

University of Hawaii Libraries Information Literacy Committee  
November 14, 2005 Meeting  
UH Manoa

Present: Margot, Anne, Xin, Jue, Wil, Lari-Anne, Tara, Randy (Chair), Thora (note-taker)  
Absent: Kevin, Ellen, Diane

Committee members were given a tour of the impressive new Student Success Center led by Randy and Gregg Geary prior to the meeting.

1. **LILO learning Outcomes and Rubrics Project:** It was decided that each module should have 1-2 over-arching measurable learning outcomes. Rubrics should be standardized to three levels (0-1-2), although the criteria will vary depending on the learning outcome.
  - a. RANDY will compile the first draft (using the summarized results from the May workshop) and distribute to the committee by December 31<sup>st</sup>. Committee members are asked to review and revise the learning outcomes and rubrics for their assigned modules by January 31<sup>st</sup>.
  - b. The goal is to have an assessment tool for Fall 2008.
2. **LILO Videos Project:** It was decided that short videos would be very useful for marketing LILO or as enhancements to the content of LILO.
  - a. MARGOT will explore the possibility of an LIS class working on this project and TARA will find out if the video production class at Windward would be interested. Students could choose to do a marketing LILO video or select a section in LILO to create a video enhancement.
  - b. Margot reported on the videos she found on the internet to illustrate “common knowledge”. TARA also volunteered to work on a video for this section of module 6.
3. **Spring Workshop on Information Literacy:** It was decided to move forward with this project.
  - a. RANDY will contact Ellen about a workshop on IL for Maui CC.
  - b. MARGOT will submit a proposal for one at West Oahu.
4. **Creating tutorials to address commonly asked questions about LILO:** Randy reported that the most commonly asked questions (via IM) involved creating a LILO project and submitting the LILO journal by email.
  - a. TARA suggested using Screencast-omatic (free program) and offered to make simple tutorials for creating a project and submitting the journal by email.
5. **Changes to LILO:** It was decided to ask Kevin to change the buttons on the left hand menu:
  - a. **Begin LILO Tutorial** should just be **LILO Tutorial**
  - b. Move **My LILO Projects** above **LILO Tutorial** (since students have to select a project or create one before they can use the journal.)
  - c. These changes should be made before Spring 2008 Semester.
6. **Examples of integration for LILO module 6:** Jue found a good example that would help explain integrating information from sources. JUE will share with the group by email. XIN and TARA will continue to identify additional examples.
7. **Links to UHLILC documents:** RANDY will ask KEVIN to send out an email with all the URLs that contain UHLILC documentation. This will be helpful to new committee members.
8. Randy reported that the agreement documents for using LILO have been finalized.