Print and Submit completed and approved form to the UH Telecommunications office.

UNIVERSITY OF HAWAII TELECOMMUNICATIONS

TELEPHONE CHARGE DISPUTES

TO: UH TELECOMMUNICATIONS
2545 MCCARTHY MALL
BILGER ADDITION 503
LINE# 66033

FROM: DEPARTMENT _____

DEPT TELECOM COORDINATOR _____
(Please type name and sign) Line#

PERIOD: _____

Check applicable:

- ☐ MAC
- ☐ Quarterly Equipment
- ☐ Calling Card
- ☐ Direct Dial
- ☐ Verizon

PLEASE FILL IN THE FOLLOWING (ATTACH ADDITIONAL SHEETS IF NECESSARY)

LINE #	DATE	TIME	NUMBER CALLED	ACCOUNT CODE	JV #	AMOUNT CHARGED	REASON FOR DISPUTE

APPROVAL (Please type name and sign)

FISCAL OFFICER _____ LINE # _____ DATE _____

FOR TELECOMMUNICATIONS USE

☐ JV_____ to charge ☐ JV_____ to credit ☐ REF # _____

UHT Form 12 (Rev. 8/99) DATE COMPLETED _____ BY _____