I. Call to order

II. Roll Call

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<tr>
<th>Executive Board</th>
<th>Present</th>
<th>Tardy</th>
<th>Excused</th>
<th>Absent</th>
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<tr>
<td>Executive Chair:</td>
<td>Liana Hofschneider</td>
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<td>Vice Chair:</td>
<td>Alicia Kalahiki</td>
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<td>Secretary:</td>
<td>Kelson Ho’omano Pakele</td>
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<td>Treasurer:</td>
<td>Matt Williams</td>
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<td>Oahu at-Large:</td>
<td>Joseph Lewis</td>
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<td>Neighbor Island at-Large:</td>
<td>TBD</td>
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III. Establish Quorum
3.1 Quorum Established? Y

IV. Open Forum Guest
4.1 Dr. Linda Johnsrud – Presentation on Nonresident Enrollment Cap
4.2 Joana Taira – from VP Academic Planning & Policy office
4.3 Chancellor of KCC – Leon Richards
4.4 Advisor – Professor Loesh
4.5 Professor – Keith Kashiwata
4.6 Dean of Students – Mona Lee
4.7 Windward CC Advisor
4.8 Alex Shankman (KCC Congress)
4.9 Rosie Torres (KCC Congress)
4.10 Melody (KCC Student)
4.11 Micasha (Former KCC Congress)

V. Approval of Agenda and Minutes
5.1 08-001 – 08-004 Minutes

VI. Internal Reports
6.1 Chairperson
6.2 Vice Chairperson
6.3 Secretary (Data Director)
   - Website!!!
6.4 Treasurer
   - I just received the budget yesterday, but I did calculate
   - I only have three entries
   - The total of transportation was $
   - Ending budget for delegation $17,347.25
   - (Email me the info to put on the website)
6.5 Neighbor Islands At-Large
   - Palika is taking a break, so we will be voting for a new at large
6.6 Oahu At-large (N/A)
6.7 Advisor
   - Some don’t know the history but the fact that Ho’omano put up the website is really great
   - Those who travel, please go through the steps with Beverly in the right way.
6.8 Ad-Hoc Committee
6.9 Committee
6.10 Campus Reports
   6.10.1 UH Mānoa ASUH
   - ASUH has been getting back together
   - My new delegate Matt Prellberg heads the external affairs committee up
   - We started something last semester with discount cards. We got businesses around campus to get
discounts. We didn’t pay anything, because the businesses paid for the advertising.
   - We’re working on the Upass but will coordinate with GSO. We’re trying to reduce fees for students.
   6.10.2 UH Mānoa GSO
   - Upass: What was discussed in the meeting was an Upass research project
     - They’re trying to get the rail system re-directed to the University
     - They’re tried gathering information by getting literary reviews from other organizations
     - They also surveyed students. What is accessible and affordable transportation?
     - The figures that came out was about $20 per student
Sohn: Manoa wants to do a 2-year trial period and see what student’s thoughts are.
   - Online survey for STEM (Science Technology Engineering and Math)
     - More opportunities for students
   - Teaching assistant being cut from the GSO.
     - I didn’t see anything in the minutes about it
     - Nolan might be more able to speak about it if he shows up
- I do know this is a part of the budget cuts.
- Budget cuts don’t only affect the program, but also students who just take these classes

6.10.3 UH Mānoa JABSOM (N/A)
- Matt had emailed me and he has a Saturday class so he wasn’t able to make it today
- I also asked Matt that he recommend an alternate or a second delegate.

6.10.4 UH Hilo
- Legislature Priorities
  - College of Pharmacy plans & design
  - College of Hawaiian Language Building construction
  - Renewable energy photovoltaic panels & plans & designs
  - Kalakaua Marine Education Center plans & design
  - Campus Center, addition & renovation
  - Electrical generator with heat recovery
  - Emergency response operations center
  - Chemical & waste storage building plans & design
  - Women’s soccer & softball fields for Title IX compliance plans & design for a multi-purpose field
  - General classroom and office building design
  - Flood channel improvement plans
- Ho‘olaule‘a
  - In the Hawai‘i Tribune Herald
  - 1500 all day
  - Keiki land, several vendors, entertainment
- New Senators
  - Lost our CAFNRM, lost our Senator at large
  - New Treasurer
- CSO Summit
  - Worked on procedure and etc.
  - Talked out issues of each individual group

6.10.5 UH West O‘ahu (N/A)

6.10.6 Hawai‘i
- We were able to meet with the Search committee for the new President
- We have a new advisor for our student gov’t and our student life council
- We’ve been here since Tuesday and we attended the opening ceremonies

6.10.7 Honolulu CC
- We did a Christmas tree thing where we bought a dozen trees and gave them away to needy families
- Lot of students came out to support this
- Parking issues: we’re the only cc in the state that charges for parking
- ASUH just got a coffee shop on our campus
- We’re doing a conference at Hoʻopilihou so please check us out
- We have 5 new members on our congress
- We have a town hall meeting where students can express concerns

6.10.8 Kapiʻolani
- Since the start of this semester, we’re starting to open the 2nd floor of the ‘iliahi building
- It is a renovation for the native Hawaiian student support for students to meet with counselors
- It will be open the first week of February
- We have appointed our new student engagement coordinator
- This year, we just our strategic plan draft ready for review

6.10.9 Kauaʻi CC
- This semester has started off a little different than had been planned
- We acquired more campus center space this semester.
- We needed more meeting space for our ASUH.
- Over the last semester, we started working to paint and prep for our new offices/meeting room.
- Suddenly, as the semester started, few other groups tried to claim this space we were trying to acquire.
- We’ve had no opposition until now so we’re having to start from scratch.
- We’re working on campus security. We had a robbery on campus so we will work on getting better security.
- Financial aide concerns. We only have one clerk so we’re trying to improve this situation.

Williams: Out of all the suggestions, what are you suggesting to the BOR
Johnsrud: Right now Hilo is not ready to make a recommendation
- Hilo wants the cap eliminated
- UH Manoa wants the cap on grad students removed
- I think that Hilo may want to have the cap removed from grad students as well
Williams: Speaking from UH Manoa, that’s about what I feel I would suggest
- Was the discrepancy resolved regarding housing?
Johnsrud: The problem with housing is that there just isn’t enough of it.
- A possibility is that the policy should be where the cap should be placed on freshman. This might help with the housing situation as well.
- After that, every year transfers can come from any place and the cap wouldn’t be important.
Sohn: How are we determining in state vs. out of state students?
Johnsrud: If you maintain your Hawai’i residency in Hawai’i then instate and vice versa for out-of-state.

6.10.10 Leeward CC
- We did just start, but we have a few things coming up
- Our Library is being fixed and they are rebuilding our bathrooms
- I haven’t seen the paperwork for it but I did see them working on Handicapable doors and areas
- Our student activities coordinator and our student gov’t advisor positions have been merged into one
- Ho’opilihou that’s coming up, I hope to see you all there
- The cafeteria at our school is almost completely biodegradable.
- We have ATM machines on our campus. Right now we’re trying to move them to certain place that are more accessible. They’re just in the library.
- Our campus center building includes (the main center, pearl restaurant, student gov’t room and student club room)
- Because of budget space and availability they’re moving things around and we might lose our gov’t room and clubroom
- We had a scholarship fair just recently also

6.10.11 Maui CC (N/A)

6.10.12 Windward CC
- We just had our welcome back event
- We also had an inauguration event luncheon
- Ho’opilihou is coming up, and Windward plans to attend
- We’re still looking for our chancellor, and I sit on this search committee

PLEASE NOTE: Hawai’i Community College delegates have had to leave the meeting after lunch (approx 2:00pm) because they had to check out of their hotel room and procure personal belongings.

VII. Unfinished Business
7.1 Committee Assignment/Resolution (Budget & Finance)
- We have resolutions set up already, maybe we just need to update them
- I’ve talked to senators/reprs to see if they can meet with caucus also because we didn’t have a UH Day.

7.2 Student Board of Regent – Status
- Grant Tykeman wants to meet with Caucus but wasn’t able to make it today
- We will coordinate with him to find a time when he can meet with caucus, hopefully at the next meeting
7.3 Office Space for UHSC – Status

7.4 Selection Advisory Committee for UH President - Status
7.5 Student Governance Charters
7.6 Audit of Student Fees
7.7 Student wide Conduct Code
   - This was sent via email
   - Please double check for this if you need further reference
   - It would be good if students and everyone else were all consistent with the code
   - We’re not proposing a committee or anything like this, but each code procedures are all campus specific.
   - We all agree that we’ll be reviewing our current practices
   - The idea is, that as a system, this is the code
   - When dealing with specific issues on each respective campus, it would be individual
   - There is a person who does have information and provide help with grievances. They don’t not advocate for them, but there is someone available as a resource.
   - They system tries not to deal with specific campus code violations.
   - There is a student conduct code committee, there is also an academic grievance procedure
   - These are two different kinds of cases
   - I do want you all to go over this conduct code and think about it to give some feedback about this
   - If we leave this policy up to the individual campuses, there may be some ideas that we miss out on, that’s why we’re working on this all together as a whole.

7.8 Neighbor Island At-large Position – Status
   - As HawCC has left and not everyone is here, we would move to have an online nomination
     - Lewis: I also feel like (as of my Saturday class) I might have to step down as O’ahu at large
     - I officially resign because I feel like it is a lot more fair to others
     - Hoff: I would like to suggest that Danielle be our Neighboring Island and Jaime be our O’ahu at Large
     - IF there is no objection, these will be our reps on an interim appointment

7.9 Non-resident enrollment cap
   - You’re a force to be reckoned with!
     - People need credentials and training. We need to get the legislature to not cut our budget
     - While this is a public policy issue, it really affects most of all Hilo and d Manoa
     - There is a Board policy around non-residents. (See BOR policy, Chapter 5, Section11.7)
     - Both Manoa and Hilo have been out of compliance, they are both beyond the 30% cap
     - We can testify that we would study this policy, and see whether or not it would need to be revised
     - Policy Context & Principles
     - There is an increase from about 4% to 7% in non-resident enrollment for the CC’s
     - Manoa has hit around 33% and Hilo was about 40% in the non-resident enrollment
     - Non-Resident categories
     - Add more from the PPT
     - Check the UHSC website to download the file

VIII. New Business
8.1 UHSC Priorities
   - Do we want to keep our priorities this way or are there any others?
   - Campus Security, Repairs & Maintenance
   - Retention and resistance are important issues
   - Maybe we should be focusing on preservation of things on our campuses
   - In order for us to keep up enrollment and continue to advocate to students for higher education, we can’t get budget cuts. This prevents us from getting these things accomplished.
   - There is still a bill to have the stadium to be transferred to the university. If we do get it, we need to ask legislature to give us operating funds. Otherwise it might just be a whole lot of debt dropped in our laps.
   - Maybe we should stream down the list of repairs and maintenance and narrow down specific projects
   - I think our main message is to not cut our budget, or at least not so drastically
- Jaime volunteered to write a resolution to the affect of do not cut us, repairs & maintenance and campus security.

IX. Announcements and Open Forum
9.1 Legislature Time Table
- I will set up meetings and let you all know

X. Adjournment
Meeting Adjourned at 3:40pm next meeting @ UH Hilo February 14, 2009
(Travel request needs to be submitted on or before January 26 by 4:00 p.m. - No exceptions!)