Manoa Faculty Senate Executive Committee Minutes of 9/23/02

Present: Denise Antolini, Meda Chesney-Lind, Martha Crosby, David Flynn, Michael Forman, Frank Sansone, Mary Tiles, and Charlotte Mitsutani.

Chair Mike Forman called the meeting to order at 3:01 pm.

1. The minutes of the meeting of 9/16/02 were approved as corrected.

2. Chair's Report — Meetings attended:
   **AD&D Meeting:**
   - RTRF - Concern was expressed about large sums “missing” from the RTRF accounting
   - Dean/Director representatives for Englert's SMT need to be selected
   - E/M “pink slips” will be subject to administration action soon
   **GEC** — More discussions about liaisons were held with a GEC member and members of the original Gen Ed taskforce. The SEC discussed ways to continue to utilize the expertise and experience of the dissenting GEC members while maintaining conformance with Faculty Senate Bylaws/Charter and the Gen Ed governance documents.
   **Academic Freedom Workshop** — Planning is underway, with the workshop likely in late Spring.

3. Committee Reports
   **GEC** - Martha reported that Gen Ed assessment is being initiated. The GEC also discussed plans for the coming year, the establishment of mentoring capabilities, departmental Gen Ed responsibilities, the success of the writing workshop, and E5.209.
   **CA** - Meda reported that a replacement is needed for Helena Zalinski (see email) for either the Committee on Athletics or the Athletics Advisory Board.
   **CAB** - Frank gave a brief report on the faculty petition currently circulating about the allocation of RTRF.
   **CFS** - David reported that Todd Sammons will be joining the Foundations Board.
   **CSA** - Meda reported that the first meeting will be on Wednesday. The Faculty Ambassadors program will be discussed, as will substance abuse in the dorms.

4. Old Business
   **National Endowment for the Humanities awards** - Nominations are due 9/25. Karl Kim requests a SEC representative for the review team; Martha volunteered.
   **Proposal for a NROTC program at UH** - CAPP will discuss this at their next meeting.
   **Last Week's Senate Meeting** - The Faculty Senate office should arrange for a wired microphone, a wireless microphone and an overhead projector to be available for each meeting.
   **Background Security Checks** - Mike will send a memo to the Manoa administration describing our previous response, which appears to be misunderstood by the system administration. This matter needs to be addressed by UHPA and CPM.
5. New Business

Teaching Evaluations - A letter from Helen Hapai asked about the possibility of requiring faculty to conduct teaching evaluations. Martha reported that a variety of campus committees have agreed that such a requirement cannot be imposed across the university due to difference situations existing in different departments.

Lecturers - Mike has been asked by the Chancellor to write a two-page report on Lecturers at UHM.

6. Agenda for 9/25 SEC/Englert meeting:
   - Pink slips
   - GEC
   - RTRF
   - Budget process
   - Senate Budget
   - Security Checks Disclosure

The next SEC meeting will be held on Monday, 9-30-02 at 3:00 pm.

There being no further business, the meeting was adjourned at 5:05 pm.

Respectfully submitted,
Frank Sansone