

**UNIVERSITY OF HAWAI‘I STUDENT CAUCUS, 2015-2016
MEETING #4**

Saturday, November 14, 2015
Windward Community College, Hale A`o

Attendees:

UH Hilo: Melinda Alles & Abraham Jose
Manoa, ASUH: Kelly Zakimi, Roxie Kamoshida
Manoa, GSO: Ed Hoogland
Kapiolani CC: William Arenivas, Charessa Fryc
Leeward CC: Trong Dang, Rhoda Craig
UH Maui College: Dannette Arrojo, DJ Tavares
UH West Oahu: Valentin Fletes
Windward CC: Kelli Acopan
Kauai CC: Napua Domenden
Hawaii CC: Duane Nishimoto

Guests:

Kaahu Alo, Windward CC Advisor
Ronald Vacca-Farley, Windward CC
Andrew Simeona, Windward CC
Angela Texeira, Windward CC
Representative Mark Nakashima, Representative First House District

I. OPENING – Meeting started at 9:10 am

- a. Rearranging Agenda: Campus Sharing and Discussion: Treasurer Position, Caucus Budget & Leadership Training to switch spots.

II. Action Agenda: Executive Policy EP 1.xxx – Policy on Consensual Relationships

- a. Concern: Husband and wife situation.
 - i. Clarification: Should be okay depending on how conflict of interest is handled
- b. Concern: How it affects CSO members, defining where CSO's fit into it.
 - i. Clarification: CSO's are peers, student to student and even though there is authority, it is not supervisory authority. If there is a supervisory relationship then considered employee and no longer peers.

III. CAMPUS SHARING

- a. UH Manoa
 - i. Running Athletics Survey – asking about athletics in general, how it affects campus life, especially fees. About 700 responses collected, aiming for 2000 by Nov 20th.

- ii. Mahalo Manoa Thanksgiving event happening Nov 19th. Activities include voter registration, canned food drive for Hawaii Food bank as well as handing out shirts and food.
 - iii. Retreat for senate happening next weekend.
- b. Kapiolani CC
 - i. Holding meetings with committees – elections, renovations. Renovating Iliahi building for CSO's to have offices, more transparency on campus so students can find them when needed.
 - ii. Still on track to facilitate website
 - iii. Elections next semester – first year with new advisor.
 - iv. Established salary positions for executive team, trying to address continuity and interest in positions
 - v. Effort to get publications going again, editor stepped down. Students on publication board trying to figure out what direction to go, no longer want pubs to be faculty driven but instead student driven.
- c. Leeward CC
 - i. Submitted video testimony for OER on campus
 - ii. Creating bike path in Pearl Harbor to connect to Leeward campus
 - iii. Doing a lot of survey taking
- d. Kauai CC
 - i. Recently had Halloween dance. Big turnout, 140 participants. Gave away prizes, food, DJ hooked up \$2k from own budget to make dance more successful.
 - ii. Faculty on campus joining gift giving exchange (similar to Angel Tree)
 - iii. Hoopili Hou – trying to negotiate prices. Currently \$400, not including room and airfare. Last year, \$400 included room and board, meals, just had to pay airfare.
 - iv. Budget – advisor misplaced funds. \$131k at beginning of semester in account, found another \$20k or so. Most going towards upgrades to student center, other divisions where students have need
- e. Windward CC
 - i. President resigned, Kelli new acting president.
 - ii. Held Halloween event – costume contest with gift card prizes for students, collected surveys (questions about safety, ASUH events) and distributed candy bags to students. Collected 130 surveys, target was about 50.
 - iii. Held private meeting with Governor Ige before his Town Hall meeting, was able to bring up issues such as budgetary transparency, land swap, student affordability/homelessness, America's College Promise. Unfortunately, discussions sidetracked to Mauna Kea and statewide homelessness.

- iv. Thanksgiving event coming up in less than 2 weeks. Making kalua pig and haupia to feed students and faculty. Working on mini-event for night students as well.
 - v. “Hunger Games” food drive currently going on to create pantry for self-identified and needy students. RIO Clubs competing for bigger stipend next year.
 - vi. Working on social media blasts – encouraging members to take pictures at events to promote events, ASUH, put faces and FUN to organization.
- f. UH Maui College
- i. Walk A Mile Event went well, gave subway sandwiches to students.
 - ii. Thanksgiving event on Nov 19th, serving all students a hot meal. Leftover meals will be served to faculty and staff.
 - iii. Holiday celebration Dec 10th – for families with children. Family fills out form and ASUH takes to faculty senate, who purchases gifts. Looking for donations for community children. Sent to local businesses with no response.
 - iv. Final event will be Dec 11th – Teacher Appreciation, recognizing teachers that have done exceptionally well with students.
- g. Hawaii CC
- i. Last month voted ratification of bylaws, didn’t pass due to insufficient number of votes. Voting done online, no incentives for students to vote. Will be running elections off existing bylaws at the beginning of next month.
- h. GSO
- i. Emailed Senator Schatz to let all campuses know when next visit is so all we can all contribute our voices.
 - ii. Held monthly coffee hour, trivia event. Well attended.
 - iii. Last month held bone marrow registration, found positive match.
 - iv. GSO passed OMBUDS resolution, got response from Interim Chancellor, who plans on establishing Interim OMBUDS office Spring 2016
 - v. Working with CFO Kalbert Young on Grad Assistant pay raise – haven’t had one since 2004. Working to bring bill to legislation. Asking for \$4.5M to support pay raise to compete/adjust to inflation. Issue: Budget in supplemental year of 2 year cycle so state won’t permanently adjust budget. Will need to do again to get permanent increase. Working with UH and State, will meet Representative Choy (Chair of Higher Education Committee) next, careful to seek compromises for money based on realistic goals.
 - vi. Death Tragedy Protocol. GSO & ASUH asked for policy change to more proactive policy to notify campus of death and to seek counseling. Current policy – each case handled individually. Decision made by Public Safety, Student Affairs, Interim Vice Chancellor for Students, Dean of Students, Director of Counseling Center against what GSO wanted

1. Concerns: there might spark a suicide trend if they announce a suicide. Policy would tie hands, because in some situations, family doesn't want everyone to know.
 - vii. December vigil for all students who died this year.
 - viii. Turnover in GSO, looking for new office manager.
- i. UH West Oahu
 - i. One initiative was to inform student body about what ASUH is doing. Made YouTube Video (Featuring President Ryan) addressing what student government is up to. Want to make almost obligatory for faculty/staff to play at the beginning of the month so students are updated. Video on front page of UHWO website, reflection of administration willing to work with ASUH.
 - j. UH Hilo
 - i. Interim Advisor stepped down, therefore cannot have meetings. Vice Chancellor of Student Affairs said if meetings held without advisor, she will have Chancellor suspend all UHHSAs members.
 - ii. Issue: trying to hire new advisor but campus not allowing UHHSAs to have meeting to approve questions to hire new advisor. Hoping to find interim advisor for one meeting to approve questions. Trying to do email vote, but University does not support outcome if there is no University relations person.
 - iii. Uncharted RIO Club "United Hawaii Student Union" instigating trouble – recording meetings and editing videos to falsify information and make UHHSAs look bad. Instigation happening at Hawaii CC too, as club is also active there. UHHSAs asked not to video record, according to bylaws only person who can record is Data Director. Trying to file complaint, breaking BOR policy – cannot do governance or represent entire student body.
 - k. Announcements from Advisor Jan
 - i. Student Fees Policy – proposed new policy to see fees (mandatory fees: Student Government, Media, Technology. Does not include activity fee.) in one place. Policy addresses students in Distance Education, students who attend multiple campuses "cross campus," declares what fees they would pay. Policy ready to be implemented Spring 2015, placed on hold, now trying to revive.
 - ii. Issue: UH Hilo has two flat-rate fees – part time and full time, Banner cannot calculate. How to minus out distance learning to not assess fees.
 - iii. CSO Forum – flattening of fees discussed. From other CSOs – concerns – might lose part time students taking one class and paying out of pocket.
 - iv. Jan to send out Executive Policy on Mandatory Student Fees

IV. COMMITTEE WORK

- a. OMBUDS
 - i. Side note: procedurally, if we vote on something to be sent out, it should be sent out before the next meeting.
 - ii. Who has the power to make the decision?
 - 1. Identified BOR as target, but they are not the only target. Regents for the system, Chancellors for individuals.
 - 2. Send to both President and BOR
 - iii. Next step: Present to Council of Chancellors.
 - 1. Council of Chancellors presentation - Will, Ed
 - 2. Need to collect data, whether anecdotal or numerical.
 - 3. Send letter to Council of Chancellors to have sit-down meeting and talk about it.
 - 4. If campuses not initiating it, caucus to approach as a group to create supplemental bill and track it.
 - 5. Mindy to send out resolution by Monday, will also create letter to Council of Chancellors requesting time on their next meeting and distribute for review.

V. PRESENTATION: Lobbying the Legislature

State of Hawaii House Representative Mark Nakashima

- a. Lobbying Need to Know:
 - i. ...who is going to influence the legislation you're interested in
 - 1. Bills come from any member of house or senate, assigned to committees based on subject matter.
 - ii. ...the game and the rules of legislation
 - 1. Important to know the general rules versus knowing every single detail
 - iii. ...what the deadlines are within the rules (calendars)
 - 1. Timelines need to be followed
- b. Q&A
 - i. UH Budget – is that a bill?
 - 1. Budgets generally combined to one big bill, part of greater state budget. OHA and Judiciary budgets separate.
 - ii. How often do bills that get killed get brought up in next legislative session?
 - 1. Depends on how it dies. If bill dies in committee, can be brought up in different bill, add that subject matter into different bill.
 - 2. Title of bill is absolute, must be relevant to what's in the bill. Content can change but title must be absolute.
 - 3. If deferred or held –
 - a. deferred bill is call of the chair - chair can decide to refer to committee to defer, no discussion, bill will sit in committee.

- b. Chair recommend to hold bill, votes on it in committee. If committee votes to hold, then dead.
 - iii. When is the best time to meet with legislators in effort to influence?
 - 1. As soon as last legislature ends. Legislature starts on 3rd Weds of January, ends last week April/first week of May except election year, which this year will be. Politicians not focused on legislation, rather keeping positions.
 - 2. Election year, good time to meet is as early as November elections happens, or if likely that legislator will return then earlier.
 - 3. If serious about moving any issue/any type of bill, need to do it now, this time of year not too late. Bills already being drafted for upcoming session.
 - 4. 5 days into session, bill introduction deadline. If you come on opening day, you're one of a hundred people asking for bills to be introduced.
 - 5. Bills now need to be sent to one of the drafting agencies and they draft bill for legislator.
 - iv. How to most effectively be at public hearing?
 - 1. Not necessary to verbally be present at public hearing. Main reason to be present is to answer questions. Uncertainty or level of discomfort on part of members of committee who will derail bill moving forward.
 - v. Is it more important to connect with legislators or office managers?
 - 1. Depends on office managers. Some legislators depend on staff a lot more than others. Learn what staff members call shots and who best to talk to. Getting to know staff always helpful as they are the gatekeepers, they permit access.

VI. LUNCH & CAMPUS TOUR

VII. DISCUSSION: Treasurer Position, Caucus Budget, & Leadership Training

- a. Treasurer Position
 - i. Last meeting, requested all receipts to be sent to treasurer
 - ii. Looking to do internal audit. Not necessarily discomfort with job Carol is doing or mistrust with numbers. Self-policing as far as efficacy of government.
 - iii. Learning environment – positions need to foster growth and provide learning opportunity.
 - iv. Requesting access to fiscal report, be able to fill out the forms.
- b. Caucus Budget
 - i. 2014-2015 yielded surplus of \$9,978.

- ii. Projected 2015-2016 leftover of \$13K - monies spent projected on historical data for SY2014-2015, first three meeting costs based on ledgers.
 - iii. Surplus in special fees fund, TFSF (Tuition and Fees Special Fund) account as opposed to Revolving Accounts. Whatever we don't spend is placed in bank account for Student Caucus purposes. To access, need to submit justification which may or may not be approved by VP for Academic Affairs and System Fiscal Authority.
 - iv. Tuition based fund sits in same account separated by fiscal year. Interest controlled by President's office. There is an unknown amount of idle cash. Money not spent down, not spent except for Caucus purposes.
 - v. Jan to get actual numbers.
- c. Leadership Training
- i. What we want to focus on this point is critical. Is it reasonable? Is it educationally legitimate?
 - ii. Can bring in presenters for training.
 - iii. Subcommittee to plan: Mindy, Val, Trong, Charessa
 - 1. Request to do on Laulima discussion board so everyone is able to add in commentary

VIII. COMMITTEE WORK (resume)

- a. Student Voice -
- i. Target: President Lassner. Invite him to caucus via secretary Amy Luke
 - ii. Submit proposal to revise regent policy to include language to include students and student voices mandated as part of evaluation process
 - 1. [BOR RP 9.212](http://hawaii.edu/policy) III D1 (performance evaluation) via <http://hawaii.edu/policy>
 - iii. If we want to create a response from administration, don't give them option of choices, allows wiggle room
 - iv. Prepare presentation to Council of Chancellors or President
 - 1. Rhonda, Roxie, Kelli A. to initiate
- b. OER
- i. How can we assist/support IT Department
 - ii. Leeward CC and UH Manoa already initiated it, WO looking to Leeward as model
 - 1. Leeward Head Librarian Wayde and Digital Media Leanne - presented to faculty senate. Video available for us to view
 - 2. Trong to contact IT Dr. Hae Okimoto to see how we as students can support, Rhonda to approach librarian and digital media as support
 - iii. Do we want to meet with our faculty counterpart ACCFSC – (All Campus Council of Faculty Senate Chairs

- c. Affordability
 - i. Trying to construct more realistic cost of living in order to construct future student budgets for financial aid offices to use for financial aid packages.
 - ii. Financial Aid survey upcoming, College of Business needs more responses.

IX. CLOSING

- a. Guest next month is VP for Academic Affairs, Risa Dixon
- b. Next meeting December 5th at UH West Oahu

Meeting adjourned 240p