I. Minutes approved for November 2, 2012

II. Member Reports (round-robin)
   a. Sarah (HonoluluCC)
      i. There are still questions about space available for the library during the
         renovation
      ii. Looking at getting the McNaughton collection which will support
          developmental programs; applied for Women’s Campus grant to help
          fund collection;
      iii. Instruction: HCC has license to use Soft Chalk, instructional design
           software; has preset games (matching, crosswords, fill in the blanks, etc.)
           can put them in Laulima or just on your website; does test scoring
           (KapiolaniCC also has this product)
      iv. Language Arts department is working with library to promote library
          services; will be doing mini-sessions with the faculty
   b. Roberta (Law)
      i. Instructional period finished; taught the 1L basic legal research this
         semester
      ii. Next semester will have 2Ls scholarly research; will have tutorials
      iii. Will also teach practitioner research for 2Ls and 3Ls; modular courses
           with five 2 hour modules
           1. will focus on Hawaii legal research;
           2. will use Supreme Court law library;
           3. will continue to use flip classrooms when not enough resources in
              the library for all students to use at the same time, e.g. tape a
              lecture and go to the Supreme law library to do research
              assignment during class where students assigned different
              questions
           4. use web course on LexisNexis (a Blackboard product)
      iv. Used Socreatik, a student response product
      v. Some students had never used dictionary, index, table of contents and in
         response she has to teach basic research skills; need to discuss
         improving skills of graduates coming out of college so they are prepared
         for graduate school; need to add more time in law school for research and
         writing
      vi. Next May the collection will be boxed for a floor replacement
      vii. In the process of hiring another instructional librarian
   c. Wayde (LeewardCC)
      i. 140 sessions scheduled in Fall; 114 English writing classes with a big
         increase from 2011 (30 more classes due to the research challenge)
      ii. English 22 requiring all students to take and pass info lit exam; they are
          assessing SLO
      iii. Handout advertising information literacy with link to libguide explaining
          research challenge; haven’t really done research challenge with online
classes yet; one instructor wants to use fillable forms (haven’t looked at this yet)

iv. An instructor invited Wayde to sit in Oxford style debates in class; Wayde had helped them find the information for the debates; debates were in addition to writing a paper

v. Organized a slam poetry event on campus with another instructor; held a workshop to help students prepare to perform; worked with student association to get more participation

d. Lari-Anne (UH Hilo/HawaiiCC)
   i. All librarians participated in library instruction and this will need to continue next semester
   ii. In the process of hiring a temporary Public Services librarian; who will help with instruction and distance learning (when the DL librarian is on sabbatical)
   iii. Lari-Anne, Thora, and 2 other librarians are on the UH Hilo campus assessment support committee; using UH Hilo rubrics they are participating in scoring writing placement essays and English 100 essays on Information literacy and communication;
   iv. Problems with assignments where students are given a topic by the instructor but the library doesn’t have any resources e.g. Hawaiian ohana topics
      1. Manoa has HRAF (Human Relations Area Files)- anthropology database by Yale which has mythology; cross cultural resource; indexes many Hawaiian cultural books

e. Angela (JABSOM)
   i. Started in June; only have 2 colleagues (director and cataloger) and she is the instructional librarian;
   ii. Schedule at JABSOM: residents come in June and have different sessions (geriatrics, psychology, etc.) and are introduced to library resources; they are not assigned to write papers but do textbook work and take frequent exams; Residents are always taking boards and are licensed every 5-10 years;
   iii. There are 60-70 med students who arrived in July; she only has 2 shots at teaching 1st year students (orientation to resources and PubMed for best evidence based resources) and breaks up the medical students into smaller groups to teach them
   iv. Wants to standardize the look of libguides so students have an easier time using the guide to find resources; uses libguides in instruction; public health and communication disorders group also fall under the medical school
   v. Her philosophy is to move to videos and other online resources; they are already used to simulations and this is probably the way of the future
   vi. Taught an Honors 491 cultural competency for health professionals: she has a libguide
   vii. Primo- still developing ways to incorporate Primo into instruction; have been testing Primo
   viii. Will be writing the accreditation report for 2014; doing a practice run and will be writing education part

f. Joyce (KapiolaniCC)
   i. English event (instructor called it KED Talks, modeled after TED Talks) held in the library; would like more English and Speech teachers involved.
1. KapiolaniCC campus looking for lower credit classes to help students get to 15 credits per semester;
2. thinking about creating a 2-credit information literacy class to meet campus SLOs; has 4 weeks to think about it
3. other option is to have info lit as a lab along with an English class;
4. Manoa had LIS 100 but problems included finding instructors and getting students to take the course;
   ii. Peer Evaluation System: to help observe each other and get feedback; is it a UHLILC initiative? Including non-ILC members; non-UH librarians? Recommendation that we discuss the form at the next meeting

**g. Michael (KauaiCC)**
   i. Students who didn’t do well on COMPASS are required to take a course on different topics including time management, etc.; Michael has one class period with these students and has been able to build relationships with students
   ii. Michael will be working on the SLOs for the KauaiCC library
   iii. Student satisfaction survey; have other surveys in addition to common survey including usage survey of how often they use resources
   iv. Working with Anne McKenna to revamp instruction program; thinking of creating an online tutorial similar to LCC;

### III. Old business…updates
   a. Primo
      i. No one is currently using Primo

### IV. New business
   a. Community Colleges Accreditation
   b. Student Learning Outcomes/Objectives (SLOs)
      i. Common CC SLO  
      ii. WindwardCC SLOs and rubrics: do all general education courses use this rubric?
      iii. KapiolaniCC SLOs: library does one assessment report annually; use rubric to look at sample English assignments at the end of the year, student surveys, and faculty surveys; Google form for instruction librarians to fill out on how they did meeting SLOs; meet general SLO #1
      iv. LeewardCC: likes to use research challenge because it allows for assessing this SLO; need help with using the data collected for assessment
      v. SLOs are the measurable outcomes; more general outcomes are performance indicators (e.g. ACRL)
      vi. Anyone familiar with TK20 assessment software? Leeward has this available for their campus
      vii. Manoa doesn’t have formal SLOs; uses ACRL standards; Geology professor called about using ETS information literacy; will add Sara and Michael to Laulima program

   c. Special meeting with other instruction librarians from other campuses (Chaminade, HPU, BYU) similar to the meeting with high school librarians

### V. Other
   a. Next on campus meeting is February 1, 2012
   b. Collaborate meeting in March, will decide date of next meeting in February