I. Call to order: 11:36 a.m.

II. Roll Call

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<th>Executive Board</th>
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<td>Vice Chair:     Matthew Williams</td>
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<td>Secretary:      &lt;Vacant&gt;</td>
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<td>Treasurer:      &lt;Vacant&gt;</td>
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<td>Oahu at-Large:  Keokolo Akina</td>
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<td>Neighbor Island at-Large: Mike Sado</td>
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<th>Caucus Delegates</th>
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<td>Mark Ing</td>
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<td>Megan Chock</td>
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<td>Nick Turner</td>
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<td>Dove Atherall</td>
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<td>Dana Kuamoo</td>
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<td>Moksha McClure</td>
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<td>Bethany Compton</td>
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III. Establish Quorum
3.1 Quorum Established?
Yes

IV. Open Forum Guest
4.1 N/A

V. Approval of Agenda and Minutes
Minutes for Meeting 09-004:
Motion: Compton
Second: Williams
Vote: Unanimously approved

Agenda for Meeting 09-005:
Motion: Williams
Second: Turner
Amendments: Add UHSC Resolution 09-002: In opposition to HB2051, under New Business as 8.1; Resolution 09-003 under New Business as 8.6; table Internal Reports until after New Business
Vote: Unanimously approved

VI. **Internal Reports**

Williams: Motion to Table Internal Reports until after New Business
Second: Sado
Vote: Unanimously approved

6.1 Chairperson
   - Send me your pictures for the website!!
6.2 Vice Chairperson
6.3 Secretary (Data Director)
6.4 Treasurer
6.5 Neighbor Islands At-Large
6.6 Oahu At-large
6.7 Advisor
Karen Lee: Discussed the terms of the newly-negotiated UHPA and HGEA contracts with the caucus. The cuts to the faculty were crucial in meeting the budget restrictions.

Ing: Were the cuts made to faculty salaries enough to preserve the amount of lecturers and programs?
Karen Lee: Yes; at the moment, if there are no further cuts, we will have resolved everything as long as the faculty ratify on Wednesday.

6.8 Ad-Hoc Committee
6.9 Committee

-Student Life:
Atherall: The main report is that offices were closed for two weeks, so there has not been much contact with the financial aid office. We are also trying to incorporate the FAFSA process with the New Student Orientations.
Sado: Our school is working on that process, and so far it has been working quite well. In addition, we are helping students figure out how many credits financial aid will let them take.

-Facilities and Budget:
Chock: As you know, John Cando is no longer a part of Caucus, and he was a member of our committee. If everyone could please send me two to three examples of how your campus impacts the surrounding community/state so that I can prepare the legislature packet by Wednesday, that would be great.

6.10 Campus Reports
6.10.1 UH Mānoa ASUH
   Ing: We will continue working on our legislative priorities.
6.10.2 UH Mānoa GSO
   Williams: We just finished our resolution on where we stand with the budget, and we will also continue to focus on maintaining funding for graduate and research assistants. There is also a body forming that will consolidate the information on the accreditation process, and we would like GSO to be a part of that body.
6.10.3 UH Hilo
   Pakele: We went to the legislature starting on Tuesday and were very productive. We had our Ho‘olaulea, which was extremely successful. We are trying to amend our constitution to eliminate the one-year participation in a CSO requirement to serve as data director. Finally, we are meeting with the Vice Chancellor of Student Affairs to discuss new bylaws.
6.10.4 UH West O‘ahu
   Atherall: We went to the legislature to voice our concerns. We had one protester on campus who was upset about his financial aid. Another student came to campus asking for our support in
signing a petition for Defend Hawai‘i’s University, and I told her that she had to send us the whole packet before we endorsed the petition she had.

6.10.5 Hawai‘i CC
Sado: We are also working on our bylaws and operating procedures. We met with our chancellor and went to the legislature and made a very strong showing; we even got time on Olelo with Senator Sakamoto. We will continue to further our cause for higher education in Hawai‘i.

6.10.6 Honolulu CC
6.10.7 Kapi‘olani
6.10.8 Kaua‘i CC
Compton: We are still working on getting our school off the grid, and this past week they just started covering the buildings with solar panels. Our bookstore was finally completed. We will continue to work on our legislative priorities.

6.10.9 Leeward CC
6.10.10 Maui CC
6.10.11 Windward CC

VII. Unfinished Business
7.1 Re-election of O‘ahu at Large Representative
Pakele: At the last meeting, we discussed the election of O‘ahu and Neighbor Island at Large representatives. We interpreted the rules as dictating that the O‘ahu at Large representative is only elected by the O‘ahu campuses, and the Neighbor Island at Large representative is only elected by the neighbor island campuses. However, that interpretation was incorrect. From now on, nominations will come from the represented campuses, but the positions will be voted on by the entire caucus.

Atherall: Motion to table 7.1 until next meeting, because the current O‘ahu at Large representative is not in attendance to accept his nomination.
Second: Williams
Vote: Unanimously approved

7.2 Re-election of Neighbor Island at Large Representative
McClure: Nomination of Mike Sado as Neighbor Island at Large representative.
Sado: I accept the nomination.
Vote: Unanimously approved

VIII. New Business
8.1 UHSC Resolution 09-002: In opposition to HB2051
Compton: Motion to approve UHSC Resolution 09-002.
Second: Ing

Discussion:
Williams: I don’t think that this needs any changes.

Ing: Motion to say that there should be “at least one public hearing before the establishment of new fees, insert “in its current form” after “HB2051” in the first BE IT RESOLVED, and correct all typos in the resolution.
Second: Vandeth

Discussion:
Williams: I don’t think that we should specify that they should have “at least one public hearing,” and just add that we think that they should keep the guidelines under chapter 91.
Ing: I think we should work through a compromise so that they are not limited to chapter 91.
Karen Lee: I just want to give context to the newest parking increase. It had to first go through gubernatorial approval, then pass through
Williams: I don’t think we should change chapter 91. It has been instituted for a region.
Sado: I agree.
Ing: I think that we should include a compromise, so that they don’t just disregard our opposition.
Vote:
Approve: West Oahu, Manoa
Oppose: GSO, Hilo, Windward
Abstentions: Kauai CC, Hawaii CC
Motion fails

Ing: Motion to insert “in its current form” after “HB 2051” under the first BE IT RESOLVED
Sado: Second
Vote: Unanimously approved

Williams: Add “under the current guidelines of chapter 91” in the BE IT FURTHER RESOLVED
Vote:
Approve: GSO, Hilo, Windward, Kauai CC, Hawaii CC
Oppose: UH Manoa
Abstain: West Oahu

Vote on overall motion: Unanimously approved

Recess for lunch at 12:15 p.m. – Windward CC delegate Vandeth leaves.

Meeting resumes 12:45 p.m.

8.2 Open nominations for Data Director
Discussion:
Sado: Read the requirements for Data Director as outlined under the UHSC Student Caucus.
Nominations:
McClure: I nominate Megan Chock.
Chock: I accept, as long as Ho‘omano continues to take care of the website.
Vote: Unanimously approved.

8.3 Open nominations for Treasurer
Sado: Read the requirements for Treasurer as outlined under the UHSC Student Caucus.
Williams: I was the Treasurer for Student Caucus last year. There is an Excel worksheet that Beverly hands out, and all you have to do is keep track of whatever money we spent and how much money we have left.
Nominations:
McClure: I accept.
Vote: Unanimously approved.

8.4 BOR Representative Jan 28th
Pakele: This would be a motion to appropriate funds to send a Caucus representative to the next BOR meeting.
Compton: Motion to approve moneys to cover airfare and possible hotel accommodations for Caucus Chair and Vice Chair for the upcoming BOR meeting on Maui.
Second: Kuamo‘o
Vote: Unanimously approved.

8.5 New Group Picture
Pakele: We will table this until next meeting.

8.6 UHSC Resolution 09-003
Williams: Motion to accept UHSC Resolution 09-003.
Second: Chock.
Discussion:
Caucus conducted an informal discussion about the overall content of the resolution, including the primary focus of the message: to have no further budget cuts to the University of Hawaii system, in order to preserve functioning of the University of Hawaii system and its importance in the state of Hawaii.
Williams: Motion to table UHSC Resolution 09-003 until Wednesday through e-mail vote.
Second: Turner
Vote: Unanimously approved.
IX. **Announcements and Open Forum**
9.1 New Travel Request Form on the website
Pakele: There is a fillable pdf on the website for those who print and fax in their request forms. The word document is still available for those who prefer to e-mail Beverly.
9.2 President Greenwood’s State of the University address to the Legislature
Karen Lee: Everyone is invited to attend President Greenwood’s State of the University address. This is the first of its kind. She will give a speech about where we are as a university, and some of what our visions are for the future. She would really like to have students come. Matt and Ho’omano have been asked to come to sit on the floor, and other students will also be invited to sit in the gallery. It will be at noon on February 3, 2010. There will be many members of the community, business people, faculty and staff in attendance.

X. **Adjournment**
Atherall: Motion to adjourn.
Second: Sado.
Vote: Unanimously approved
Meeting adjourned at 2:45 p.m.

Pre-Meeting Discussion

1) **UHSC Resolution (Budget Restrictions)**

2) **Student Conduct Procedures**
Tabled until next time

3) **Board of Regents Agenda for Jan 28th, 2010 (Location Maui CC)**
Probably will be sending Ho’omano to meet with MCC as well, about next meeting in February.

4) **Legislative Efforts for Caucus?**
   UH Manoa: House Bill 2051, Chancellor
   GSO: Graduate Assistants: preserve funding for graduate students and maintain programs
   UH Hilo: Advocated for new Hawaiian language building, already been approved but just waiting for funding (in the works for 20 years)
   Hawaii CC: Released a little bit of money for CC in West Hawaii, but wants more (currently located in a strip mall; only can accommodate 200 students), Governor initially let money lapse and was reappropriated but has not yet been released; could expire in June; remainder of money will renovate Hale Aloha; main campus would be sustainable and off-the-grid
   Kauai CC: level of education at Kauai CC is adversely affected by low faculty standards, stemming from poorly enforced, not readily available faculty evaluations; teachers will not release the information because they feel that it violates the contract; tenureship system at UH: consider making UH Manoa tenureship tied to faculty evaluations, offering early retirement for professors, increase the number of classes that professors have to teach
   Windward CC: No new legislative efforts, library being built; would like to work with
UH Manoa because what happens at UH Manoa will affect the community colleges; extend support to CCs

5) What changes would you make to make your life easier and enrich the lives of students? On the system level? Throughout the state?

Pakele: Lyla Berg proposed this question to us on our first day at the Leg. It was a very open-ended question; she wants to start communication between high schools and college students across the state so that we can advocate on certain things together. She is an educator herself, and wants to hear all of our input.

McClure: If we had to recommend one thing, I would ask to improve financial aid.

Pakele: We would also like to see a smoother transition of credits within the system.

Williams: Financial aid could also be improved by helping with grants. Revamping the financial aid within the University of Hawaii system would be huge; if we could create a committee to look at other universities in addition to UH itself, it would be very beneficial. This could be a project that takes three years, and it should involve students.

Karen Lee: I had a committee like that; I formed a system-wide committee with two chancellors and one student. We met several times and realized that there are some problems that we could address system-wide but in many cases it is a campus issue. For example, UH Hilo receives their financial aid very quickly and efficiently. Other campuses have fewer resources. The Financial Aid Officers also meet quarterly. If we could get a committee together to tackle the student issues, I would be in full support of it.

McClure: It might be better to institute changes system-wide, especially if we advocate using electronic communication. If financial aid officers were shared within the whole system, perhaps it would be easier.

Karen Lee: Almost all systems across the nation are not funded centrally, so it is largely on a campus-by-campus basis.

Sado: A huge part of financial aid is educating the students.

Pakele: I will go back and tell her what we discussed.

Post Meeting

1) Where are we meeting next month? What does the meeting schedule look like for the rest of this semester?

Pakele: We cannot have a meeting at Maui next month. We need to have a tentative plan in case Maui cannot host.

McClure: I think that Kauai Community College will be able to host the meeting on February 13, 2010. I will bring it up with my student government on Maui.

Pakele: We will leave April at Hawaii Community College, and tentatively have March 13 in Hilo as well unless Maui can host. Right now, our schedule says that the May meeting is only Exec, and right now it is tentative.

McClure: When you go to the BOR meeting, please ask them about the letter that we wrote earlier this year. You should make the effort to introduce yourselves to the BOR.

Pakele: We will do that.

Tentative Schedule:
February 13, 2010: Kauai
March 13, 2010: UH Hilo
April 10, 2010: Hawaii Community College

2) UHSC Committee Meetings

3) Further discussion on Legislative efforts for Caucus
   Pakele: Do you think it is necessary for caucus to go to the legislature together?
   Williams: What they did last year was to have members offer testimony and tell people to attend.
   Pakele: Presence is very important to have at these meetings. However, we will have to double-check the budget to make sure we can afford these efforts. If you cannot appear in person, please prepare a letter so that we can have a voice from each campus.