**COMMITTEE ON RESEARCH AND GRADUATE EDUCATION**

**MEETING MINUTES**

**MEETING DATE:** 23 October, 2013  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

<table>
<thead>
<tr>
<th>MEMBERS</th>
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<th>GUESTS</th>
<th>TIME</th>
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<tbody>
<tr>
<td>BONTEKOE, Ron</td>
<td>HONG, Seunghye</td>
<td>NGUYEN, Hannah</td>
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<td>CHAIN, William</td>
<td>KAWABATA, Wendy</td>
<td>PARK, Hyoung-June</td>
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<td>DAVIDSON, Elizabeth</td>
<td>KIM, Albert</td>
<td>RAYNER, Martin</td>
<td>P</td>
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<td>DEBARYSHE, Barbara</td>
<td>LENZ, Petra</td>
<td>SANDERS, David</td>
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<td>DYE, Timothy</td>
<td>MATTER, Michelle</td>
<td>THOMAS, Florence</td>
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<td>HARRIS-McCoy, Daniel</td>
<td>MELZER, Michael</td>
<td>PAKELE, Ho'omeano</td>
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**SUBJECT**  
**DISCUSSION / INFORMATION**  
**ACTION / STRATEGY / RESPONSIBLE PERSON**

**CALL TO ORDER**  
The Chair called the meeting to order at 11am and asked those present to sign in. It was noted that 10 members were present, and that no visitors were in attendance.  
The committee welcomed Daniel Harris-McCoy as a new member (representing LLL).

**ANNOUNCEMENT OF FUTURE MEETINGS**  
Ron reminded the committee that it was the Chair’s responsibility to send timely reminders of the next meeting.  
The Chair agreed that this would be done in the future. It was then noted that the next meeting (30 Oct) would be held in Sak D302.

**APPROVAL OF MINUTES**  
Minutes of the 2 Oct, 2013 meeting were not available. Ron then reminded the committee that 2 action items (20.12 and 26.13) had been dealt with on 2 Oct, and therefore are removed from our agenda (see below).

The Vice-Chair agreed to present the minutes of the 2 Oct meeting for review at our 30 Oct meeting.

**REVIEW OF MFS ISSUES ASSIGNED TO CoRGE**  
The Chair asked that the committee review each of the 10 action items currently listed on the CoRGE web page.  
The Chair agreed to invite the ORS Director, Yaa-Yin Fong to attend the 30 Oct meeting of CORGE.

**#6.14 PI/PROGRAM DIRECTOR CHANGE**  
The committee reaffirmed its previous consensus opinion that there was a problem with one key paragraph in this new Administrative Policy Proposal, and noted that the Chair had not yet contacted the Director of ORS.  
The Chair agreed to invite the ORS Director, Yaa-Yin Fong to attend the 30 Oct meeting of CORGE.

**#8.14 DEGREE PROPOSAL – PHD IN ED. TECH.**  
CoRGE reviewed the 32pp. document proposing a “New*** Academic Program, and noted that the Executive Summary begins with “The proposal is to rename an existing program”, suggesting that there may be some uncertainty as to whether this is really a “name change” or a “new program”.  
CoRGE agreed to establish a subcommittee (Davidson-Chair, Lenz, Harris-McCoy) to determine how to proceed. Ellen Hoffman (Chair, Dept. of Ed. Tech.) may be contacted for further clarification.

**#9.14 CERTIFICATE**  
CoRGE noted the 57pp. document submitted on 10 Jan, 2013, by the Dept. of Mechanical Engineering  
The “Davidson subcommittee” will investigate and make a
### Proposal: Renewable Energy and Island Sustainability

CoRGE revisited this issue in light of the new Dean search and the current relationship of Grad Council to CoRGE.

### #19.12 Quality of Graduate Programs

CoRGE agreed that it would be prudent to wait for further information from Grad Council before trying to determine its own role in assessing the quality of graduate programs.

### #19.13 Relationship Between Grad Council and CoRGE

CoRGE agreed that it would be prudent to wait for the hire of the new Grad Dean before making a final recommendation.

### #20.12 Graduation/Dissertation Defense Timing

We ask that this issue be removed from the CoRGE calendar.

### #21.12 GSO Student Bill of Rights

CoRGE agreed to revisit this issue once a new version of the Student Bill of Rights has been received from GSO.

### #26.13 Committee on Human Subjects

We ask that this issue be removed from the CoRGE calendar.

### #27.13 University Affiliated Research Centers

The Chair agreed to contact Adm. Mike Vitale, and to ask him to attend a future meeting of CoRGE to clarify the operation of the ARC.

### #34.13 Professional Masters in Environmental Management

Action item #34.13 will be removed, and we anticipate seeing this item again, but renamed as a “New Program Approval”.

### Adjournment

D. Sanders adjourned the meeting at 12:05pm

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Respectfully submitted by [Dave Sanders](mailto:davessanders@hawaii.edu).

Approved on 30 October, 2013 with 14 votes in favor of approval and 0 against.