### Agenda for Delegation Meeting 09-006
**Date of Meeting:** February 13, 2010 @ Kaua'i Community College at 1:45 p.m.

#### I. Call to order: 1:45 p.m.

#### II. Roll Call

<table>
<thead>
<tr>
<th>Executive Board</th>
<th>Present</th>
<th>Tardy</th>
<th>Excused</th>
<th>Absent</th>
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</thead>
<tbody>
<tr>
<td>Executive Chair:</td>
<td>Kelson Ho’omano Pakele</td>
<td>X</td>
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<td>Vice Chair:</td>
<td>Matthew Williams</td>
<td>X</td>
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<td>Data Director:</td>
<td>Megan Chock</td>
<td>X</td>
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<td>Treasurer:</td>
<td>Moksha McClure</td>
<td>X</td>
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<tr>
<td>Oahu at-Large:</td>
<td>&lt;Vacant&gt;</td>
<td>n/a</td>
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<tr>
<td>Neighbor Island at-Large:</td>
<td>Mike Sado</td>
<td>X</td>
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#### III. Establish Quorum

3.1 Quorum Established? Yes

#### IV. Open Forum Guest

4.1 N/A

#### V. Approval of Agenda and Minutes

Minutes for Meeting 09-005
Motion: Sado  
Second: Akina  
Vote: Unanimously approved

Agenda for Meeting 09-006  
Motion: Compton  
Second: Hoshino  
Amendments:  
- Add 7.3: Kau‘i CC Reimbursement  
Vote: Unanimously approved

VI. Internal Reports

6.1 Chairperson  
- Send me your pictures for the website!!  
  - These pictures will remain linked to the Caucus website for future references.  
- Site has been update  
  o Ali & Megan have been added on  
  o New photos on the photo gallery  
  o Documents section has been updated  
  - Up to now, the next three meetings have been updated

6.2 Vice Chairperson  
- No report

6.3 Data Director  
- No report

6.4 Treasurer  
- No report

6.5 Neighbor Islands At-Large  
- Welcome back to Maui Community College

6.6 Oahu At-Large  
- No report

6.7 Advisor  
- Senator Tokuda has informed us that the RCAC bill will be heard this Thursday. She is on bed rest because she is pregnant and due next month, so I don’t know if she will be at the meeting. I strongly recommend that you testify and turn in your testimony by Wednesday at the latest.

6.8 Ad-Hoc Committee

6.9 Committees  
- Academic Policy & Planning (APP)  
  Vandeth:  
  I want to focus on courses that are being eliminated, and I would like to work on making sure that some of these courses don’t get cut and focus  
- Facilities & Budget (FaB)  
  Chock:  
  I have been receiving information from the individual campuses, and today when we meet with our committees we will  
- Student Life (SLif)  
  Atherall:  
  I am still working closely with the financial aid officers at my school, and Mike had some good news from his campus.  
  Sado:  
  RAAs are now directly transferable to UH Hilo, so they can immediately begin working on their other requirements. This has been a long time coming, so hopefully things will now catch on and we can expand to the rest of the UH System. Many people are very happy about this. Now, when you have an AA, you have met all of the graduation requirements.  
- Student Government Operations (SGO)  
  No report

6.10 Campus Reports  
6.10.1 UH Mānoa ASUH
Chock:
ASUH passed a resolution against HB2051 and SB2387 that asked the governor to veto the bills if they pass through the legislature. We are still working with the Chancellor on campus objectives. We are also looking to decrease the frequency of external audits, because they are currently costing a lot of money. We also had a representative from the faculty senate that asked ASUH to support a resolution they have to require student learning objectives on course syllabi.

6.10.2 UH Mānoa GSO
Williams:
We are developing a resolution to participate in a yellow ribbon GI program, which a lot of other universities have but Manoa does not.

6.10.3 UH Hilo
Pakele:
We passed our first resolution this year in support of county council’s plastic bag program. We are trying to be a very sustainable council, and this resolution was promoted by the sustainability chair. Our second resolution was to get a Coca Cola recycling bin program to get the bins on campus. If you sign up for the program, it is free. The third resolution we had was about charging an hourly rate for computer usage, which we heard from some community colleges. We are trying to find information to write a resolution about it. We are in the midst of doing elections now and are trying to get our new senators by April 5. Our terms end April 30 so that we can have a month overlap.

6.10.4 UH West O‘ahu
Atherall:
The major focus is that the chancellor has asked student government to get involved in asking legislators to push for our new camps, and is really trying to get student support.

6.10.5 Hawai‘i CC
Sado:
Since last meeting, we have sworn in two new senators so that we are now back to a full senate.

6.10.6 Honolulu CC
Satua:
Last year, they started an issue to stop having a parking lottery, so that is what we are working on: opening the parking to all students. We are also working on our elections, which we want to get done early. We are also getting money for our budget to send two of our new senators. We are also going to have a battle of the bands, open to all of the CCs, as a finale for our spring fest. We will have cash prizes from first to fifth place, and although we won’t be responsible for travel we are trying to bring all of the campuses together. We would like to have one band from each campus and are asking them to submit a tape of their performance. If there is more than one band, then we will select from them.

6.10.7 Kapi‘olani CC
Not present

6.10.8 Kaua‘i CC
Compton:
We are having a blood drive, which will be happening soon. We also got our solar panels.
McClure:
We also wanted the east wing of this building for student activities, and the previous chancellor agreed that we could have that space for senate officers and registered student organizations. We painted the space in preparation for our offices. However, the new chancellor gave the space to her husband for a small business center. We are also working on a sustainability plan, which would outline what the entire campus does for the whole campus to be sustainable. This would establish requirements for the entire campus. Our chancellor is now starting to meet with students once a month, which we are very excited about. Finally, we are trying to echo Caucus resolutions at Kaua‘i Community College.
6.10.9 Leeward CC
Shaether:
We have been having problems with our security, because we catch them sleeping. When we complain to them, they do not believe us so we have begun to document these incidences. There has also been an issue of students Golf carts. We are also trying to accommodate our late night students because right now, everything closes at 3:00 p.m. We have also had a farmer’s market, an “In Living Color” event to honor Black History Month, which was a great success.

Akina:
There has been issues of having students bringing their children to classrooms. Our policy currently does not state who would be liable, but as of right now students are able to bring their children to classes if it is okay with the teacher. We have suggested having waivers for the children so that the campus isn’t liable. You might want to check to see what your campus policies might be. We are also starting to do our call lists to make sure that students are aware of deadline to drop classes with certain refunds. Student government has been calling students to make sure that they are aware of these cut-off dates. The list usually comes out to 300-400 students. There is also a big problem with smoking on campus so I am talking with the dean of students to see if we can pass out citations to students and perhaps implement them during registration. The sustainability committee has been working on paper recycling for campus and we will have a presentation next week by Reynold’s Recycling Committee. Last semester, we established a Budget and Finance subcommittee, which allows SG to be more productive since we don’t have to deal with a lot of requests and the workshops involved. I could send out those guidelines to help you if you would like to establish that on your campus.

6.10.10 Maui CC
Ebriekwe:
We have gotten approved to be a university, so there have been many changes. We are also working on sustainability relationships and have gotten accredited. We are working on adjusting to our new name. If you have any ideas about how to motivate students besides giving out free food, which we spend thousands of dollars on, please share them with us. We are also looking to host the executive meeting in May. It is a little frustrating because they are particular about what we spend the money on, but at the end of the semester the money goes back to the system wide budget, which isn’t really fair so we would like to be able to spend the money in the way we’d like.

6.10.11 Windward CC
Vandeth:
Right now, we are having a big community event: a charity walk, which is involving the Red Cross and other sponsors. We will have different bands, and we are involving the entire community. They are laying grounds for the new library right now as well.

VII. Unfinished Business
7.1 Re-election of O‘ahu at Large Representative
Pakele:
In our previous election of the at-large representatives, we misinterpreted the election process to mean that the O‘ahu at Large would only be voted on by O‘ahu representatives, and the Neighbor Island at Large could be voted on by the neighbor island representatives. However, we are now taking nominations only from the O‘ahu representatives for O‘ahu at Large, but the entire Caucus will vote on the O‘ahu at Large. Keo was not present at the last meeting so we have tabled these nominations at this time.

Vandeth:
I nominate Keo Akina.
Akina:
I accept.
Vote: 10 – 0 – 0: Unanimously approved.
Akina:
Please send me one issue that your campus is dealing with before each Caucus meeting.
7.2 UHSC Resolution 09-002 Budget Restrictions
Move to approve the Resolution
Motion: Akina.
Second: Gutierrez.
Amendments:
- Strike “the” before “approximately 58,000 students” in the first “WHEREAS”
- Combine the first and second “BE IT RESOLVED” to read:
  “BE IT RESOLVED, that the University of Hawai‘i cannot afford to sustain additional budget restrictions if it is to function effectively and uphold its standards, and that there should be no further budget restrictions placed upon the University of Hawai‘i System; and”
- Strike the “and” before “therefore” in the final “WHEREAS”

Vote: 10-0-0 Unanimously approved.

7.3 Kaua‘i Community College reimbursement
Williams:
Motion to reimburse Moksha McClure for the rental car.
Akina: Second
McClure:
I made the choice to rent the car without expecting any reimbursement from Caucus at all. It was $183 for one minivan per day, but I chose to do that myself.
Williams:
Beverly tried to rent cars, but because it was Valentine’s Day and President’s Weekend there were no cars.
Vote: 10 – 0 – 0 Unanimously approved.

VIII. New Business
8.1 New Group Picture

IX. Announcements and Open Forum
9.1 N/A
Akina:
There is a typo on our student caucus meeting.

Pakele:
There are a couple of committees that Karen is looking for a representative for.

Williams:
The representatives don’t have to be from Caucus, but Karen has asked our help in finding representatives. The two committees are the 2010 President’s Award for Excellence in Building and Grounds Maintenance and the 2010 Willard Wilson Award committee. Please see the e-mail from Karen, and if you or a member of your student government would like to participate e-mail Karen.

X. Adjournment
Motion: Compton.
Second: Sakaria.
Meeting Adjourned at 3:15 p.m.
Pre-Meeting Discussion

1) Board of Regents Meeting Feb 18, 2010

Pakele:
We have scheduled our Caucus meetings so that they are the Saturday before the next BOR meeting so that we can share relevant information with them.
<<Reviewed the BOR agenda for February 18, 2010>>
Honolulu CC will represent Caucus at the next BOR meeting, to be held at JABSOM on February 18, 2010.

2) Hosting overnight Caucus Trips?

Pakele:
I sent out an e-mail proposing that every campus be able to host an overnight stay at each of the campuses. In the past, delegates have wanted to stay overnight on the island where the meeting is, but the only prohibitive thing that would be the cost. I have talked to people at UH Hilo and have gotten approval to use the showers and stay in the Campus Center, so it has been approved on the Hilo campus side. However, after talking to Karen, there might be some liability issues. I wanted to invite Caucus to stay over on Friday night because we will be having our Relay for Life event, which will be all right because this is a UH event. On Saturday night, there is no UH event. I suggested doing a waiver letter so that the UH System is not responsible for us. We still have a month until the next meeting, so we will figure something out. I want to see if we can implement this for next year as well.

Williams:
Last year, it was very nice because we all got to go sightseeing and eat dinner together. I was able to form some great relationships, and it helps to get a better understanding of everything happening at the university.

3) Presidential Address

Pakele:
There was the very first Presidential Address to the Legislature last Wednesday, and Matt and I represented Caucus. We were able to sit on the floor. The address went well.

Williams:
President Greenwood talked about the university as a real asset to the state, and had a lot of examples about how the university helps the state. The basic message was that the university cannot afford any more cuts, and that the university is a solution, not a problem. The speech was well received, and the school administrators thought that it went well, too. There is a copy of the speech available on-line.

4) RCAC 5 Years

Sado:
The RCAC is the Regents Candidate Advisory Council, and they have established a working group to get more student participation in selecting the one student representative on the
BOR. Our group was involved with several aspects of selecting the council, and one of the things that we discussed was the requirement that the student regent could not have sat on Caucus for more than five years, which we felt that it was too long. We changed the requirements to ask for a one-year separation because we wanted a compromise. Our biggest success is that they are understanding our point of view.

Williams:
We submitted a resolution that said that five years was too long, and suggested one instead. They took our recommendation into account. In SB 2803, the committee has changed the wording to say one year instead of five years. They will probably be passing this legislation; good job!

Atherall:
The RCAC should have contacted us about these changes, because we were talking about this at our meeting. We are going to be preparing the list to send out. They said that this year, the candidates are all very good for the student regent position.

Sado:
We have been able to be involved from the very beginning this year. We also had a lot of candidates (17 or 18, this year) whereas before we only had one or two. We submitted a list of between two and four candidates to the governor.

5) HB 2051

Chock:
HB 2051 and its companion, SB 2387 have both passed through committee in the House and the Senate. The next step is for the bills to be heard in the Ways and Means and Finance committee. I have been in contact with a lawyer from Maui and several community organizations about these bills. I spoke with Mike Dahilig and he suggested that if these two bills do pass, which could be likely, Caucus can pass a resolution asking the BOR to institute an administrative policy to ensure that they gather student opinion before they establish these fees.

Williams:
It is very easy to submit testimony on-line. Right now, it is not available, but we can ask Karen to send us an e-mail when it is available. You can also subscribe to an RSS feed to follow the status of these measures.

Pakele:
I will also provide the contact information for Stephanie Kim, whose office tracks all of the bills in the legislature related to UH.

6) Legislature??

7) BOR follow-up: 2nd letter

Williams:
We are noticing a disturbing trend with the BOR. We are writing letters to them and submitting resolutions to them, but they are not responding. They have ended the practice of having breakfast with students, and we wrote them a letter about it a couple of months ago, but have received no response. What may have happened in the past may have burned some bridges with the BOR. In the Executive meeting, we talked about sending another letter, keeping the tone respectful, asking them to please maintain open communication with us. The reason for discontinuing the breakfasts is that the BOR feels that students come to these breakfasts with campus-specific complaints. However, we would like to send them another letter talking about the topics that we would want to address and maintain open communication.

McClure:
We should emphasize our willingness to work toward new beginnings. I don’t think it’s necessary to include an apology.

Pakele:
I will take care of those semantics and send something to you all, but we don’t have to all approve it at this meeting now. I would like to think about what we are asking in this letter. So, what are some key points that we would like to talk to them about?

<<<Suggestions>>> 
- Let the executive board draft it and come up with the Key Points
- Acknowledgement of the fact that there has been a breakdown of communication in the past; do not apologize
- Mention that we have submitted letters and resolutions to them that they have not responded to, most recently the parking legislation
- Traditionally, we have had more communication
- Campus issues should be left to the chancellors
- Remind them that students are the lifeline of the UH System, and that communication is essential to the UH System
- Right now, there is no formal communication between students and BOR
  - Some members of the BOR feel that the student regent to have this responsibility
  - Perhaps we should address a letter to the student regent
  - There are split opinions as to what the student regent actually is:
- We should send a letter to the student regent directly, separate from the issues with the BOR (separate letter)
- There should be no negative overtones in the letter
- What do they think Student Caucus is for? What would they like from us?
- How often would we’d like to meet with them (specifically)
- Do not contradict the first letter; we have already requested things
- Students’ opinions of the UH System
- Reinforce communication, how they should get feedback from the students
- Invite them to one of our meetings, at least one or two of them
  - Can invite specific members, i.e. the committee
- Clarify the student regent position, what we can do to address concerns about the student regent
- Our ability to revise the position of the student regent
<<Letter to student regent>>

- Statement that he is a “regent that happens to be a student” vs. our view that he is a student that is a regent
- The first letter should not include this comment
- Perhaps we should wait to send this, because right now we are trying to get them to come to the meeting

8) Retraction letter follow-up

Pakele:
ASUH Manoa hosted a rally at the capitol in December, and included in the packet distributed at the rally was a resolution that Caucus had not passed. The resolution concerned budget cuts, and was in the process of being revised. The content of the resolution was not the issue, but the fact that it was sent out without Caucus approval is a problem. The resolution was distributed as a result of miscommunication. We talked with Mark and had some requests. We asked Mark to apologize to Caucus, and I sent out an e-mail to all of the state legislators (a personal e-mail, to each of them) telling them the situation. We requested a retraction and an apology from Mark. At the January meeting, he agreed to send the retraction and said that he did. However, none of us have received contact from him.

Williams:
I e-mailed him last week to ask him again to send the retraction, but received no response. We discussed this at the meeting, and we decided that we have to make sure that this doesn’t happen again. If we do not address this, it could send a precedent that it is all right to submit resolutions that Caucus has not passed yet. The Executive Committee agreed that we send him a letter telling him that we would like to see a retraction letter, and detail the consequences that could result from his potential violation of the Student Conduct code, which has very serious implications. We feel that we have given Mark ample opportunities, but would like to give him another chance before pursuing this final recourse. We will outline clearly what the potential consequences could be, and because this could have very severe consequences and we should make sure that he understands them.

Pakele:
We decided to give him two weeks, because this is a very serious matter and there may be some personal issues involved.

Sado:
We do not want to do this, but we cannot allow something like this to happen in the future.

Akina:
I feel like one week is plenty of time to address these requests.

Williams:
This is an issue of professional accountability, and it is important to retain positive working relationships.

Pakele:
We just want to make sure that this does not happen again, and this is not a personal attack. We will send this letter as soon as we can. 
Caucus agreed that he will be given two weeks.