UH Libraries Information Literacy Committee Meeting Minutes
UH Mānoa, Hamilton Library, Yap Room
Friday, October 5, 2012, 10am-3pm

Present: Wayde Oshiro, Joyce Tokuda, Sarah Myhre, Sara Rutter, Lari-Anne Au, Ellen Peterson (via Skype/Collaborate)

I. Minutes from April 13, 2012 were approved.

II. Member Reports (round-robin)
   a. Sara R. (UH Mānoa):
      • BHSD is targeting English 100 and many classes are committed to using the program.
      • Subject liaisons are actively teaching library sessions in other areas including science labs, Science for Teaching Excellence, and working with graduate students.
   b. Sarah M. (Honoulu CC):
      • Sarah participated in the National Great Teachers Seminar at the Kilauea Military Camp (Hawaiʻi Volcanoes National Park) and was the only librarian in attendance. She highly recommends the program where they wrote about and shared one instructional innovation.
      • Honolulu CC’s library will be renovated starting in December. Collections may be unavailable and the library may be requesting more materials through ISL. The library still does not know where they will be located during the interim or whether an instruction room will be available.
      • This semester, the library tried sending out one message for library instruction instead of all librarians contacting instructors, which may have resulted in less classes being scheduled so far. Follow up with instructors who have utilized the library instruction program in the past may be needed.
      • Librarians are creating more libguides geared to specific class assignments.
   c. Joyce (Kapiʻolani CC):
      • Librarians created a library version of Apples to Apples called Mangoes to Mangoes that was used at the WCC Writing Across the Curriculum workshop to encourage faculty discussion of library resources. Steph Nelson used a template to make the game cards.
      • Kapiʻolani CC is doing more outreach to first year students and has reserved seats for these students in high demand classes. The library has created posters to familiarize faculty with library services so they can better utilize the library or refer first year students to the library.
      • Adapted a Maricopa CC workshop handout “Designing Effective Research Assignments.”
Joyce attended the HASL Fall conference on “E-books.” Discussions included circulating nooks and copyright issues. Many schools libraries are using Follett shelf, but they are not completely happy with the product and are still trying to get a feel for how e-books fit in their libraries. Buffy Hamilton of the Unquiet Librarian (http://theunquietlibrarian.wordpress.com/) will be presenting at the Spring Conference.

The library has made changes to their libguide templates by getting rid of the admin login on the public pages, moved some of the institutional information to the bottom, and using left link navigation instead of tabs. Joyce has been creating more lists of resources in her libguides instead of just using it as a how-to research guide. (http://guides.library.kapiolani.hawaii.edu/)

d. Ellen (Maui CC):

- Ellen worked on the Primo implementation and Lisa Sepa worked on the sFX implementation. Primo setup was difficult because the library didn’t have access to Primo Central until a week before the final team deadline. This made it hard to do test searches to pinpoint problems.
- The scopes need to reflect the resources that are being searched. Primo currently does not bring up ebrary books in the results, so having a scope labeled “Everything” may not be accurate.
- Primo is picking up all Ebsco book titles, even though the library does not have a subscription to all the book titles
- Question of whether Primo searches Films on Demand
- Ellen has taught 2 distance classes (ENG 100 and Poli Sci) using Collaborate where she was invited into the class

e. Lari-Anne (UH Hilo/Hawaiʻi CC):

- The library has an interim director who was previously a Public Services librarian who helped with instruction. Now all librarians are encouraged to help with classes, in addition to the classes in their assigned subject areas.
- Lari-Anne created a short exercise using Google docs that she has used in several English classes. The exercise asks students to practice searching for a book and an article. It has helped students to focus during hands-on time, even if they have already chosen topics for their assignment. She chose to have students login with the system login so that submissions will also be sent to students’ emails. A problem is there is no way to save their work without sending several emails when students update their answers. Suggestions for other libraries could be to create similar exercises in Laulima if saving answers is necessary. The link to the assignment can be found on UH Hilo’s Get Started guide in the left hand corner (http://guides.library.uhh.hawaii.edu/basicrosearchskills)
- Amy Saxton worked with an instructor on a library assignment using libguides for an online course. Assignments asked students to email Amy at different times and
included a chat session in Laulima where they had to prepare a question to ask her about research.

f. **Wayde (Leeward CC):**
   - Introduced the research challenge and has scheduled 42 sessions using the challenge in addition to his normally scheduled classes. He has received great feedback from faculty who have used the research challenge. Wayde created a research challenge libguide.
   - He is continuing work on using libguides for classes doing problem-based learning, e.g., scrap tires or rail topics.
   - All English 22 classes will be required to complete the library program. Only about 1/3 of the classes currently complete the program. This was a decision made by English faculty.
   - LCC has a Running Start program where instructors go to Waipahu High School to teach the courses instead of the students going to LCC’s campus. Two classes are currently being offered at Waipahu, History 151 and Speech and Communication 151. The Running Start coordinator arranged for a field trip so these students could visit the library and be introduced to library services. Forty-one students participated in the library tour.
   - The renovated learning commons is completed. The reference desk has remained on the 3rd floor by the library collections.
   - The library instruction area has been reconfigured with new furniture. Library ipads are being used in some classes to do a library scavenger hunt.

III. **Old Business**
   a. **Primo:** (see Ellen’s discussion)
      Recommendation for future Primo implementation groups to ask Primo questions during their implementation period with Ex Libris. After that time period, questions will have to go to the UH Library Systems department.

IV. **New Business**
   a. For future meetings, plan on sharing one instructional innovation or problem. The innovation can be a small or simple innovation, e.g., the way you teach how to search databases.
   b. ACCJC accreditation teams will be visiting all of the community college campuses during their October 15-18 visits. Team members will be meeting with several UHLILC members at their respective campuses. One of Joyce’s library instruction classes will be observed by a team member.
   c. Outreach to faculty
      - What are ideas to promote information literacy among faculty members? Seek new faculty who are willing to work with the library to promote information literacy
• Is information literacy in campus competencies? This may be a way to encourage faculty to use library instruction to help them meet ILO/SLOs, etc.

V. Other
a. Discussion for next meeting: Distance Education students- are we meeting their needs?
b. Next meeting: Friday, November 2, 2012 from 10-12am via Collaborate
c. Next in person meeting: Friday, December 7, 2012 at UH Mānoa