January 19, 2012

MEMORANDUM

TO: Virginia Hinshaw, Chancellor
    University of Hawai‘i at Manoa

FROM: Robert Cooney, Chair
      Mānoa Faculty Senate

RE: Motion to Approve Recommendations on Election Process

The Motion to Approve Recommendations on Election Process was approved by the Mānoa Faculty Senate at the January 18, 2012 Senate meeting with 52 votes in support of approval, 1 vote against approval and 1 abstention. The Motion is attached.

The Committee on Faculty Service (CFS), in consultation with the Senate Executive Committee (SEC), reviewed this issue and provided a report to the Senate at the January 18, 2012 Senate meeting. Documents pertaining to this resolution can be accessed in our documents archive at: http://www.hawaii.edu/uhmfs/documents/archive.html. The committee reports and deliberations can be accessed at: http://www.hawaii.edu/uhmfs/minutes/2011_12/index.html.

Please feel free to contact me if you have any questions or need additional information.
Referred by the Committee on Faculty Service (CFS) for a Senate vote on January 18, 2012. (Issue #39: Voting Process Review) The Manoa Faculty Senate approved the recommendations with 32 votes in favor, 1 vote against, and 1 abstention.

Motion to Approve Recommendations on Election Process

Background
CFS was asked to review the 2011 SEC election audit by the Ad-Hoc Election Review Committee to make recommendations to improve the Senate voting process.

The main issues identified by the AHERC concerned the timing of the 2011 SEC nomination and election, the need for full participation of the CFS in scheduling elections, the need for clarity on the requirement for SEC candidate’s statements, the integrity of the software and procedures used to conduct elections, and potential of a conflict of interest arising from a member of CFS running for SEC.

After reviewing these concerns, CFS was satisfied that the software and procedures used for elections provides adequate safeguards to protect voters’ privacy and prohibit the possibility of tampering. In regard to the other concerns, CFS makes the following recommendations:

Recommendations
1. Scheduling/Participation
   During its first fall meeting, CFS shall determine an election procedure schedule (call for service, nominations, elections) for the coming year, selecting dates within the parameters of those established by the Rules of Order. The schedule will be sent to the SEC for approval, then announced to the faculty.

2. Statements by SEC Nominees
   The SEC nomination software program shall be modified so that both the field for agreeing to run for election and the field for nominees’ statements must be filled in before nominees’ names are placed on the ballot.

3. Conflict of Interest
   Members of CFS running for SEC shall not participate in the SEC election process.

APPROVED

[Signature]
Robert Cooney, Ph.D., Senate Chair

[Signature]
Richard W. Chadwick, Ph.D., Senate Secretary