University of Hawaii Libraries Information Literacy Committee
September 12, 2007 Meeting
Hamilton Library, UH Manoa

Present: Kevin Roddy, Randy Hensley (Chair), Anne McKenna, Xin Li, Ellen Peterson, Lari-Anne Au, Paula Mochida, Thora Abarca (Note-taker)
Absent: Tara Severns, Jue Wang, Diane Nahl

Thora volunteered to be note-taker and Lari-Anne volunteered to be back-up (2007-2008).

Randy will contact the new committee member from UH West Oahu.

Randy will look into having our next meeting at the Student Success Center in Sinclair Library so we can see the new space and all the changes to Sinclair. He reported on the Success Center and how it is evolving. He also reported that using text messaging for reference help has been very successful and many students find it useful.

The status of the Assessment Rubrics for LILO was discussed. It was decided that:

- **Randy** will ask Diane Nahl if there has been any work on the rubrics that we don’t have. He will also ask her advice as to what we need to do to finish the rubrics.
- We will use the November UHLILC meeting to work on finalizing the rubrics. In preparation for that each member will work on the questions and rubrics for the LILO module that they worked on at the LILO workshop in May.
  
  Module 2: **Thora and Xin**
  Module 3: **Randy**
  Module 4: **Lari-Ann and Jue**
  Module 5: **Anne and Kevin**
  Module 6: **Ellen**
  *(Tara could work on 3 or 6)*

  The tasks are: (1) choose questions that are best for rubrics; (2) revise the rubrics; (3) when necessary, tweak the questions.

- Kevin asked that everyone send him their group’s work from the May workshop.
- It was decided that the completed rubrics should be accessible on the LILO faculty resources page.
- There was discussion about who should evaluate the students journal responses and how to measure student outcomes.
- The committee agreed that there should be a way that students could submit their journals to librarians for feedback along the way. **Kevin** will explore ways that students could have an ASK YOUR LIBRARIAN, or WHAT
WOULD THE LIBRARIAN DO? button (or popup) which would send an email to the appropriate campus librarian.

Due to her many responsibilities and tasks as Director of the University Libraries at Manoa, Paula Mochida suggested that Will Frost attend the UHLILC meetings for her and keep her abreast of our activities. The committee agreed this was a good plan and thanked Paula for her ongoing support and encouragement.

Yearly Workshop ideas were discussed. It was decided to explore the idea of designing a workshop on Information Literacy that could be taken to the different campuses to introduce the basic concepts of IL, its importance in General Education, and how the library and librarians can assist faculty and support student learning goals involving IL. Ellen will research the possibility of hosting the first one at MCC, possible funding ideas and the content areas that would meet the needs of the MCC campus community. Everyone should bring ideas to the next meeting. It was suggested that this event should occur in early Spring semester to be most effective.

The group agreed to review Module Six for the October meeting and be prepared to discuss enhancements and changes to this module.

Other changes to LILO that were discussed and approved:

- Ellen and Kevin will work on rearranging and simplifying the menu bar on the left of the LILO page so that the six modules are more prominent.
- Kevin will modify the LILO banner so clicking on the girl will go Home.
- Kevin will modify LILO so that the student will go directly to the My Projects page if he/she has projects. If not it will remain the same.
- Kevin will change the wording from “research projects” to “LILO projects” on the home page red text above the menu.
- The group decided that making minor changes to LILO during the semester was acceptable, but larger changes should be batched and done during inactive periods, such as the semester breaks.

It was decided to respond positively to a request from BYU for the LILO content. Kevin and Randy will follow up.

It was decided that other instruction librarians could be invited to teleconference meetings as guests, and other individuals could be invited to present relevant information at meetings as necessary as an agenda item. The Chair should be notified in advance.

Ellen showed the committee UH’s i-tunes-u: http://hawaii.edu/itunesu and how it works. We need to consider using this as a tool for library and IL instruction. Students can view the videos on the computer or download them to ipods. Ellen suggested keeping them short so download time is minimized. Meeting adjourned at 3PM.