May 4, 2001

TO: Deans, Directors, and Administrative Officers

FROM: Raymond Shite, Manager
Parking and Transportation Services

SUBJECT: TERMINATION OF SERVICES FOR FEDERAL FUNDED ACCOUNTS

The purpose of this memorandum is to officially notify University units that Federal funded accounts shall no longer be accepted for services provided by UHM Transportation Services.

Effective June 1, 2001, UHM Transportation Services shall cease providing repair, maintenance, fuel, and vehicle rental services to University units that designate Federal funded accounts as their funding source. Due to differences between UHM Transportation Services and Federal auditors regarding how prices are calculated for services provided by UHM Transportation Services, UHMTS shall allow these University units to utilize private vendors to service their University-owned vehicles. These services shall include repairing, maintaining, and fueling of their vehicles. In addition, departments utilizing Federal funded accounts shall be allowed to acquire short-term rental vehicles from private rental agencies. UHMTS shall continue to provide assistance in purchasing and licensing of University-owned vehicles.

UHMTS shall screen all accounts designated by University units for payment to ensure that Federal funded accounts are not accepted or billed for any services.

If you have any questions or concerns regarding this notification, please contact me at 956-5389.

Thank you for your cooperation in this matter.

cc: Wayne Fujishige, Director of Auxiliary Enterprises
    Darryl Nohara, Manager of Auxiliary Services
    Wesley Kanei, Administrative Officer