

UNIVERSITY OF HAWAI'I TELECOMMUNICATIONS
TRANSFER OF LINE

TO: UH TELECOMMUNICATIONS • 2545 MCCARTHY MALL • BILGER ADDITION 503 • LINE# 66033

LINE NUMBER _____ PHONE TYPE _____ PUBLISH? YES, the campus operator should connect the call directly to the USERNAME (individual) and/or give out number.
NEW USERNAME _____ NO, the campus operator should refer calls for the individual to line number _____
(Identify individual(s))

TRANSFER LINE FROM:

OLD DEPARTMENT _____
OLD FISCAL OFFICER _____ LINE# _____ DATE _____
(Please type name and sign)
OLD DEPT COORDINATOR _____ LINE# _____ DATE _____
(Please type name and sign)

TRANSFER LINE TO:

NEW DEPARTMENT _____
NEW FISCAL OFFICER _____ LINE# _____ DATE _____
(Please type name and sign)
NEW DEPT COORDINATOR _____ LINE# _____ DATE _____
(Please type name and sign)
EQUIPMENT ACCOUNT CODE _____ CAMPUS CODE _____
TOLL ACCOUNT CODE _____ CAMPUS CODE _____

FOR TELECOMMUNICATIONS USE

DATE ENTERED _____ BY _____

UHT Form 2A (Rev. 3/00)

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