UHLILC meeting Minutes  
Kapi‘olani Community College  
22 September 2004

Attending: Valerie Perrett, Tara Severns, Diane Nahl, Jeffrey Marzluff, Dawn Jones, Thora Abarca, Xin Li, Anne McKenna, Melanie Solon, and Kevin Roddy (recorder).

Meeting Minutes: from July 21st meeting approved.

LOBO. Librarians who are actively using LOBO this semester were asked to give a short summary as to how they were using it. Kevin said he was using the Assignment Calculator for two classes. An English 100 had one library session with him, while an ESOL 94 class had three scheduled sessions. He reported that there were a couple of things he would change right away, e.g., including a “create an account” on the Splash page and have a permanent link to the Assignment Calculator on all left frame menus. He has mentioned the Citation Builder in other classes, and students seem very interested in it. Another KCC instructional librarian and an education support specialist are also telling students about the Citation Builder, as you can link to it directly without having to login to LOBO. Kevin has included it as a link on the Library Homepage’s site index and as an “ad” on the library’s home page.

LILO is an acronym for “Learning Information Literacy Online.”

The group affirmed the previous decision that the first iteration of LILO will remove all references to NCSU and insert UH ones. Substantial editing would take place after discussions and during the summer.

LILO funding. Randy Hensley told one of the committee members that he would use Hamilton library funds to support LILO. Valerie will follow up with Randy on this.

LILO server space. LILO’s complete file size is about 20MB. Kevin will check with ITS about increasing the file server allocation. He will also contact NCSU to find out if accounts are purged annually and how much server space average accounts take. It is unknown right now how much server space this will actually take. If needed, I’ll request more server space. He will also verify whether ITS staff can assist with the PHP programming. Our graduate LIS students may be able to help us here.

LILO objectives. Librarians discussed the primary goals and objectives of LILO, and how we want it to work for us. Our first goal will be to change LOBO’s identity to LILO. The group began to view some of the pages that will need to be edited, such as the online catalog search page.

This brought up an interesting split – some librarians prefer to teach Hawaii Voyager’s Basic search, while others prefer Guided search. As educators, we believe that both
should and can be represented in LILO – How to do it with a minimum of student confusion will need to be worked out.

The question was raised about Voyager’s Basic search Title Search default - students today seem to prefer keyword. Should this be changed? Committee Members who are also WebPAC members will discuss at the next WebPAC meeting in October. Please inform your colleagues about this, and tell them to address questions and concerns to their campus WebPAC representative.

**LILO assignments.** The following individuals have agreed (or have been assigned – this means you, Gregg! 😁) the following LILO sections to review and edit:

Dawn & Gregg – Research process and defining research needs  
Ann & Diane – Developing a research strategy  
Melanie and Xin — Conducting the Search  
Tara and Valerie — Evaluating resources  
Jeffrey & Thora – Using resources  
Ruth & Marie – will work on the Flash videos!  
Kevin—Intro, splash, header and footer, CSS, production editor

**Meeting rescheduling.** The following meetings have been re-scheduled: the November 17th remains on Wednesday, but is now shorter 9-11; the October 21st meeting has been moved to Thursday and made longer.

Meeting adjourned at 3:10PM