MEMORANDUM

TO: Virginia Hinshaw, Chancellor
University of Hawai‘i at Manoa

Klaus Keil, Chair
UHM Chancellor Search Advisory Committee

FROM: Robert Cooney, Chair
Mānoa Faculty Senate

RE: Motion to Accept SEC Recommendation to Change Chancellor Position Description

The Motion to Accept SEC Recommendation to Change Chancellor Position Description was approved by the Mānoa Faculty Senate at the October 19, 2011 Senate meeting with three votes against approval. The Motion is attached.

The Senate Executive Committee (SEC) reviewed this issue and provided a report to the Senate at the October 19, 2011 Senate meeting. Documents pertaining to this resolution can be accessed in our documents archive at: http://www.hawaii.edu/uhmfs/documents/archive.html. The committee reports and deliberations can be accessed at: http://www.hawaii.edu/uhmfs/minutes/2011_12/index.html.

Please feel free to contact me if you have any questions or need additional information.
Presented to the Mānoa Faculty Senate by the Senate Executive Committee (SEC) for approval at the October 19, 2011 Senate meeting. Approved by the Mānoa Faculty Senate on October 19 with three votes against approval.

October 19, 2011

MOTION TO ACCEPT RECOMMENDATION TO CHANGE CHANCELLOR SEARCH POSITION

(Revised position description begins on next page)

The Senate accepts the Senate Executive Committee’s (SEC) recommended changes to the Chancellor Search position.

APPROVED

Robert Cooney, Ph.D., Senate Chair

Richard W. Chadwick, Ph.D., Senate Secretary
RECOMMENDATION TO CHANGE CHANCELLOR SEARCH POSITION

(See below for edited chancellor position description – changes are underlined)

UHM Chancellor Position Description
August 7, 2006

CHANCELLOR OF THE UNIVERSITY OF HAWAI‘I AT MĀNOA

INTRODUCTION

The University of Hawai‘i at Mānoa is the flagship institution of the ten-campus University of Hawai‘i System. A land-sea- and space-grant institution with about 20,000 students, UH Mānoa is an extensive doctoral research university (Carnegie RU/VH) with several professional schools, including law and medicine. The University’s Chancellor is the chief executive officer of the institution and is responsible for all aspects of its operation. The Chancellor reports to the University of Hawai‘i President and is a member of the President’s senior executive team and of the Council of Chancellors.

The Chancellor provides both administrative and academic leadership to the campus. As administrative leader, the Chancellor is expected to promote a system of shared governance that is based on the values of collegiality, transparency, and excellence. As the academic leader, the Chancellor is expected to foster a vibrant academic climate and support outstanding scholarship, cultivating an environment in which effective, creative teaching, research and application can flourish.

The University has a special responsibility to Hawaiians - the indigenous people of Hawai‘i. The University is committed to developing Mānoa as a Hawaiian place of learning. In this context, the Chancellor works to empower Native Hawaiians in higher education.

As the only large university campus in the state, the University of Hawai‘i at Mānoa plays a central economic, civic, and community role. The University is embedded in an Island society that is also internationally connected, with special ties to the Pacific and to Asia.

In 2007, the University celebrates its centennial and inaugurates its second hundred years. The Chancellor will lead the University into its new century.

Serves as chief executive officer of the University of Hawai‘i at Mānoa. Provides executive leadership in academic affairs, research, graduate education, professional training, student affairs, athletics, administration, finance and budget, human resources, facilities management, and capital improvements.

Promulgates and implements policies and procedures for the University of Hawai‘i at Mānoa in consultation with the faculty.

Makes recommendations to the President regarding System-level policies and procedures.
Implements and enforces Board of Regents policies and procedures as they apply to Mānoa.

Provides executive leadership in the development and implementation of long-range plans, in order to improve the quality of teaching, research, and application.

Provides executive leadership and direction to administrators, faculty, and staff by establishing goals and objectives, and ensuring that day-to-day operations and activities are executed efficiently and in conformity with governing policies and procedures.

Works with governance bodies and advisory groups, including the Mānoa Faculty Senate, which has primary responsibility for fundamental academic areas, representative student and staff groups, the Athletics Advisory Board, with Native Hawaiians (the Kuali‘i Council), and other constituencies, to ensure effective and transparent systems of shared governance.

Provides executive leadership to raising funds and obtaining resources for UH Mānoa to enhance the ability of the institution to provide financial support for students and to provide resources for innovative and creative enterprises, endowments, and academic programs and services.

Works with the President and with the other chancellors to coordinate the plans and operations of the University of Hawai‘i at Manoa with those of the System and the other institutions in the System. Keeps the President, and through the President, the Board of Regents, fully informed concerning the operations and needs to the University of Hawai‘i at Mānoa.

Develops and oversees agreements, partnerships, and exchanges between the University of Hawai‘i at Mānoa and other educational institutions, nationally and internationally.

Represents the University of Hawai‘i at Mānoa to the Hawai‘i legislature and other State and Federal governmental bodies. Works with governmental agencies to advance Mānoa’s programs.

Serves as the chief public voice, interpreter, and advocate for the University of Hawai‘i at Mānoa, to internal and external constituencies.

Represents, promotes, and advances the University of Hawai‘i at Mānoa by participating in state, national, and international organizations, and in civic and charitable organizations, serving as the official representative of UH Mānoa as appropriate.

**QUALIFICATIONS**

**MINIMUM QUALIFICATIONS**

Earned doctorate or equivalent terminal degree from an accredited institution;

Attained the academic rank of full professor or have demonstrated a record of comparable professional experience prior to appointment;
Distinguished record of scholarly achievement;

Demonstrated experience in high-level academic administration;

Ability to establish and maintain effective working relationships with administrators, faculty, staff, students, legislators, state and federal officials, and the general public;

Ability to communicate effectively with internal and eternal constituencies;

Ability to understand and work effectively in Hawai‘i’s multi-cultural society;

Experience working effectively with faculty governance bodies and faculty advisory groups.

**Desirable Qualifications**

Administrative experience at a university with extensive research and graduate programs;

Administrative experience at a university in a multi-level university system, planning, developing and articulating programs in a multi-institution state system that includes interfaces with other components of public education;

**Demonstrated record of success** with large-scale funded research programs, projects, or institutes;

**Demonstrated record of success** in empowering indigenous people in higher education;

Experience working effectively with students, governing boards, legislative bodies, government officials, and community and business leaders;

**Demonstrated record of success** with international education, especially with the Pacific and with Asia;

Experience working in a multicultural society, such as Hawaii.

Experience and demonstrated record of success in raising funds.