Collaborative research and joint and shared publications may be the norm in some fields or disciplines. In such cases, departments ideally will have included a discussion of authorship conventions— including the significance of authorship order—in their policies and procedures. Careful consideration should be given to departments with approved author convention language in their departmental criteria. If not, applicants in such fields or disciplines should provide Department Personnel Committees and Department Chairs with documentation that such is the norm to aid the review process. The significance of such work within the discipline or field should be described to assist the review. Both 1) the proportion of time among given tasks and functions in research and/or writing, and 2) the total proportion of time and effort in the research or publication should be described to aid the review process. Co-author or researcher concurrence or an independent report on such contributions is needed to aid in review.

Relevant Section extracted from Part B. Tenure Criteria for Research Faculty

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