending which reflects an assessment of student need for such funds during the next academic year. The President's request for funds shall be based (1) on a review of the current academic year use of the funds in the Short-Term

Student Loan program account, (2) on the current academic year repayment rate, (3) on any anticipated major increase or decrease in the enrollment at each of the campuses during the next academic year, and (4) on any anticipated significant change or increase or decrease in institutional or other financial aids programs or procedures.

- (b) The President shall request the Board of Regents to make the requested funds available by August 15 of each year, such that there shall be a minimum of \$28,000 to a maximum of \$32,000 in the Short-Term Student Loan program account at the beginning of each academic year. Should there be on August 15 funds in excess of \$32,000 in the Short-Term Student Loan program account, the excess shall be returned to the Stadium Endowment Fund.
- (c) The President of the University, or his/her designee, shall be authorized to make annual allocations of Short-Term Student Loan funds to the Chancellors of the campuses of the University of Hawai'i System. These allocations shall be based (1) on a review of the use of the previously allocated Short-Term Student Loan funds by each of the campuses under the control of the appropriate Chancellor, (2) on any major increase or decrease in the enrollment at each of the campuses, and (3) on any anticipated significant change or increase or decrease in institutional or other financial aids programs or procedures.
- (d) In making Short-Term Student Loan funds available to a student, the campuses of the University of Hawai'i shall be guided by the following criteria.
 - 1. The applicant for a Short-Term Student Loan must be registered as a regular student for five or more semester credit hours.
 - 2. The applicant must not be delinquent in any financial obligations to the University of Hawai'i.
 - 3. Loans should be restricted to educational costs, either direct or indirect, and not exceed one hundred dollars. In unusual circumstances, exceptions to the amount of

the loan may be approved by the campus Director of Financial Aids.

4. Loans should not be made to students during semester breaks, summer sessions, nor during the last four weeks of instruction in a semester. In unusual circumstances, exceptions may be approved by the campus Director of Financial Aids.
5. All loans must be evidenced by a promissory note signed by the maker.
6. Loans shall not be subject to a finance or a service charge.
7. Loans must be repaid in full within sixty days. Loan repayment dates normally should not be extended beyond the date specified in the Short-Term Student Loan Promissory Note. In unusual circumstances, extension may be granted by the campus Director of Financial Aids.
8. A student who fails to repay a loan by the date specified shall be subject to University of Hawai'i Administrative Rules 20-10, Delinquent Financial Obligations as adopted and thereafter amended by the Board of Regents. (Jul. 15, 1976)

- c. Delinquent Financial Obligations. (See Administrative Rules, Title 20, University of Hawai'i, Chapter 10.)

Section 7-7 Foreign Student Health and Accident Insurance

All non-resident foreign students on non-immigrant visas are required to furnish proof of enrollment in a health or accident program whose benefits are not less than those offered to all students at the University of Hawai'i under the ASUH Health and Accident Insurance plan (or its successor) before any such student shall be allowed to complete his/her registration at any of the campuses of the University of Hawai'i. The University may waive this requirement only upon demonstrated proof by the student that adequate resources are available to him within the State of Hawai'i to provide the same level of coverage. (Dec. 7, 1972)

Section 7-8 Intercollegiate Athletics.

- a. The Board may establish or abolish intercollegiate athletic programs, including participation in intercollegiate athletic conferences or associations by the respective campuses, upon recommendation by the President. The President may designate Chancellors or

other University executives to execute documents relating to intercollegiate athletics, and prescribe conditions for the exercise of this authority. (Oct. 20, 1978)

Intercollegiate athletic programs enrich the University community because they contribute to a greater appreciation of challenge, purpose, effort, and skill. The use of certain prohibited substances, such as those proscribed by the International Olympic Committee and/or National Collegiate Athletic Association, by student athletes undermines the purpose of intercollegiate athletics and may harm individual participants. Consequently, it is the intent of the Board of Regents that all intercollegiate athletic activity be conducted in an environment free of prohibited substances. To achieve this objective, the Board authorizes each intercollegiate athletic program to test student athletes for the presence of prohibited substances. The specific guidelines and procedures for such testing shall be approved by the chief executive officer of each Unit. The chief executive officer of each Unit shall be authorized to establish appropriate guidelines for drug assessment and/or education and/or counseling and/or treatment of student-athletes who test positive for prohibited substances. (Dec. 12, 1986)

b. University of Hawai'i at Manoa.

- (1) The intercollegiate athletic program shall be administered by the Director of Athletics under the direction of the Chancellor.
- (2) The Athletic Advisory Board shall serve as an advisory committee to the Chancellor and the Athletic Director of the University of Hawai'i at Manoa, and will be concerned essentially with broad general policies relative to the conduct of intercollegiate athletics.

Any report or proposal that the Board makes submit to the Chancellor shall be submitted in writing, and a copy shall also be sent to the Athletics Director.

(a) Members.

1. After appropriate consultation, the Chancellor of the University of Hawai'i at Manoa shall appoint the Athletic Advisory Board consisting of fifteen members from the following categories: eight from the faculty/ administration staff, one of whom shall be from the Faculty Senate Committee on Athletics; one from the alumni; one from the community; APT (personnel in the

Administrative-Professional-Technical classification); one from classified personnel; and three students. Of the three students, one shall be a graduate student, one shall be an undergraduate student, and one shall be a student-athlete.

The membership shall include, ex officio and without vote, the Faculty Representative to any athletic conference of which the University becomes a member, if he or she is not already a member of the Board; the Director of Athletics, who shall serve as Secretary of the Board; and the Executive Assistant to the President.

2. The term of office for student members and the faculty representative from the Committee on Athletics shall be for one year. All other appointments shall be for three years with each term commencing on September 1 and expiring on August 31.
 3. The Chancellor shall appoint the Chair and Vice-Chair of the Athletic Advisory Board from among the membership.
- (b) Meetings and Quorum. The Athletic Advisory Board shall meet not less than twice each semester.

A majority of the membership of the Board shall constitute a quorum for the transaction of business, provided that a minimum of three faculty members are present.

- (c) Committees. The Athletic Advisory Board may establish committees to assist in the efficient accomplishment of the Board's functions and activities. Such committees, and individual members, have no authority to act in behalf of the full Board unless the Board has specifically granted such authority in advance.

Members of such committees shall be appointed by the chairman of the Athletic Advisory Board. Members of these committees, other than the committee chairman and committee vice-chairman, need not be members of the Board. (July 16, 1974; am: Aug. 23, 1996)

c. University of Hawai'i at Hilo.

- (1) The athletic program at the University of Hawai'i at Hilo shall be administered by the Director of Athletics who shall be administratively responsible to the Chancellor of the University of Hawai'i at Hilo.
- (2) University of Hawai'i at Hilo Athletic Advisory Board.
 - (a) The University of Hawai'i at Hilo Athletic Advisory Board shall advise the Athletic Director of the Hilo Campus on over-all policy with regard to athletic programs. It shall meet not less than twice each semester, and will elect its own chairman. Any report which it cares to submit in writing will be forwarded by the Athletic Director to the Chancellor, thence to the President of the University, and in turn presented by him/her to the Board of Regents.
 - (b) The Athletic Advisory Board shall be composed of two members of the alumni, two students, two faculty members, and two persons from the Hilo community. The members of the Hilo Campus Athletic Advisory Board shall be selected as follows:
 1. The Hilo Alumni Association will nominate four candidates; the Chancellor shall select two.
 2. The Senate of the Associated Students of the University of Hawai'i Hilo Campus will nominate four, the Chancellor shall select two.
 3. The Chancellor shall select two members of the faculty.
 4. The Chancellor shall select two persons from the community.
 - (c) For Athletic Advisory Board members, the term of office, except for student members, will be for two years, and terms so staggered that one from each of these categories will retire each year. The length of initial appointments by categories will be determined by lot. Student members will be selected annually. (Oct. 17, 1963)

Section 7-9 Alumni Organizations

The quality of the alumni of the University of Hawai'i represents an important measure of the success of the University in achieving its stated mission. The University and the citizens of the State of Hawai'i are well served by developing and continuing a formalized relationship with University alumni to further the purposes of the University through institutional advancement.

Alumni organizations should be organized and function in a manner consistent with the overall mission of the University as well as the educational, cultural, and recreational needs of its alumni.

As such, the Board encourages the growth and development of alumni organizations for each of the campuses of the University System where applicable. (Oct. 21, 1983)

UNIVERSITY OF HAWAI'I AT Manoa CAMPUS CENTER CHARTER
(Adopted by BOR April 30, 1971)

ARTICLE I - NAME AND PURPOSE

SECTION 1. NAME

The name of this organization shall be the University of Hawai'i Manoa Campus Center.

SECTION 2. PURPOSES

The purposes of the University of Hawai'i Manoa Campus Center are:

- A. To serve as the focus and unifying force in the life of all members of the University family--students, faculty, administration, staff, and alumni; and to support registered campus organizations' programs on campus.
- B. In responding to the wide range of needs and interests of the various segments of the University population, the Campus Center must draw together those facilities and activities which will give everyone--students, faculty, staff, and alumni--the services and programs which will serve as a catalyst for intellectual, cultural, social and recreational needs of those it seeks to serve.

ARTICLE II - AUTHORITY

The University of Hawai'i Manoa Campus Center is chartered by the Board of Regents of the University of Hawai'i to fulfill the purposes stated in Article I, Section 2 of this document. Title to all real and personal property of the University of Hawai'i Manoa Campus Center is vested in and subject to the control of the Board of Regents of the University. The Board of Regents of the University of Hawai'i delegates certain duties and powers to the University of Hawai'i Manoa Campus Center in this charter. Final authority for all policies, procedures, and actions of the Campus Center Board or any of its divisions rests with the University of Hawai'i, and all policies, procedures, and actions of the Campus Center Board or any of its divisions may be reviewed and/or amended by the University of Hawai'i.

ARTICLE III - MEMBERSHIP

As a department of the University of Hawai'i, the Campus Center's facilities, programs, and services are provided for the benefit of all members of the University of Hawai'i community; students, faculty, administration, staff, alumni, and invited guests. Membership in the Campus Center arises from and is identical with membership in the University of Hawai'i community.

ARTICLE IV - CAMPUS CENTER BOARD

SECTION 1. GOVERNMENT

The government of the University of Hawai'i Manoa Campus Center shall be vested in the Campus Center Board.

SECTION 2. MEMBERSHIP

The Campus Center Board shall consist of eighteen (18) members plus Honorary Life Members of the Board.

- A. STUDENTS: There shall be eleven (11) student members, at least two (2) of whom shall be graduate students, appointed by the President of the University of Hawai'i from a list of recommendations submitted by the Screening Committee.
- B. FACULTY: Two (2) members of the faculty appointed by the President of the University from a list of recommendations submitted by the Screening Committee.
- C. ALUMNI: Two (2) alumni members appointed by the President of the University from a list of not less than four (4) alumni recommended by the Screening Committee.
- D. ADMINISTRATION: Two (2) representatives of the University administration, one (1) of which shall be a Board of Regents appointee and one (1) Civil Service, appointed by the President of the University from a list of recommendations submitted by the Screening Committee.
- E. Director of the Campus Center--ex-officio, non-voting.
- F. The Campus Center Board may by unanimous vote elect to honorary life membership of the Campus Center Board any person who has rendered distinguished service to the University of Hawai'i. Such membership shall be non-voting.

SECTION 3. TERM OF OFFICE

A. STUDENTS

- (1) Undergraduate student members of the Campus Center Board shall serve for two (2) years. Their term shall begin at the first annual meeting of the Campus Center Board following their appointment and shall expire at the annual meeting of the second academic year following the commencement of their term of office.
- (2) Graduate student members shall serve for one (1) year. Their term shall begin at the first annual meeting of the Campus Center Board following their appointment and shall expire at the annual meeting of the first academic year following the commencement of their term of office. They may be reappointed.

- (3) Student members appointed to fill the unexpired term of any student Board member shall serve for the remainder of that unexpired term. Such members may be reappointed.
- B. OTHERS: Other appointees shall be named by April 15 or as soon thereafter as possible. The term of office shall begin at the first annual meeting of the Campus Center Board following their appointment and shall expire at the annual meeting of the second academic year following the commencement of their term of office. Such appointees may serve no more than two (2) consecutive terms.

SECTION 4. POWERS AND DUTIES

- A. The Campus Center Board shall administer all of the affairs and functions of the University of Hawai'i Manoa Campus Center and maintain and preserve all records thereof.
- B. The Campus Center Board shall formulate and establish such policies, bylaws, and house rules as may be needed to govern the activities in, and, or about the premise of the Campus Center.
- C. The legal title to all real and personal property of the University of Hawai'i Manoa Campus Center shall be vested in and subject to the control of the University of Hawai'i. However, the Campus Center Board shall:
- (1) prepare annually a budget covering all its activities for submission to the Board of Regents through the Office of the President of the University of Hawai'i.
 - (2) expend funds entrusted to the Campus Center by the University of Hawai'i, subject to limitations, restrictions, and conditions imposed or which may be imposed upon the Campus Center by the University of Hawai'i.
 - (3) establish such charges and prices for use of facilities and services and participation in programs as may be deemed prudent and necessary, subject to limitations, restrictions, and conditions imposed or which may be imposed upon the Campus Center by the University.
- D. The Campus Center Board shall exercise such powers not herein specifically assigned, subject to the approval of the University of Hawai'i.
- E. The Campus Center Board shall create and provide such committees, councils, boards, and other agencies as it shall deem necessary in fulfilling its duties, and shall ratify all appointments made by the President of the Campus Center Board.

ARTICLE V - CAMPUS CENTER BOARD OFFICERS

SECTION 1. THE PRESIDENT

The President of the Campus Center Board shall be elected by the Campus Center Board as provided for in the Bylaws. The President shall preside at all meetings of the Campus Center Board. He has the power to appoint ad hoc and special committees, with the approval of the Campus Center Board, and shall perform all other duties generally belonging to the office of President.

SECTION 2. THE VICE-PRESIDENT

The Vice-President of the Campus Center Board shall be elected by the members of the Campus Center Board as provided for in the Bylaws. The Vice-President shall be the Chairman of the Activities Council and perform all other duties generally belonging to the office of Vice-President.

SECTION 3. THE TREASURER

The Treasurer of the Campus Center Board shall be elected by the members of the Campus Center Board as provided for in the Bylaws. The Treasurer shall be the chairman of the Budget and Finance Committee of the Campus Center Board.

SECTION 4. THE SECRETARY

The Secretary of the Campus Center Board shall be the Director of the Campus Center.

ARTICLE VI - DIRECTOR

SECTION 1. THE DIRECTOR

The Director shall be an employee of the University of Hawai'i who shall be responsible for the administration of the policies established by the Campus Center Board. In the discharge of this function, he shall be responsible to the Campus Center Board and shall at all times reflect the basic philosophy of the Campus Center as stated in Article I, Section 2 of the Charter.

SECTION 2. SELECTION

- A. There shall be a Campus Center Selection Committee which shall have the authority to recommend the employment and dismissal of the Campus Center Director.
- B. The Selection Committee shall consist of the Vice-President for Student Affairs and the following Campus Center Board members; each shall have a vote:

- three (3) students
- one (1) alumnus
- one (1) faculty member

President of the Campus Center Board

The President of the Campus Center Board shall appoint the Selection committee with the approval of two-thirds (2/3) of the Campus Center Board.

- D. The President of the Campus Center Board or the Campus Center Board by a two-thirds (2/3) majority vote, shall convene the Selection Committee.

SECTION 3. DUTIES

The duties of the Director shall be as follows:

- A. To manage the Campus Center facilities, and to administer the policies and programs as directed by the Campus Center Board or the University of Hawai'i.
- B. To coordinate the various functions of the Campus Center as described in the purposes of the Campus Center.
- C. To employ, supervise, and dismiss any employee of the Campus Center in accordance with the policies and procedures of the University of Hawai'i.
- D. To make regular reports as directed by the Campus Center Board including an annual report of the total Campus Center operation.
- E. To act for the Campus Center Board when so directed by the Campus Center Board or its executive committee.
- F. To appoint a staff member or to serve directly on each standing house committee as an ex-officio, non-voting member.

ARTICLE VII - SCREENING COMMITTEE

SECTION 1. SCREENING COMMITTEE

There shall be a Screening Committee whose duties shall be to recommend to the President of the University candidates for positions on the Campus Center Board.

SECTION 2. MEMBERSHIP

The Screening Committee shall consist of nine (9) members and one (1) Campus Center staff member, ex-officio, non-voting, who shall serve as Secretary to the Committee.

- A. Three (3) members shall be appointed by the President of ASUH, or by the chief executive officer(s) of the successor organization(s).

- B. Three (3) members shall be appointed by the President of the Campus Center Board. Such appointees should reflect the composition of the Campus Center Board.
- C. Three (3) members shall be appointed by the President of ASUH and the President of CCB jointly. These appointees shall not be members of either the ASUH Senate or the Campus Center Board and each shall be representative of different segments of the University community.
- D. Any Campus Center Board member who sits on the Screening Committee may not accept nomination for office as Board President or Vice-President in the ensuing year.
- E. The Director of the Campus Center shall designate the Campus Center staff member on the Committee.

SECTION 3. TERM OF OFFICE

Members of the Screening Committee shall be appointed by May 20 each year, and their term shall begin immediately and shall be for one (1) year.

SECTION 4. DUTIES

The Screening Committee shall recommend to the President of the University of Hawai'i one (1) person and one (1) alternate for each vacancy on the Campus Center Board to be created by the official ending of the term of office of any member of the Campus Center Board and one (1) person for each vacancy in the membership on the Campus Center Board occurring for any other reason than the official ending of a term of office, subject to provisions of Article IV, Section 2 of this Charter.

SECTION 5. OFFICERS

The Screening Committee shall elect a chairman from among its membership. The Campus Center staff member shall serve as secretary.

ARTICLE VIII - ACTIVITIES COUNCIL

SECTION 1. ACTIVITIES COUNCIL

There shall be an Activities Council whose functions shall be to plan for, oversee, and implement the cultural, intellectual, social and recreational programs in cooperation with the Campus Center Director and the staff of the Campus Center. The Activities Council shall be responsible to the Campus Center Board or its programs and budget.

SECTION 2. MEMBERSHIP

- A. The Vice-President of the Campus Center Board shall also serve as Chairman of the Activities Council.

- B. Other officers holding such other positions as the Activities Council may, with the approval of the Campus Center Board, establish. Such officers shall be elected by and from the Activities Council.
- C. The chairman of each standing program committee.

ARTICLE IX - AMENDMENTS

SECTION 1. PROPOSAL OF AMENDMENTS

Amendments to this Charter may be proposed by motion of the Campus Center Board or by petition bearing the signatures of one hundred (100) individuals from among the students, faculty, administration, staff and alumni of the University of Hawai'i.

SECTION 2. PROCEDURES

When an amendment is proposed either by motion of the Campus Center Board or by receipt of a petition, the Campus Center Board shall:

- A. Give public notice by publishing the proposal in the campus newspaper and by posting in several conspicuous locations on campus.
- B. Give notice to the ASUH Senate and the Faculty Senate or their successor(s) and such other organizations as the Campus Center Board deems appropriate.
- C. Hold an open hearing not less than one week nor more than three weeks after the notice provided for in A and B has been given.

SECTION 3. ADOPTION

Proposed Amendments which receive the vote of at least two-thirds (2/3) of the voting membership of the Campus Center Board at a meeting held not less than three (3) weeks but not more than four (4) weeks after the giving of appropriate notice, shall be declared approved for referral to the Board of Regents for adoption into this Charter.

ARTICLE X - ENACTMENT

This Charter shall become effective when approved by the Board of Regents of the University of Hawai'i. This Charter shall be binding upon the Campus Center and shall supersede any existing constitutions, charters, documents, and policies of Hemenway Union.