I. Call to order
Meeting Called to Order at 9:00 a.m.

II. Roll Call

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<tr>
<th>Position</th>
<th>Name(s)</th>
<th>Present</th>
<th>Tardy</th>
<th>Excused</th>
<th>Absent</th>
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<td>Executive Chair</td>
<td>Kenji Rasmussen</td>
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<td>Susan Furmanski</td>
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<td>Vice Chair:</td>
<td>Evon Futch</td>
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<td>Secretary:</td>
<td>Kristi Malia Temple</td>
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<td>Treasurer:</td>
<td>Michael Hewitt</td>
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<td>Oahu at-Large:</td>
<td>Alicia Kalahiki</td>
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<td>Neighbor Island at-Large:</td>
<td>Palika Bell-Cockett</td>
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<td>UH Mānoa ASUH:</td>
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<td>Susan Furmanski</td>
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<td>UH Mānoa GSO:</td>
<td>Marc La Pape</td>
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<td>Joshua Wingstrom</td>
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<td>UH Mānoa BAR:</td>
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<td>Rheneka Bean</td>
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<td>UH West O‘ahu:</td>
<td>Landon Watanabe</td>
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<td>Nani-Hoku Ferris</td>
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<td>Peter Vesekis, Jr.</td>
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<td>Kathy Rodriguez</td>
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<td>Daniel Tagawa</td>
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<td>Kapi‘olani CC:</td>
<td>Liana Hofscheider</td>
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<td>Khuyen Tran</td>
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<td>Maui CC:</td>
<td>Palika Bell-Cockett</td>
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<td>Melvin Cervantes</td>
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<td>Windward CC:</td>
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<td>Ti (P.J.) Chamberlin</td>
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<td>Interim Advisor:</td>
<td>Karen Lee</td>
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III. Establish Quorum
3.1 Quorum Established? Y/N

IV. Open Forum Guest
4.1 Bryan Jaco Gallarde – Guest from Kapi‘olani CC
4.2 Jan Javinar, javinar@hawaii.edu
4.3 Mike Dahilig, Student Regent, dahilig@hawaii.edu, 808-956-8213 (phone)

V. Approval of Agenda and Minutes
5.1 Approval of the Minutes for Student Caucus Delegation meetings 07-001, 07-002 Liana Hofschneider motioned to approve both minutes. Seconded by Evon Futch. Motion passes.
5.2 Approval of the Agenda for Student Caucus Delegation meeting. Kristi motioned to approve seconded by Alicia Kalahiki. Motion passes.

VI. Internal Reports
6.1 Chairperson
6.1.1 Talked to Leeward about the student government

6.2 Vice Chairperson
6.2.1 no report

6.3 Secretary
6.3.1 minutes from lunch

6.4 Treasurer – left @ 2:57 to catch flight
6.4.1 Polo Shirts cost $406.67
6.4.2 Has the complete budget report, will email it and bring a copy to next meeting
6.4.3 Website – will be developing a new website from scratch
6.4.3.1 need pictures of Hawai‘i or from the campuses
6.4.3.2 any links?

6.5 Advisor – left @ 2:57 to catch flight
6.5.1 Memo was written by budget officer regarding Caucus’s travel
6.5.1.1 must now do travel request forms
6.5.1.2 go to etravel website to insert your profile – do this in the next week or two
6.5.1.3 www.hawaii.edu/etravel

6.5.2 Volunteer Opportunity – need to know in the next few days

6.6 AdHoc committees
6.6.1 UH Day Committee
6.6.1.1 registration forms sent out
6.6.1.2 January 19th is UH Day
6.6.1.3 three six foot tables & electricity
6.6.1.4 Vegas Theme
6.6.1.5 “Advertising” to let everyone know what UHSC is doing
6.6.1.6 $350 budgeted for UH Day

6.6.2 University Council on Articulation (UCA)
6.6.2.1 Make sure the system works with the community colleges
6.6.2.2 Campuses are encouraging students to declare major instead of taking random classes
6.6.2.3 UH Hilo was discussed
6.6.2.4 Proposal to address issues and have parallel languages
6.6.2.5 Transfer evaluation and outside credit was also discussed
6.6.2.6 Next meeting is Dec 15

6.6.3 Academic Planning & Policy Committee
6.6.3.1 will be emailing everyone so that the committee can work with each campus and the articulation in order to then pull everything together

6.6.4 Student Life
6.6.4.1 How does security patrol campuses?
6.6.4.2 Have they become relaxed on campuses?
6.6.3 Lighting on campuses

6.6.5 Student Government
6.6.5.1 Will work with Jan Javinar
6.6.5.2 Plan to testify in front of the BOR when issues come before them
6.6.5.3 Will send information out so that everyone is informed
6.6.5.4 Each campus should bring the issues before their student government in order to get their ideas
6.6.5.5 Also go to the Vice Chancellor of Student Affairs to find out about issues

6.6.6 Facilities and Budget
6.6.6.1 email within a week
6.6.6.2 financial aid and scholarships - get the information about the financial aid percentage
6.6.6.3 Improving Maintenance and Building Infrastructure - will email everyone in order to clarify what issues will or should be covered with more specifics

6.7 Campus Reports
6.7.1 UH Mānoa ASUH
   6.7.1.1 no report
6.7.2 UH Mānoa GSO – both delegates left at 1:02 Without an excuse
6.7.3 UH Mānoa Bar Association
6.7.4 UH Hilo
   6.7.4.1 ACUI
   6.7.4.2 Changes to the GenED are being discussed
   6.7.4.3 Study Sessions with Your Professor
   6.7.4.4 China-US Center – change in room plans at suggestion of UHHS and other student leaders
   6.7.4.5 Committees were set-up to begin searching for the open Vice-Chancellor positions
6.7.5 UH West O’ahu
6.7.6 Hawai’i CC
   6.7.6.1 Met with Legislatures represent Hawai’i, Governor’s Liaison, and others from the Community
   6.7.6.2 Articulation Meeting
6.7.7 Honolulu CC
   6.7.7.1
6.7.8 Kapi’olani CC
   6.7.8.1 Accreditation – got 11 Commendations
   6.7.8.2 Student Planner & got 800 surveys
   6.7.8.3 120 volunteers to clean campus
   6.7.8.4 1st year experience
   6.7.8.5 International Education Week (in two weeks)
      6.7.8.5.1 speakers, art exhibits, students from different countries with presentations, peace corp. will also come to speak, a dance – sponsored by international club
   6.7.8.6 UH Day – chose Health and Technology Services
6.7.9 Kaua’i CC
   6.7.9.1 Event with a lot of campus and community involvement
   6.7.9.2 Halloween Party
   6.7.9.3 One Stop Center Ground Breaking
6.7.10 Leeward CC
6.7.11 Maui CC
   6.7.11.1 Accreditation
   6.7.11.2 Retreat
VII. **Unfinished Business**—(Done by Jan Javinar)

7.1 Priority Issues

7.1.1 Caucus Top 7 Issues List:

1. Financial aid and scholarships
2. Increasing security and safety on campuses (lighting, hiring guards, parking, apa.)
3. Articulation – improving transferability of credits between campuses
4. Improving maintenance and building infrastructure (lighting, classroom space, sustainable energy, air-conditioning, student lounge areas, apa.)
5. Improving liability insurance for student groups
6. Sustainable energy on campuses — was incorporated into #4
7. Increasing awareness of student issues on campus — was removed from list because it is not a caucus issue

7.1.1.1 By next meeting bring this list in writing approved by the individual student governments.

7.1.1.2 Jan Javinar discussed how to address an issue, example articulation

7.1.1.3 VP for Budget & Finance/Chief Financial Officer – Howard Todo
7.1.1.4 VP for Administration – Sam Callejo
7.1.1.5 VP for Community Colleges – John Mortan
7.1.1.6 VP for Academic Planning and Policy – Linda Johnsrud
7.1.1.7 VP for Research –
7.1.1.8 Associate VP for Student Affairs – Karen Lee

7.1.1.9 Reassess Chapter 6 – tuition and fees – currently working on a draft/proposal which might come out in a month – will be rewording

**IS THERE A POLICY ALREADY?**

7.1.1.10 BOR Policy – www.hawaii.edu/offices/bor/policy/index
7.1.1.11 UH System wide Executive Policies – www.hawaii.edu/apis/ep
7.1.1.12 UH System wide Administrative Procedures – www.hawaii.edu/apis/apm/sysap
7.1.1.13 Taxonomy of UH Rules & Policies (passed out a packet w/ charts)

Hawaii Revised Statutes (HRS)
Hawaii Administrative Rules (HAR)
Board of Regents Policies (BORP)
System Wide Executive Policies (EP)
System Wide Administrative Procedures Manual (APM)
Unit Guidelines (CCs, UHH, UHWO, UHM)
Campus/Department Procedures

7.2 Action Agenda
7.3 Recorder

7.3.1 Motioned to table by Kristi Temple seconded by Evon Futch. Motion passes.
VIII. New Business

8.1 Discuss the tuition increase and financial aid (Karen Lee)

8.1.1 Commitment that while tuition increased the financial aid should also be increasing

8.1.2 Financial assistance was through the tuition waiver program – only three categories remain

8.1.3 Decided to divide financial assistance which comes from campus increase in tuition

8.1.3.1 Categorized into Need base (residence and non-residence) and non-Need Base (merit, athletic, apa.), which is done by individual campuses

8.1.3.2 State has B+ scholarship (high school graduates, and Hawaii state residence)

8.1.3.3 Achievement Scholarship (up to the campus) – not based on financial need

8.1.3.4 International Student Scholarship (up to the campus) – Is available to any international student

8.1.3.5 Pacific Islander Scholarship – countries in the pacific affiliated with the US, all nations that do not have Baccalaureate degrees

8.1.4 Karen Lee will email the information to Caucus

8.1.5 Work on this with Chancellor, and Vice Chancellor of Academic of Affairs, and Student of Affairs

8.1.6 Competitive Grant (?)

8.1.7 Smart Grant

8.1.8 UH Foundation awards about 5 million

8.2 Discuss BOR Chapter 7 (Jan Javinar)

8.2.1 Kenji – get something that says CSOs have coverage because it could be interpreted that the CSOs are not covered

8.2.2 Sponsorship v. non-Sponsorship

8.2.3 recognized CSOs are embraced by the university, “held tight” – they had to go through the process; and through that they would get all the rights and privileges

8.2.4 There will be a long-arm idea for RISOs

8.2.5 nothing in Chapter prohibits clubs from doing events – the people participating in the event are responsible for their own injuries

8.2.6 Want on Campus events to be controlled and managed – reducing the risk factor

8.2.7 The intent is for Chapter 7 to become system-wide

8.2.8 Presenting this policy in Spring, around March or April

8.2.9 has been a work-in-progress since 1992

8.2.10 **THE MESSAGE OF CAUCUS IS THAT THE CHAPTER NEEDS TO BE MORE CLEAR and UNDERSTANDABLE**

8.2.11 Waiting right now from something from Risk Management

8.2.12 Fee Increase – UH Manoa’s thing - Not on the Agenda but Kenji asked Mike Dahilig to discuss this issue

8.2.12.1 to build a new building UH Manoa is going to request bonds and revenues from the legislature and will get some money from an increase in student fee (an additional $18 or and additional $26 – which would be increased gradually over 5 years)
8.2.12.2 why is it being presented as coming from student fees?
8.2.12.3 It was done the same thirty years ago on a decision of ASUH Manoa
8.2.12.4 It has not been approved yet
8.2.12.5 Is an issue exclusive to UH Manoa
8.2.12.6 What can do about this? Everyone is more than welcome to give
testimony as a member of the community.

8.3 Establish standing committees
  8.3.1 Academic Policy & Planning - Articulation
      8.3.1.1 Liana Hofschneider
      8.3.1.2 Daniel Tagawa
      8.3.1.3 Ti Chamberlin
      8.3.1.4 Patricia Fernandez - Chair
  8.3.2 Facilities & Budget – Financial Aid, Building Maintenance
      8.3.2.1 Mike Hewitt - Chair
      8.3.2.2 Kristi Temple
      8.3.2.3 Evon Futch
  8.3.3 Student Life – Increasing Security
      8.3.3.1 Khuyen Tran
      8.3.3.2 Peter Vesekis - Chair
      8.3.3.3 Melvin Cervantes
  8.3.4 Student Government Operations – Improving Liability
      8.3.4.1 Alicia Kalahiki
      8.3.4.2 Palika Bell-Cockett
      8.3.4.3 Rheneka Bean - Chair
  8.4 Appoint committee chairs (inside committees)
  8.5 Work in committees

IX. Announcements and Open Forum
9.1 Next Meeting Date- December 2, 2006 @ Kaua‘i Community College
   9.1.1 travel request Nov 21 by 3PM (new travel request form thing)

X. Adjournment