I. **Call to order:** 11:11 am

II. **Roll Call**

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<th>Executive Board</th>
<th>Present</th>
<th>Tardy</th>
<th>Excused</th>
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<td>Executive Chair: Ho'omano Pakele</td>
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<td>Vice Chair: Sharain Naylor</td>
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<td>Data Director: Palika Bell-Cockett</td>
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<td>Treasurer: Jeremy Castillo</td>
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<td>Oahu at-Large: Trevor La-Torre Couch</td>
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| Neighbor Island at-Large: Kanoe Case | X       |       |         |        |

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<th>Caucus Delegates</th>
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<td>Andrew Itsuno □</td>
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<td>Richard Tabalno □</td>
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<td>Sharain Naylor □</td>
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<td>Rodolfo “RJ” Mendoza □</td>
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<td>Jinelle Alejo □</td>
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<td>Tyrell Ma'ae □</td>
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<td>Joann Abiley □</td>
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<td>Howard Kam □</td>
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<td>Trevor La Torre-Couch □</td>
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<td>Bethany Compton □</td>
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<td>Diane Sater □</td>
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<td>Britanny Carter □</td>
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<td>Spenser Lincoln □</td>
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<td>Daniel Stock □</td>
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| Advisor: | Karen Lee | X |

III. **Establish Quorum**
3.1 Quorum Established? YES

IV. **Open Forum Guest**
4.1 Sara Antel (UH Hilo)
4.2 Colin Mosher (UH Hilo)
4.3 Kayla Sauafea (UH Hilo)
V. Approval of Agenda and Minutes

Agenda for Meeting 10-001
Motion: Windward
Second: Hawaii CC
Vote: Unanimous

VI. Internal Reports

6.1 Chairperson
- Website to be updated soon
Travel request is outdated, new documents should be integrated on the website soon. It’s workable PDF’s. Links to the legislature, BOR website, and all campus websites on the caucus website. If you have a link to your respective SG’s website; please let Ho’omano know of the link, and he will upload it to the site. EVERYONE should be using his or her hawaii.edu emails.
- Picture taking is happening before you leave

6.2 Vice Chairperson

6.3 Data Director

6.4 Treasurer

6.5 Neighbor Islands At-Large: Nothing at this time.

6.6 Oahu At-large

6.7 Advisor: Nothing at this time.

6.8 Ad-Hoc Committee

6.9 Committees
- Academic Policy & Planning (APP)
- Facilities & Budget (FaB)
- Student Life (SLif)
- Student Government Operations (SGO)

6.10 Campus Reports

6.10.1 UH Mānoa ASUH (N/A)

6.10.2 UH Mānoa GSO
Academics: Takes awhile to get a courses approved, long lag time. Please speed up the process. Cross-listing grad and undergrad classes; don’t have large population of graduate students, so taking undergrad classes for extra information, meetings, etc. We want this approved! Got the academics committee working on that.
Advocacy Committee: Surveying student issues, especially finance; financial aid, employment. Looking at curriculum to them, make sure they graduate on time, and get all their classes set. Got an online survey working in progress. Employment: Big thing! 400 employers were cut, majority of graduate students (lecturers) were cut, and also graduate assistantships were cut. We want to create more GA jobs, so they can grad with their degrees.
Sustainability: They have funds let aside, 75,000 for student lead project grants. 2-3 years totally, in final year of funds and such. Pilot project: Sustainable Saunders project; save water, generate power.

6.10.3 UH Hilo
July: New Chancellor
Events continue good relationship with Student Life.
New 2 BOR delegates representing UH-Hilo. Colin is 2nd delegate. Appropriated money in budget for delegates to do things like this.

6.10.4 UH West O’ahu
New campus in Kapolei. First building built in 2012. Striving for Apathy and Awareness on campus.

6.10.5 Hawai‘i CC
They lack a VP. Build a good relationship with admin and students. Enrollment is up, so an increase in budget. Facilities are lacking in structure and IT needs help to accommodate student. LRDP plans for East and West Hawaii, finally been approved by legislature, and the monies have been appropriated, to start building infrastructure. Compass Test Re-take Fee was initiated systemwide. $25 per English, per math, per reading. $75 for whole thing. Proposed draft and approved as senate...but too late for anything, but still wanted to get more tutors and computers for students. Trying to increase communication/apathy on campus, events are still low attendance. We work with fellow budgets on campus to purchase LCD screens (Informational Specialist) BIG PROBLEM. Domestic Violence (committee) on HAWCC, since it’s a big thing on the campus/in community. Working on getting RIOS updated. CSO Summit with UHHSA including on campus.

6.10.6 Honolulu CC (N/A)

6.10.7 Kapi‘olani CC
BOR just came to campus. Starting a networking site KCC (Imiloa), facebook interface setup to work on students’ education. Trevor building English club on campus, give liberal arts students chance to build themselves besides the traditional boundaries.

6.10.8 Kaua‘i CC
Resolution and Grants for a recycling program on campus. Sustainability big thing on campus, signed contract with Chevron; have bunch of solar panels. Big push by students and faculty. Helen Cox: Chancellor: Walked around campus and talk with students weekly. Communication/apathy is better. We want a digital signboard on campus; so more people come to events. They want to have online voting. Renovation of Student Lounge ongoing. KCC has a facebook. Club is wanted to be formed focusing on Domestic Violence prevention for females. BIG ISSUE: Loan officer suddenly left work and then resigned. Students left school, dropped classes, and financial aid/loans just got screwed.

6.10.9 Leeward CC
Got new Dean of Student Services. Trying to implement, "no show calling"; list of names who hasn't shown up before the 50% fund date, and they called students (400) and saved them, because some students didn’t know they were in the class. Trying to from an AS in Sustainability. Trying to set up a Mental Health Support Week. Having trouble raising the student fees ($2.50), ($2.50-Student Publication Fee), $55,000 for 7,000 students...can’t work! Designated smoking areas, establish multiple areas around campus, finding better places for smokers. Security is not supporting, being lazy. Talking about Academic Grievances problems.

6.10.10 UH-Maui College (N/A)

6.10.11 Windward CC
Building a huge 3-story library. Divided the campus sadly, no participation. Big enrollment boost, focused on being sustainable. Had a big domestic violence case, focusing on domestic violence prevention. No club participation, so working on that. Hawaiian Club is popular! TRIO; helps college with learning disabilities and 1st generation college students. Helping students with academics and tutoring. 2010 is a huge election year, so they made it happen. Got a bunch of security camera, lights, and stuff. College gave Hakipu‘u Learning Center: Hawaiian immersion new building. They are BIG into sustainability. Thanksgiving Food Drive between community colleges. Working with a charity Blue Planet Hawaii, get a CFL drive going. Save energy and energy bills (Save your light bulbs).
VII. Unfinished Business
7.1 N/A

VIII. New Business
8.1 Open nominations for O‘ahu at Large
    Only O‘ahu nominates for O‘ahu, but ALL can vote.
    NOMINATIONS:
    Sharain nominates; Trevor accepts
    Jeremy nominates; Chelsea accepts
    RESULTS: Trevor La-Torre Couch – Oahu At-Large

8.2 Open nominations for Neighbor Island at Large
    NOMINATIONS:
    RJ nominates; Kanoe accepts
    RESULTS: Kanoe Case – Neighbor Island At-Large

8.3 Open nominations for Data Director
    NOMINATIONS:
    Sharain nominates; RJ accepts
    Chelsea nominates; Palika accepts
    RJ nominates; Ho‘omano declines
    RESULTS: Palika Bell-Cockett – Data Director

8.4 Open nominations for Treasurer
    NOMINATIONS:
    Bethany nominates; Jeremy accepts
    Kanoe nominates; Mindy accepts (prior approval by Chair)
    RESULTS: Jeremy Castillo - Treasurer

8.5 Open nominations for Vice Chair
    NOMINATIONS:
    Trevor nominates; Shanna declines
    Shanna nominates; Sharain accepts
    Kanoe nominates; RJ accepts
    RESULTS: Sharain Naylor – Vice President

8.6 Open nominations for Executive Chair
    NOMINATIONS:
    RJ nominates; Shanna declines
    Jeremy nominates; Brittany declines
    RJ nominates self
    Kanoe nominates; Aaron declines
    ?? nominates; Ho‘omano accepts
    
    UH Hilo (Ho‘omano): Initiatives working on for a year now and talking to everyone...and I want to continue. This will be my final year on caucus and student government. I want to try my best.
    UH Hilo (RJ): I won’t graduate till 2011, so I will be here Important to have new faces and have new ideas to the table.
Sado: Work direct with Ho’omano. We need continuity on caucus. It’s important.
Palika: ...will describe later.
RESULTS: Ho’omano Pakele – Executive Chair

8.7 Creation of Advocacy and Awareness Committee (AAC)
Move to create the UHSC Advocacy and Awareness Committee. The guidelines are as follows: (see pre-meeting notes at bottom of document)
Motion: GSO (Shanna)
Second: UH Hilo (RJ)
Windward (Jeremy): what work have you done?
GSO (Sharain): Just started employment compensation. Classrooms, make sure students graduate on time. We want to have more classes to have more jobs. Open more classes. Student Advocacy surveys would want to be passed out.
Kapi’olani (Aaron): You have an open person and voice at the legislature for advocacy.
VOTE: Unanimous

8.8 Creation of Information and Communications Committee (IaCC)
Move to create the UHSC Information and Communication Committee. The guidelines are as follows: (see pre-meeting notes at bottom of document)
Motion: GSO (Shanna)
Second: UH Hilo (RJ)
We did speak about copyright about very first initiative.
VOTE: Unanimous

8.9 Nominations for APP Committee Chair
Sharain nominates; Shanna accepts
Palika nominates; Daniel declines
RESULTS: Shanna Clinton – APP Committee Chair
GSO (Shanna): I would like to compile information on articulation and class availability for ALL campuses. Increased enrollment equals what kind of resources have the students got, since enrollment is up? Wants an academic survey, issues, and possible solutions? Systemwide polls should be in placed! What are your academic priorities and needs? We will fix that. Get you to graduate on time!

8.10 Nominations for FaB Committee Chair
Sharain nominates; RJ accepts
Chelsea nominates; Daniel accepts
Windward (Daniel): I want to macro-manage everything that I can. This can really help sustainability...like merging a pseudo-sustainability concept within Facilities and Budget.
UH Hilo (Mendoza): Grandfather plan: Keep one tuition solid throughout the years. Experience on Long-Range planning. I do like the idea of sustainability, because it will reduce the cost!
Leeward (Chelsea): Your grandfather plan, is more about Student Life.
RESULTS: RJ Mendoza – FaB Committee Chair
8.11 Nominations for SLiF Committee Chair
Sharain nominates; Daniel accepts
RJ nominates; Brittany declines
Palika nominates; Chelsea declines
Windward (Daniel): Involved all with the Students; not experienced with Financial Aid, I feel I can delegate.
RESULTS: Daniel Stock – SLiF Committee Chair

8.12 Nominations for SGO Committee Chair
Trevor nominates; Chelsea accepts
Leeward (Chelsea): I came here to learn, It's perfect for what I want to do.
RESULTS: Chelsea Campbell – SGO Committee Chair

8.13 Nominations for AAC Committee Chair
Shanna nominates; Sharain accepts
RESULTS: Sharain Naylor – AAC Committee Chair

8.14 Nominations for IaC Committee Chair
Brittany nominates; Colin accepts
Colin will not be covered under caucus for travel, etc. due to him not being on caucus. He will be covered by UHHSAs, per the chair.
UH Hilo (Colin): Unique perspective. I am reformed file sharer. We either are going to pay for IT violations now or later. We cannot have 3-10 hours per IT case, or 600 people getting busted. He will create change.
RESULTS: Colin Mosher – IaCC Committee Chair

8.15 Joining of committee members
Move to table this until next meeting
Motion: Windward (Jeremy)
Second: UH Hilo (RJ)
VOTE: Unanimous

8.16 Caucus Travel Schedule
Karen Lee: Tried to do Saturday before or after BOR meeting. In general, tried to get one caucus member per campus (that BOR meeting is on island), to attend the meetings...if the caucus had any concerns and such.
UH Hilo (Ho’omano): 8:00a early, 5:00p latest. E-board meets at 830 AM SHARP! Everyone else: 9:30a.

COLLEGE HILL: OCTOBER 23RD
WINDWARD CC: NOVEMBER 13TH
KAPIOLANI CC: DECEMBER 4TH
LEEWARD CC: JANUARY 22nd
UH-MAUI COLLEGE: FEBRUARY 26TH
HILO/HAWCC: MARCH 12TH (In Hilo)
KAUAI CC: APRIL 16TH (In Kauai)
IX. Announcements & Open Forum
9.1 Sado: I’m really impressed by you guys, good luck, and I think Caucus is in good hands.

X. Adjournment
Move to adjourn our meeting
Motion: UH Hilo (RJ)
Second: Mānoa GSO (Sharain)

Meeting Adjourned at: 1:38 PM
Next meeting: Saturday, October 23 at College Hill, President’s House.

Pre-Meeting Notes:

Chair Pakele: Why pre-meeting notes? Very informal, important notes that doesn’t need to be recorded in the minutes that will be used for Student Caucus purposes.

UH-GSO: discussion about possible committee set up.

1) Advocacy and Awareness Committee: organizing and leading in advocacy efforts in legislature, uh system, and other constituencies. The group will meet in various ways in what to do with legislature, and then relay information and then relay information back to caucus. They will represent the neighbor island voices that are possibly not able to make it to meetings. Naylor: “We are all advocates, we want to make caucus priorities higher on their list.” They want to be a smaller group who spearheads and takes action on Oahu for all advocacy rights pertaining to the UHSC, UH System, etc.

2) Merge with Advocacy: Employment and Compensation Committee: advise Graduate Students on employment and compensation, and also focusing on the student employment/compensation matters to president of university. Might be campus specific. This if put in; this will be for system purposes only!

3) IT and Communications: Handle general promotional/informational tasks pertinent to the UHSC. Would be nice to possibly centralize both IT and Communications.

Side note: UH-Hilo; Digital Accountability; provides alternative to file sharing, and reduce copyright issues. Keep this an initiative through the IT and Communications committee.

Two ad-hoc committees: AAC; ITC

Schedule for Friday the 24th

6:00pm Check-in to dorms (for neighbor island reps)
6:30pm Dinner at UH Mānoa Campus Center 220
   Brief Welcome & Introduction to UHSC
8:30pm Back to dorms/bedtime

Schedule for Saturday the 25th
9:00am  Breakfast
9:30am  Ice Breaker(s)
10:00am Rules & Responsibilities of UHSC
10:30am Special guests: Howard Todo & Linda Johnsrud
12:00pm Lunch
Special Guests: Jodi Ito, Information Technology Security Officer;
Michael Dahilig, UH Regent
1:30pm  Discussion with Outgoing Caucus members
(Caucus priorities last year. What’s continued this year?)
2:30pm  Goal Setting 2010-2011
3:30pm  Break time/freshen up
4:15pm  Board Bus to UHM Football Game
5:30pm  UHM vs. Charleston Southern Football Game
After Game  Dinner on your own

Schedule for Sunday the 26th

9:00am  Brunch/Picture taking
10:00am Call meeting to Order
12:30pm After adjournment, committees meet briefly
1:00pm  All Pau/head to airport