University of Hawaii Libraries Information Literacy Committee

Friday, May 19, 2006, 10:00 AM – 3:00 PM, Honolulu Community College

Present: Thora Abarca, Jennifer Campbell-Meier, Randy Hensley, Xin Li, Ann McKenna, Diane Nahl, Ellen Peterson (recorder), Kevin Roddy, Tara Severns, Jue Wang

Absent: Lari-Anne Au, Dawn Jones, Paula Mochida

the Meeting Minutes of April 19, 2006 were approved.

**ePortfolio**

- Kevin gave a brief demo on eportfolio. He is going to ask KCC systems administration to create a “membership” group for UH-LILC. He explained that we want to be able to make multiple edits to a single document and keep track of those edits.
- Kevin showed My Groups in WebCT, and also mentioned Banner, as possible alternatives to ePortfolio. He explained that WebCT could be favorable because it keeps a thread of conversation.
- Diane brought up the idea of using wikis or blogs as possible tools to use for collaborative committee workspaces.
- Jue saw a demo of ePortfolio and thinks there may be additional features that we’re not yet aware of. She would like the committee to continue to investigate ePortfolio.
- Ellen pointed out additional ePortfolio information available at: http://www.educause.edu/content.asp?page_id=666&ID=ELI3001&bhcp=1

**Discussion Points – Round Robin**

Randy asked that we continue to work on ways to identify and track those K-12 schools that use LILO. He mentioned the new DOE “senior project” requirement of testing out of the 12th grade, which “puts librarians in the middle of” this new DOE requirement. In a meeting at Kaimuki, LILO came up as a tool to use to assist with this new requirement.

Kevin said that he would work on adding a “school” field in the LILO guest login account area.

Diane will send out an email about LILO to her high school librarians email list.

Ellen reported that one MCC instructor has added LILO to her syllabus to use with the Kamehameha Maui school students who are registered for English 100 through MCC.

Kevin said he would look into creating a blog to help us better track LILO user groups, such as high school students.
Jennifer recommended using UH’s Discourse as an option for a LILO discussion group platform.

Diane mentioned Hawaii Network Learning Community (HNL) as another option for LILO collaboration and discussions.

Jue asked about getting user data. Kevin will soon email to the committee the updated user data. Kevin won’t purge the LILO database this summer, as originally planned, since summer school students have already been told about LILO.

**Round Robin**

Xin recently demoed LILO for faculty members. 2 people showed. She now tells whoever schedules bibliographic instruction classes with her about LILO.

Jue has decided to promote LILO more. She’s made a LILO poster for the library. Jue also mentioned that she has moved her tutorial content to WebCT.

Jennifer reported that she knows of two professors interested in LILO for their 300-level final project assignments.

Kevin plans to hold an open faculty workshop in August. He is reviewing every gen ed instructor to see who is teaching what. He plans to do personal outreach with these instructors and offer options for training. Kevin suggested that content as to what is research and why it’s important be added to LILO.

Kevin requested that the committee create an attractive, colorful “club card” to pass out on campus. Kevin and Tara showed examples of postcard flyers from other events as the type of LILO advertising to do for LOEX as well as for the campuses.

Randy reported that he is developing outreach effort for LILO for fall semester. Randy has proposed to Paula Mochida that a fast track project be instituted that will map Manoa’s information literacy efforts to the Manoa General Education information literacy hallmarks. He proposed that a white paper be created for the General Education Committee who is interested in supporting the Manoa's information literacy efforts.

Tara suggested that she had neglected outreach efforts in LILO because of time and other business that has taken precedence. She’s been more focused on CIL. She reported that at Windward, two ICS 105 sessions were being offered in the fall. She explained that these classes serve as one way to prepare for the exam. Tara has been team-teaching one of the sessions, and in the fall, a lecturer has been hired to teach. Tara also reported that someone has been hired to do all the administrative work for CIL, which should help free up some of her time to focus more on LILO.
Thora reported an exciting semester at Hilo. She said that bibliographic instruction has been popular. She’s also been team teaching, so more librarians know about LILO and SLOs. Thora has all of her tutorials and web evaluation information on webCT, which many instructors are excited about. Thora also reported that she is on the gen ed committee at Hilo and that this committee is proposing that the Basic Requirements include 6 credits in written communication, rather than 3. She said that LILO could consequently be built into more classes.

Anne reported that she has been busy being the accreditation chair for Kauai. She’s also been appointed to an I-Tech committee looking at campus-wide competencies. Anne reported that this committee wants to focus on info literacy.

Anne said that she has sent out 50 email to instructors and distance students about LILO.

Ellen reported that she demoed LILO to the MCC Executive Committee and the Educational Support Committee. She mentioned that the MCC Library has a new website with many entry points into LILO, and that many MCC instructors are excited about LILO. Ellen also reported that she would be doing two workshops on LILO at the opening week convocation in August.

Diane reported that she is looking at a grant to teach 665 (teaching information technology literacy) more frequently than once every three semesters.

Selection of the New Chair

Jue Wang of Leeward Community College will be the UH-LILC Chair for FY06-07.

Meeting Schedule

The following days and times for the FY06-07 year were decided:

- Sept 9: in person
- Oct 9: telecom
- Nov 13: in person
- Jan 5: in person
- Feb 12: telecom
- March 12: in person
- April 9: telecom
- May 14: in person

Jue will look into booking Wist Hall for the Teleconferences.

Randy will look into booking the Yap Conference Room for the onsite/in person meetings for next year.
Randy recommended that the committee members alternate being the meeting recorder, each semester. Randy volunteered to be the recorder for the Fall ’06 semester. Diane volunteered to take notes if he is not in attendance.

**Rubrics for Assessment**

Diane reviewed with the committee the ~40 pages of rubrics that her LIS 665 students created.

Next steps with the rubrics:

- Tara will take the Standard 4 assignment that was completed to use it with WCC’s instructors to further assess Rubric 4.
- Drafts need to be edited, consolidated, reviewed, and firmed-up.
- Diane said she will upload all files to the faculty webCT site.
- Ellen volunteered to conform all of the files into Excel.
- Diane asked that one of the committee’s goals for fall be to incorporate all of the changes from the report into LILO.
- Kevin suggested that at the end of every fall semester we take the data set and then assess it in the spring and then make the corrections and changes in LILO in the summer.
- Diane recommended we use the data we collect to create an information literacy annual report for each campus.
- It was agreed that the committee would review all of the rubrics and discuss them at our next meeting in September.
- Anne asked that when we return to our meetings in September that we prioritize the work to be done on the rubrics.

**LOEX of the West Presentation**

The Power Point Presentation was briefly reviewed and mapped out and it was confirmed that Thora would do the demo.

The committee agreed to pursue the creation of a color postcard-sized flyer about LILO for LOEX.

Kevin and Ellen will work on the design and printing of an estimated 200 post card flyers.

It was decided to add the names of the LILC members to the back of the post card.

Kevin volunteered to pay for the postcards. A collection was taken for the postcards and the money collected went to Kevin.
Jue is going to upload the LOEX Power Point presentation onto the web. The link to the presentation will be given to workshop attendees and advertised on the LILO postcards. The online version of the Power Point will also serve as a session back-up.

**LILO Logo**

The committee discussed the logo ideas and “identify systems” for LILO on Ellen’s development site:
http://ellenonmaui.googlepages.com/

It was unanimously decided to use the images of the person with the laptop for the LILO branding. The black & white image was discussed as being used as a b/w logo, and the stock photos of the person with the laptop sitting on the beach cliff and jumping over the water were discussed as favorable images to use when designing color graphics for LILO.

**Miscellaneous**

Meeting was adjourned at 2:56PM