COMMITTEE ON RESEARCH AND GRADUATE EDUCATION
MEETING MINUTES

MEETING DATE: 27 November, 2013
LOCATION: Hawaii Hall 309
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS
BONTEKOE, Ron
CHAIN, William
DAVIDSON, Elizabeth
DEBARYSHE, Barbara
DYE, Timothy
HARRIS-McCoy, Daniel
HONG, Seunghye
KAWABATA, Wendy
KIM, Albert
LENZ, Petra
MATTER, Michelle
MELZER, Michael
NGUYEN, Hannah
PARK, Hyoung-June
RAYNER, Martin
SANDERS, David
THOMAS, Florence
PAKELE, Ho'omano

GUESTS
Reed Dazenbrock
Wendy Pearson

MEMBERS
BONT

GUESTS
Reed Dazenbrock
Wendy Pearson

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| #9.14 CERTIFICATE PROPOSAL – RENEWABLE ENERGY AND ISLAND SUSTAINABILITY | The committee invited the VCAA to attend the meeting. The committee discussed with the VCAA and OVCAA staff member Wendy Pearson the process of reviewing new proposals and CoRGE’s role in that process. It was noted that the ‘permission to plan’ is a major control point for the OVCAA, and that proposals submitted are generally forwarded to the MFS and other reviewing bodies for comment and advice without OVCAA comments or formal review. The OVCAA then works with the program’s sponsors to evaluate feedback from various bodies such as CoRGE and to coordinate responses in an iterative process as needed. If CoRGE requires additional information or has questions before a resolution can be formulated, the committee Chair should contact the program sponsor directly. CoRGE may need to review revised proposals as the program sponsors (with OVCAA guidance) respond to feedback. The final outcome for CoRGE to complete a new program “issue” will be a resolution to MFS to support or not support the program. It was noted that the timing for processing a new program proposal can vary greatly and depends on the program sponsor’s time to respond, but that review & advisory bodies such as CoRGE should act in a timely manner. Finally, it was noted that CoRGE’s evaluation and recommendation may address any aspects of the proposal, but for areas under administrative responsibilities (such as resources) comments are likely to be in the form of questions or suggestions. | The subcommittee will provide written feedback to REIS. |
| #19.12 QUALITY OF GRADUATE PROGRAMS | CoRGE has agreed to revisit this issue following the hire of the new Dean of Graduate Education. | |
| #19.13 RELATIONSHIP BETWEEN GRAD COUNCIL AND CoRGE | CoRGE has agreed to revisit this issue following the hire of the new Dean of Graduate Education. | |
| #21.12 GSO STUDENT BILL OF RIGHTS | The subcommittee composed of Florence THOMAS, Barbara DEBARYSHE, William (BJ) CHAIN, Wendy KAWABATA, and Hoʻomano PAKELE have been communicating via email but have not completed their assessment of the last document submitted to CoRGE by the GSO. All committee members discussed the next steps and process. The committee advised the subcommittee that their task is to bring a proposed plan of action to CoRGE (targeting the January meetings) and not to negotiate directly with GSO or to attempt to | The subcommittee will bring to CoRGE in January its recommendations for GSO for the full CoRGE committee’s review and comment. |
revise/write an alternative bill of rights document. The committee agreed that the subcommittee should consider the following: (i) advise the GSO to revert to the shorter 1-page version with specific items listed as rights; (ii) advise the GSO to include language that acknowledges some rights will be subject to reasonable accommodation/limitation due to resource limitations (such as office space); (iii) advise the students on specific rights that might be added or deleted; and (iv) remove detailed language that is over-reaching and aspirational or that elaborates other policies (such as the code of conduct)

| #27.13 UNIVERSITY AFFILIATED RESEARCH CENTERS | The Chair is attempting to contact VAdm. Mike Vitale to ask him to clarify the operation of the ARC and the role of the oversight board. |
| #34.13 PROFESSIONAL MASTERS IN ENVIRONMENTAL MANAGEMENT | The Chair has sent email to Peter Garrod, informing him of our finding that this issue should be viewed as a “program change”. |
| ADJOURNMENT | The Chair adjourned the meeting at 12 Noon. |

Respectfully submitted by Dave Sanders.
Approved on 23 January, 2014 with 9 votes in favor of approval and 0 against.