MEETING #1
Saturday, August 30, 2014
University of Hawaii at Manoa, Campus Center 310

MINUTES

Attendees:
UH Hilo: Melinda Alles & Joshua Fuentes
Manoa, ASUH: Stephen Nishihara & Kelly Zakimi
Manoa, GSO: Bret Polopolus-Meredith & Richard Coleman
Hawaii CC: Cherisse Souza & Stacey Kuamoo
Honolulu CC: Gerimi Tanganan & Souraj K. Dutta (K)
Kapiolani CC: William Arenivas
Kauai CC: Allison Domenden & Michael Buenconsejo
Leeward CC: Trong Dang & Tyler Del Rosario
UH Maui College: Dannette Arrojo & Lynette Le Tendre
UH West Oahu: Sara Perry & Ryan Sommer
Windward CC: Marlene Keanu

Advisor Jan Javinar
Denise Matsubara, Graduate Student Intern

I. Sign-In & Breakfast – Meeting began at 9:00AM

II. Knowing the Team
   A. All About Me
      1. Caucus members participated in an icebreaker. Each member met with
         at least three other members and shared facts/characteristics about
         themselves.
   B. Levels of Knowing
      1. Advisor Jan Javinar discussed the three different levels of consciousness
         and incompetence/competence to illustrate how it relates to student
         government and learning about one’s duties.

III. Towards Effective Representation
   A. What’s Caucus About; Structure
      1. Jan explained the function of Caucus and emphasized the difference
         between Caucus and campus student governments (reasons include that
         Caucus meets only once a month, whereas student governments meet
         much more frequently).
   B. Expectations/Roles & Responsibilities
      1. The roles and responsibilities of Caucus delegates were detailed. In
         addition to monthly meetings, delegates should also keep in
         communication with one another and prepare/get business done between
         meetings.
   C. Meeting Schedule
      1. The meeting schedule is as follows:
         a. September 27, 2014: Honolulu CC
         b. October 25, 2014: Windward CC
         c. November 22, 2014: Kapiolani CC
IV. Operating the Organization  
A. Meeting Management Alternatives  
   1. Jan presented an alternative method for running meetings called facilitative leadership, which will be applied to Caucus meetings. Key points included:  
      a. Issue meeting agenda in advance in order for delegates to prepare and participate in discussion  
      b. Consider logistics – adequate space, configuration of tables and chairs  
      c. Consider if a meeting is necessary given today’s technology in disseminating information  
      d. Good facilitation focuses on: tasks/outcomes & process/relationships  

V. Lunch  

VI. Generating Issues  
A. Presentation by UHM Delegates  
   1. Delegate from GSO, Bret, presented a powerpoint with information regarding the events surrounding the termination of UH Manoa Chancellor Tom Apple in the summer. He shared a timeline, advocacy efforts by the campus student governments, and a call to action for all the campuses. Two key issues were highlighted: the lack of transparency and the neglect of student voice in the firing process.  
   2. Delegates were encouraged to do research on UH policies in order to see what can be changed specifically. Additionally, Bret raised the idea of holding a rally on all campuses on the same day/time to garner support from the community and to send a message. Delegates were also asked to present the idea to their own student government and take action in a form of a resolution (Sara agreed to post a template of the resolution).  
B. Developing the Action Agenda for the Year  
   1. Delegates identified their campus concerns (and reasoning behind those concerns) in an effort to generate a list of issues that would help to develop this year’s action agenda. Delegates paired up and shared their concerns, offering each other feedback.  
   2. The concerns were given to Jan, who would group similar issues together for the Caucus to review at the next meeting.  

VII. Action Items  
A. Selecting Officers  
   1. Throughout the day, delegates had the chance to nominate other members or themselves to officer positions. After the nominees presented their reasons for wanting to be officers, each campus submitted one vote, and the results are as follows:
a. Chair: Sara Perry (by unanimous consent)
b. Vice Chair: Will Arenivas (6 votes)
   - Other nominee, Adrienne Copeland, had 5 votes
c. Secretary: Danette Arrojo (by unanimous consent)
d. Treasurer: Mindy Alles (by unanimous consent)
e. Exec-at-Large for Neighbor Islands: Michael Buenconsejo (8 votes)
   - Other nominee, Danette Arrojo, had 3 votes
f. Exec-at-Large for Oahu: Bret Polopolus-Meredith (10 votes)
   - Other nominee, “K” Dutta, had 1 vote

VIII. Announcements
A. Next meeting: Saturday, September 27, 2014 @ Honolulu Community College
B. Caucus List Serve: studentcaucus-l@lists.hawaii.edu
C. Laulima: SYS_StudentCaucus_Ongoing