

**DEPARTMENT OF THEATRE AND DANCE
POLICY ON ACADEMIC HONESTY**

Approved by Faculty on April 30, 2003

The Department of Theatre and Dance adheres to the University of Hawaii's policy on ethical academic practices. In our department this policy applies in whole, or in part, to performances and performance-related activities as well. As stated in the University's Student Conduct Code:

The integrity of a university depends upon academic honesty, which consists of independent learning and research. Academic dishonesty includes cheating and plagiarism.

Students are responsible for being familiar with this code; ignorance of details of the code will not provide an excuse for acts of academic dishonesty. (A copy of the code may be obtained online at <<http://www.hawaii.edu/student/conduct/>>.)

As stated in the Code and adapted to the kinds of activities in which students in our department engage, cheating and plagiarism include, but are not limited to the following:

- submitting the same written, oral, or performance-related material in more than one course without obtaining authorization from the instructors involved
- misrepresenting the facts in order to obtain exemptions from course requirements
- giving unauthorized help during an examination
- obtaining unauthorized information about an examination before it is administered
- using inappropriate sources of information during an examination
- altering the record of any grade
- altering an answer after an examination has been submitted
- falsifying any official University record
- submitting, to satisfy an academic requirement, any document that has been copied in whole or in part from another individual's work without identifying that individual
- neglecting to identify as a quotation a documented idea that has not been assimilated into the student's language and style
- paraphrasing a passage so closely that the reader is misled as to the source
- obtaining and using experimental data from other students without the express consent of the instructor

While the Department approves of obtaining assistance in the writing of papers through such services as those provided by the Writing Workshop, it does not condone significant, unacknowledged assistance. Ideas and writing must be that of the student; the purpose of seeking help should be to provide the student with additional opportunities to learn how to write well. Any significant assistance must be formally acknowledged in the written work.

Every attempt will be made to resolve issues of academic honesty in a non-adversarial manner. Inappropriate behaviors may result, however, in reprimand, probation, suspension, or expulsion.