Attendees:
UH Hilo: Melinda Alles
Manoa, ASUH: Stephen Nishihara & Kelly Zakimi
Manoa, GSO: Bret Polopolus-Meredith & Adrienne Copeland
Hawaii CC: Cherisse Souza & Stacey Kuamoo
Honolulu CC: Gerimi Tangonan & Song Hye Lewis
Kapiolani CC: William Arenivas
Kauai CC: Allison Domenden (Napua) & Michael Buenconsejo
Leeward CC: Trong Dang & Heather Gottshall
UH Maui College: Dannette Arrojo & Lynette Le Tendre
UH West Oahu: Sara Perry
Windward CC: Donita Garcia & Mary Voeller

Advisor Jan Javinar

Guests:
Michelle Tagorda, BOR Student Regent
Bonnyjean Manini, Interim Director of UH Manoa Student Life & Development

Desired Outcomes:
- Understanding of tasks to accomplish this meeting by members
- Agreement on list of actions to take
- Assignments for January meeting and Legislative agenda designated
- Statements and Resolutions begun and/or finished

I. Opening: Meeting started at 9:20AM

II. Student Empowerment in Campus Decision Making
A. HB LRB 15-0253 Discussion and Game Plan
   1. Caucus members broke up into small groups to discuss possible amendments to the bill
   2. Full Group Consensus:
      - Need voting student members rather than non-voting members
      - No change in application process
      - Stagger terms of the student regents
      - Keep number of BOR at 15 and convert the two At-Large members to one student voting member
      - Open to all applicable students – no limits by county, type of school (CC or 4-year university; graduate student or undergraduate student), etc.
      - Proposed suggestions for student regents: actively engaged, preference for secondary student to have a focus and knowledge in Native Hawaiian culture (not a requirement and this does not omit anyone else to apply)

B. Divestment Resolution

C. Newspaper Release (for All Campus Newspapers) RE EP6.204
III. Guest Speaker: Bonnyjean Manini – Advocacy Strategy Workshop
   A. Bonnyjean Manini facilitated a workshop on the advocacy process, specifically focusing on developing a strategy for the issues the Caucus wants to advocate for
   
   B. Midwest Academy Strategy Chart
      1. Issue: clear, concise, specific; break-up into multiple issues if too complex
      2. Goals: short-term, immediate-term, long-term
      3. Organizational Considerations: realities of organization-resources, benefits to pursue issue, potential problems or challenges
      4. Constituents, Allies, and Opponents: potential supporters and opponents
      5. Targets: decision-maker(s), those with power over decision-makers
      6. Tactics: Now, Later, Last-Ditch; specific, clear, protected leaks

   C. Benefits of Using the Midwest Academy Strategy Chart
      1. Helps members be clear, concise, focused & appear confident (not scattered)
      2. All members on the same page
      3. New members can quickly become informed
      4. Better chance at keeping members focused & accountable
      5. Better chance for focus on issue to survive academic year transitions in membership

   D. UH Student Caucus Issues, 2014-2015
      1. Issue #21: Summer Financial Aid
         - Introduced draft of Midwest Strategy Chart for issue
      2. Issue #41: CSO Leader Travel
         - Introduced draft of Midwest Strategy Chart for issue
      3. Issue #38/#49: Communication/Transparency
         - Feedback: needs more specificity and focus (potentially break up committee and have each subcommittee focus on different issues)

   E. Things to Remember
      1. Are your issues clear, concise, and focused?
      2. Have you considered easiest ways of accomplishing your objective?
      3. Do you have “buy-in”/commitment from your members to see them through
      4. Are your goals SMART? (Specific, Measurable, Attainable, Realistic, Time)
      5. Do you have a transition plan (between years) for passing on unfinished advocacy efforts?

IV. Lunch and Campus Tour

V. Jan’s Report
   A. Discussion of Distance Learning
      1. Should students in Distance Learning courses be required to pay all mandatory student fees at non-home campuses?
      2. Should students who enroll concurrently in courses from a campus other than their home campus be required to pay all mandatory student fees at the non-home campuses?
      3. Members generally supportive of the proposals – only area of concerns was the payment of flat fees

   B. Petition that the mayor’s office is coordinating to urge the military to maintain its presence in Hawaii
      1. If interested, members can email Jan to learn more specific information

VI. Small Groups
   A. Transparency/Student Voice Resolution – Wrap Up
      1. The group finalized the resolution to the Legislature to change the composition of the BOR in accordance with the ideas the Caucus agreed upon
      2. The resolution was passed unanimously by the Caucus
B. Start Letter/Stance for Initiative on Taxed Travel
   1. Planning to make suggestions to the pronouncement Jan will send out later
   2. Working on a general letter from Caucus to why this policy will benefit student leader travel & evidence on how it does

C. Start Plan of Action Steps for Initiative on Summer Tuition
   1. Educate students through a survey
   2. Have delegates ask their campus financial aid office if/how they disseminate information about summer aid
   3. Ask if there are any state funds that they set aside to award students financial aid during the summer

VII. Guest: Michelle Tagorda (Student Regent)
   A. BOR Information
      1. Regent Tagorda displayed the Caucus the Regents Candidate Advisory Council (RCAC) website, which can be found at http://www.hawaii.edu.rcac/, and detailed the process of selecting regents
      2. She explained the BOR website, giving a short tour of the different materials found on the website, which can be found at http://www.hawaii.edu/offices/bor/
      3. She also introduced the website in which the System policies can be found, which can be found at http://www.hawaii.edu/policy/

VIII. Housekeeping
   A. Announcements
   B. VP IT/CIO Announced – Garret Yoshimi
      1. Garret Yoshimi selected as VP of IT: formally with DTRIC and previously worked with the East-West Center
      2. Kalbert Young selected as VP of CIO: used to work for the state on the budget as the Budget
   D. Next meeting: 1/31/15 @ Leeward CC