ACADEMIC SATISFACTION

University of Hawai`i Mānoa (UHM) Study Abroad Center Programs provide UHM students with a unique opportunity to further their academic progress while studying and living abroad. The consequences of failing to fulfill a study abroad course requirement differ significantly from those at the Mānoa Campus. Hence, UHM Study Abroad Center Programs have developed and implemented academic satisfaction standards that differ from what is accepted while attending the UH-Mānoa campus. The sole reason the UHM students are allowed to go “abroad” is based primarily on the “study” component. It is a privilege to be abroad and inherently linked to a student making satisfactory academic progress. If not, UHM Study Abroad Center Programs would become a vehicle for travel and/or vacation abroad.

If a student is not making satisfactory academic progress, the UHM Study Abroad Center retains its right to terminate the student’s participation in the program and send the student home at their own (or parent’s) expense. Further, it retains its right to sever the student’s ties to the study abroad program at the specified location.

Some examples of violations of this requirement include but are not limited to:

- The student’s participation in the classroom is incompatible with the interest, harmony, comfort and welfare of the Program and other students in the class;
- Non-attendance in mandatory classes and activities;
- Failure to complete assigned readings and any other homework prior to attending the class;
- Failure to contribute to class discussions
- Failure to take all required exams;
- Failing the class requirements;
Dismissal from the Program

Option 1: Standards of Conduct:

I will comply with the Program’s rules, standards and instructions for student behavior. I hereby waive and release all claims against the University of Hawai`i and its agents arising at the time when I am not under the direct supervision or to comply with such rules, standards and instructions, and I agree to indemnify the University of Hawai`i and its agents against any consequences thereof. I agree that the program shall have the right to enforce appropriate standards of conduct, and that it may at any time terminate my participation in the Program for failure to maintain these standards or for any actions or conduct which the Program considers to be incompatible with the interest, harmony, comfort and welfare of the Program and the other students. If my participation is terminated, I consent to being sent back to Hawai`i at my own (or my parents’) expense with no refund of fees.

In order for us to use this clause, we need the exact specifics and spell out exactly how the student has violated “student behavior and is incompatible with the interest, harmony, comfort and welfare of the Program and other students.” Another student/roommate could be making the accusation and this could be stealing food, smoking cigarettes, bringing the opposite gender into shared living space etc. The student who is accusing the roommate must be very specific before anyone can act on this complaint.

 Allegations of Stealing, shop-lifting, employment as a baby sitter (violation of the student visa), sex for money, are also violations, but have not been substantiated at this time, especially since the student has not responded to your e-mails and you haven’t had the time to “investigate” these allegations.

Under the standards of conduct, it is the prerogative of the Study Abroad Center, based on the specific facts and after follow up in the attempts to contact the student so the student can address the violations, to terminate the student from the program.

Hence, the steps under this option are:

1. Reconfirm the violations of the standards of conduct with the roommate and put them in writing.
2. Send email regarding the violations of the standards of conduct to the student.
3. Go to the current place of residence in and attempt to find the student and discuss the violations, and finish your investigation.
4. If you cannot find the student you should try to find others who can confirm and corroborate the roommate’s allegations. You should follow up with an email to student indicating your ongoing attempts to find the student to address the standards of conduct violations.
5. Keep in constant communication with me so I can design the appropriate written document to send to the student via email and/or your personal attempt to serve.
Option 2

Academic Performance.

University of Hawai‘i at Mānoa (UHM) Study Abroad Center’s Programs provide UHM students with a unique opportunity to further their academic progress while studying and living abroad. The consequences of failing to fulfill a study abroad course requirement differ significantly from those at the UHM campus. Hence, UHM Study Abroad Center Programs have been developed and have implemented academic satisfaction standards that differ from what is accepted while attending classes on the UHM campus. The sole reason UHM students are allowed to go “abroad” is based primarily on the “study” component. It is a privilege to study abroad and is inherently linked to a student’s satisfactory academic progress. Otherwise, UHM Study Abroad Center Programs would become a vehicle for travel and/or vacation abroad.

I understand and agree that I must maintain satisfactory academic progress in all of my courses abroad. If I fail to do so, the UHM Study Abroad Center retains its right to terminate my participation in the program and send me home at my own (or my parent’s) expense. Further, it retains its right to sever my ties to the study abroad program at the specified location.

I understand that examples of requirement violations include, but are not limited to:

- my classroom participation being incompatible with the interest, harmony, comfort and welfare of the Program and with other students in the class
- my failure to attend mandatory classes and activities
- my failure to complete assigned readings and any other homework prior to attending the class
- my failure to contribute to class discussions
- my failure to take all required exams
- my failing the class requirements

Hence, the steps under Option 2 are:

1. Send the student another email indicating the factual background of absences, lack of taking your midterm, and failure to respond to your earlier emails concerning missed classes.
2. Once you either receive an email response from the student or not, you need to write to me the specific dates of absences and your emails to the student so I can help you in drafting the termination letter.
3. Assuming the student’s behavior remains consistent, you will probably NOT receive a response. You will need to print the termination document and physically go to her place of residence and give it to the student. Make sure that someone is present when you go to see the student.
4. Hopefully, you will be able to find the student. The student will probably try to explain his/her actions. Listen to the student, analyze the explanation in light of
the other information you already have, and make a determination whether to immediately terminate, take the termination under advisement, or withdraw the termination notice based on the explanation.

5. If you find that termination is warranted, please assist in changing flight reservation to the next available day and help to book a shuttle to the airport. Depending on the condition, it may be prudent to help the student to get on the flight home.

6. If you are NOT able to find the student at the residence and continues to be absent from your classes, we will work with the housing personnel to determine a time and day that the student is at the residence so you can give the termination letter. You would then simply follow the same procedure as previously outlined.