Members present: Angela Lee (chair), Leah Gazan (for Junie Hayashi), Anne McKenna (for Michael Gmelin), Sarah Myhre, Wayde Oshiro (recorder), Joyce Tokuda, Roberta Woods

I. Minutes approved for December 6, 2013 meeting.

II. Old Business/ Updates
   a. Library Instruction Peer Evaluation Program update
      1. Explanation of the purpose of the program for new/substitute members.
      2. The program period is 2013-14 academic year so the pairings should be completed by the end of the semester.
      3. Angela will send out reminders to participants. It was agreed that the committee will survey participants at the end of the program period.
   b. UHM ILOs/SLOs Meeting Report 12/12/13 (Roberta w/ Joyce & Sarah)
      1. Meeting organized by UHM Assessment Office to discuss how to implement UHM ILOs approved by Faculty Senate in 2012 (http://manoa.hawaii.edu/ovcaa/ilo/). Information literacy falls under ILO 2: Think critically and creatively, conduct research, and communicate and report.
      2. Highlights from the meeting: Push for course-integrated IL over stand-alone courses; UHM librarians using AACU Information Literacy VALUE rubric for assessment; Assessment office prefers direct assessment over indirect assessment methods. 1st report due 2015. (Additional meeting notes are found in Roberta’s e-mail dated 12/13/13 to committee members present at the 12/06/13 meeting)
      3. The meeting discussed UHM ILOs specifically so there is no role for non-UHM librarians or the committee as a whole at this time.
   c. Primo/OneSearch update
      1. Various levels of implementation around the system. Brief discussion of some of the problems encountered.

III. New Business/ Projects
   a. Nominees for the UH Voyager Coordinating Committee (UHVCC)
      1. Laurel Gregory, UHLC chair, requested that all standing committees, including UHLILC, put forth 3 nominees to sit on a UH Voyager Coordinating Committee. They will be tasked initially to review the Voyager ILS, PRIMO, link resolver, and SFX ejournal platform to see if the system is meeting current needs. This is a one year review process.
      2. Angela and Roberta self-nominated. Lari-Anne was nominated but Angela will formally ask if she is interested. Sarah self-nominated as backup should Lari-Anne decline.
      3. In response to the UHLC request, the UHLILC will recommend that Dr.
Jacso (UHLIS Program) be recruited to assist in the review process.

b. ACRL Analyzing Your Instructional Environment (Joyce)
   1. At the Dec 6th meeting Joyce proposed that the committee analyze selected areas of the workbook as a group. Homework for committee members was to select their top four areas.
   2. Joyce and Wayde discussed curriculum mapping as one option. Roberta pointed out that the professional school librarians have different (non-ACRL) standards to follow. She passed around an article titled “Mapping lawyer competencies onto the law school curriculum…” by Nelson P. Miller (available via Google search) which directly maps the skills needed by in-practice lawyers to the curriculum.
   3. Members decided that the best way to begin was for the committee to select some of the easier sections to work on within such a diverse group. Selected sections are Technology (p. 50) and Outreach (p. 14). Members should complete the forms and bring any supporting documentation to the April meeting.

c. Review of UHL-ILC mission/vision/charge (Angela)
   1. Members in attendance were not in favor of changing or revising the language because it was felt that the current version provided the right level of guidance and purpose for a committee with frequent membership turnover. Will look into creating committee by laws.
   2. Discussion on whether the committee needs to strengthen its advisory role to the UHLC. In the past the committee would submit an annual report to the UHLC.
   3. Related discussion 1: UHM & LIS representatives
      a) Sara Rutter was the last UHM librarian to attend meetings. Consensus that a UHM representative is needed and desired. Angela will consult with Sara and possibly contact the University Librarian directly as part of the committee’s effort to reach out to her.
      b) Dr. Nahl is on medical leave. Leah was tasked with asking Dr. Gazan if the LIS Program can provide a substitute representative.
   4. Related discussion 2: Meeting with Dr. Irene Herold, University Librarian
      a) At the Dec 6th meeting Angela proposed setting up a meeting with the University Librarian to introduce her to the committee.. An alternate plan is to invite Dr. Herold to attend part of a committee meeting. Members decided to push an invitation to the next Fall meeting.

d. Other: UHLILC Laulima site
   1. Site needs updating. Current minutes are found under Resources
   2. A directory of instructional librarians was suggested. Members should submit list of librarians to Angela.
   3. Angela will submit a request to Laulima Support to transfer the site from Kevin Roddy since he has retired. The chair will be site administrator.
e. Other: LILO Replacement (Ann)
   1. Ann asked the committee if it was planning to replace LILO. The answer is no. Diverse needs on campuses are difficult to address with a project like LILO.
   2. Sharing of teaching and assessment methods, technology tools, tips, and resources are valued by members. Joyce’s “What is a journal” video on the Research2Go website was discussed as an example (web.hawaii.edu/research2go) of a shared resource used by several libraries. Joyce explained that she created it using Adobe Illustrator, Garage Band, and Adobe After Effects. She referred to online tutorials to help her use the software. (lynda.com)
   3. A LibGuide for sharing tools and tips was suggested as a way to help librarians with developing videos and other content. Angela will create a LibGuide and share it with committee members.

f. Other: HUGM Meeting at BYUH
   1. Brief discussion on whether the committee wanted to present a breakout session at the HUGM meeting this spring. Sarah proposed this at the Dec 6th meeting and Junie agreed to submit a proposal on the committee’s behalf as a member of the HUGM board.

IV. Member Reports (Round-Robin)
a. Sarah (HCC): Budget cut 20% due to poor performance indicators - impact on library budget unknown; instruction down due to campus construction - many classes converted to hybrid for the duration; attended mandatory DE faculty orientation; received Perkins grant to purchase CTE materials; presenting with Stefanie Sasaki at WILD; conducting student success workshops on library research.
b. Joyce (KCC): Using MailChimp to communicate with faculty; campus committee planning to create a student success center - impact on library unclear; received grants totaling $5,000 to hold an International Games Week, Feb 10-14 with prizes including tickets to Lion King, Shangri La, and more.; librarians presenting at WILD.
c. Leah (LCC): Busy instruction schedule; Junie collaborating with writing faculty on an “epic rap battle.”
d. Wayde (UHWO): Using beta.socrative.com for ENG 100 pre and post-assessments; librarians assessing Fall 2013 ENG 200 research papers using a modified version of the AACU Information Literacy VALUE rubric; evaluating Credo Literati

e. Anne (Kauai CC): new webmaster
f. Roberta (Law): Left early for appointment
g. Angela (JABSOM): Did not report due to time

Next Meeting: Friday, April 4th
Location: TBD due to scheduling conflict at Health Sciences Library. Angela will look at
reserving Yap Room at Hamilton Library.