University of Hawaii Caucus  
Meeting Minutes  
Saturday, November 16, 2013  
9:23AM  
Kapiolani Community College

1. **Call to order**  
a. Meeting called to order at 9:23AM

2. **Roll Call** (see attached roll call sheet)

3. **Approve Minutes**  
a. Motion made to defer the approval of meeting minutes 4.  
a. Unanimous; Oppose: 0 Absent: 0; motion carried.

4. **Official Correspondence**  
a. Presentation on Lobbying and the Legislative Process – Stephanie Kim, UH System  
   - Email attachment and Legislative handouts.

5. **Finishing Agenda for Action – Jan Javinar**  
a. A recap was done on the problem solving and solution diamond, and the three issues that were emailed out were looked over. There was a partner worksheet that was done that had to do with the thoughts of the students if the three main problems were solved in the future. The partnerships then formed groups and they shared their visions. The visions were then written down and shared amongst the whole group. As a board, the visions were looked over and the visions that were reoccurring were then highlighted. The board was then broken into groups again and they worked together to so the Caucus strategy chart.

Lunch – 12:20PM-1:22PM
The executive assistant to the chancellor of Kapiolani Community College welcomed the board to the campus and thanked them for their time.

b. Jan handed out a policy paper that he wants each Caucus rep to go over with their Student Government. It is referred to as the Executive Policy – Mandatory Student Fees. He would like to discuss it next meeting.

6. **Campus Reports**  
a. **GSO Manoa** – The graduate Student Bill of Rights is in the process of being approved.  
b. **Leeward** – The temporary Veterans Resource Center opened up, and there was about $700 raised for the facility, with about 80 people attending the opening. Raymond will be forwarding an email containing an information request about becoming a yellow ribbon campus. Raymond also spoke about the fact that the café vendors should be centralized and the same at all of the campuses in the UH system.  
c. **Manoa** – There is a political action group at Manoa. A March on the Capital is being held, and is being sponsored by UH Manoa. The march is to motivate legislatures to not decrease campus funding while increasing tuition.  
d. **UH Hilo** – They are currently having a food drive.
7. Motion was made to adjourn meeting at 2:50PM.
   a. Unanimous; Oppose: 0; Absent: 0; motion carried.