

## STUDENT RECITAL PROGRAM INSTRUCTIONS

ALL RECITAL PROGRAMS WILL BE FORMATTED AND PRINTED BY THE MUSIC OFFICE.

- Submit your print ready recital program (MS Word format) to [cindymn@hawaii.edu](mailto:cindymn@hawaii.edu) no later than four weeks prior to the performance date. The Music Office will notify your applied instructor when the first draft is ready to be proofread.

Be sure to include your name, degree program, recital date and time, applied instructor, accompanist or collaborators and their instrumentation, complete title of works to be performed (movement titles/catalogue number), composers name and dates, and other pertinent information relevant to your recital program.

If there are any corrections, the office will revise the first draft and notify the instructor of the updated revisions. If approved, the final draft will then be printed.

- Recital Length: Please refer to the Guidelines for Applied Music, section V. Student Recitals.

Junior Recital (MUS 332): 20-minute minimum, 25-minute maximum (actual performing time, no exceptions). Percussionists must be scheduled during an hour time slot.

Senior Recital (MUS 432): 45-minute minimum, 60-minute maximum. (55-minute minimum for pianists).

Graduate Recital (MUS 636): 60-minute minimum, 75-minute maximum.

- The Music Department will provide 75 program copies for the recital. If more copies are needed, the student must request approval from the Department Chair at the time that the program is turned in for typing.