MANOA FACULTY SENATE  
Committee on Academic Policy and Planning (CAPP)  
Meeting Minutes

Meeting Date: August 29, 2012  
Location: Hawaii Hall 208  
Attendance: [P = Present; A = Absent; E = Excused]

<table>
<thead>
<tr>
<th>Members</th>
<th>Members</th>
<th>Guests</th>
<th>Time</th>
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<tbody>
<tr>
<td>Xu Di</td>
<td>P Todd Sammons</td>
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<td>R Ertekin</td>
<td>P Ekaterina Sherstyuk</td>
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<td>Thao Le</td>
<td>P Annette Wong</td>
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<td>Stacey Roberts</td>
<td>P Kate Zhou</td>
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<td>Maya Saffery</td>
<td>P Carolyn Stephenson (SEC Liaison)</td>
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**Subject**  
**Discussion/ Information**  
**Action/Strategy/Responsible Person/s**

**CALL TO ORDER**  
The meeting was called to order at 2:30 p.m. by SEC Liaison to CAPP Carolyn Stephenson.

**MINUTES**

**NEW BUSINESS**  
Stacey Roberts nominated Todd Sammons as Chair.  
Recording of minutes will be rotated through committee members.

The committee considered appointment of a member to the Committee on Academic Procedures.

CAPP set up subcommittees to work on and report back for committee deliberation on each of the issues before it.

**Carryover 2011-12 Issues**  
#23.12: High DFIW course Follow Up (*CAPP / MAC / GEC)  
Todd Sammons, Xu Di  
#26.12: Undergraduate degree plan implementation  
Annette Wong, Maya Saffery  
#55.12: Office of Student Affairs Course Subject Code (*CAPP / CPM / CSA)  
Stacey Roberts, Xu Di

**New 2012-13 Issues**  
#9.13: Governance of Interdisciplinary Programs  
Todd Sammons, Ekaterina Sherstyuk
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<tr>
<td>#10.13: Counting Course Credits on Cross-Listed Courses</td>
<td>Stacey Roberts, Kate Zhou</td>
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<td>#11.13: Campus Navy ROTC</td>
<td>Cengiz Ertekin, Kate Zhou</td>
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<td>#12.13: Admissions Policy</td>
<td>Stacey Roberts, Thao Le</td>
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<td>#13.13: Streamlining of Administrative Procedures with Regard to Course Approvals</td>
<td>Maya Saffery, Xu Di</td>
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<td>#14.13: Examining the Value of Assessment (*CPM / CAPP / CAB / MAC)</td>
<td>Ekaterina Sherstuyk, Cengiz Ertekin</td>
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<td>#21.13: Advising Students (*CSA / CAPP)</td>
<td>Thao Le, Annette Wong</td>
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**Follow-Up Issues**

#49.12: Registration Waitlisting  
CAPP whole committee as needed

#54.12: Memo & report from Grade Replacement Policy Task Force  
CAPP whole committee as needed

**Scheduling CAPP meetings.**  
CAPP agreed to meet Wednesdays 2:30-4 p.m. Fall 2012, every other week. (9/12, 9/26, 10/10, 10/24, 11/7, 11/28 &/or 12/5)

**ADJOURNMENT**  
The meeting was adjourned at 3:45 p.m.

Respectfully submitted by Carolyn Stephenson, SEC Liaison.

Approved.