Present: Meda Chesney-Lind, David Flynn, Michael Forman, Frank Sansone, Mary Tiles, and Charlotte Mitsutani.

Chair Mike Forman called the meeting to order at 3:06 pm.

1. The minutes of the meeting of 11/25/02 were approved as corrected.

2. Chair's Report
   Meeting with Englert - Peter expressed an interest in having the Senate structure and operation reflect his interest in diversity and equity. The SEC decided that a five-member ad hoc Committee on Faculty Senate Elections should look at 1) the representation of faculty constituencies and whether the voting system should be modified to reflect changes over time in the faculty distribution between units, and 2) possible revisions in election procedures, including nominations.

   Meeting with Tom Hilgers - Tom wanted to know if the Senate would support changing the Manoa Writing Program to a Manoa General Education Office. The SEC will wait on this until articulation issues are sorted out next semester.

   VP for Academic Affairs Search - Mike was given a draft of the search procedure. The SEC was uncomfortable with the over-representation of West Oahu and Hilo on the committee, and suggested that one of the positions be given to a community college representative.

   UH Centennial Campaign - Mike was given a copy of a memo on setting priorities for the UH Centennial (fund-raising) Campaign. He had asked that the Senate have the opportunity to select a faculty member for the Academic Priority Setting Committee that will be evaluating priorities suggested in response to a Request for Proposals. The SEC suggested that this person should be a member of CAPP, in line with the Senate’s overview on academic programs.

   University Community Partnership - This group has set up a meeting with Gov. Lingle to discuss the P-20 initiative.

   Proposed Rental Increase for Faculty Housing - The notice of increase was rescinded by Wick Sloane. The issue will be reconsidered within the next year; rates may be raised at any time within the next year.

   Pre-employment Information Disclosure Form - Peggy Hong discussed this with Mary and stated that this issue will be evaluated by a risk-appraisal person. The SEC will keep abreast of this issue.

   ACCFSC - This group has been asked to report on substitute teaching of courses of faculty on leave (e.g., are the substitutes compensated?). The restrictions on sabbatical leaves in the community college was also discussed.

   WASC Policy and Data Portfolio - Mike asked that the Standing Committee liaisons forward Colleen Sathre's recent email on the WASC Policy and Data Portfolio to the chair
of their standing committee and ask that they look at items pertinent to their committee. Any concerns or apparent errors should be forwarded to Mike.

3. Committee Reports

**GEC** - Mike reported that Deane Neubauer met with the GEC. He said that Jeanie Oka will be added to the UH intercampus articulation committee.

**CA** - Meda reported that the committee is still attempting to schedule its next meeting. Topics to be covered include the Faculty Athletic Representative and the brawl after the recent Cincinnati football game.

**CAB** - Frank reported that the committee will meet on Wednesday. An email discussion has ensued on classified research over the weekend; this was a response to an email from David Lassner about the transfer of classified information onto campus.

**CFS** - David reported that the committee is working on GEC, Writing Intensive Board, and Vice Chancellor Search Committee vacancies. One more GEC member is needed.

**CSA** - Meda reported that the Faculty Ambassador Program will hold a reception and that the program's student help has been hired.

The next SEC meeting will be held on Monday, December 9, 2002 at 3:00 pm.

There being no further business, the meeting was adjourned at 5:20 pm.

Respectfully submitted,
Frank Sansone