COMMITTEE ON FACULTY SERVICE
MEETING MINUTES

MEETING DATE: January 21, 2014
LOCATION: Hawaii Hall Room
ATTENDANCE: [P = Present; A = Absent; E = Excused]

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>MEMBERS</th>
<th>MEMBERS</th>
<th>GUESTS</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>SORIA, Julius P</td>
<td>FULFORD, Catherine P</td>
<td>RAWSON, Christian P</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DI, Xu       A</td>
<td>OISHI, Martin  E</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DUNN, Robert  P</td>
<td>PAGANO, Ian  P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FELIPE, Miguel P</td>
<td>ROBERTS, Stacey P</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SUBJECT DISCUSSION / INFORMATION ACTION / STRATEGY / RESPONSIBLE PERSON

CALL TO ORDER
3:11, called to order by Robert Dunn, chair
[DI Xu was off-island and unable to attend.]

MINUTES
Unanimously approved October 2013 minutes with one change.

Election System
Kristin updated CFS on the state of the Election System
—The system itself is ready to go
—Ian is currently working to procure the appropriate email list of
+50% FTE faculty

Getting the Process Started
Kristin showed us the email prepared to announce election
procedures to the faculty. Robert suggested making a bit more
attractive request for engagement.
We revised opening ¶ to stress the impact of faculty service through
governance.

Non-Senate Committees
Kristin oriented us to the Survey Monkey survey she’s already
prepared. We decided we’d pair off—a primary and secondary
reviewer—to examine each self-nominated committee list and rank
candidates.

Ian
Ian, by phone, updated the committee on his election system; it’s
ready to go pending the faculty list from ITS

ADJOURNMENT
4:06

Respectfully submitted by Miguel Felipe.
Approved on March 18, 2014, with 5 votes in favor of approval and 0 against.