I. OPENING
Meeting was opened at 9:55 am by Chairperson Mindy Alles
Introduction of Interim Advisor Farrah Gomes

II. DISCUSSION by Interim Advisor Farrah Gomes
a. Update on Permanent Associate VP for Student Affairs
   i. Was asked to relaunch search April 1st, had schedule in place for finalists to come to Manoa campus. Planned to invite different groups to come meet with finalists including Student Caucus. Executive level, VP’s and Chancellors invited to session, also Student Affairs, Financial Aid, other key individuals across campuses invited. Candidates do presentation to show what they felt was important to process. Another group of individuals, Managers in umbrella under VP Dickson, President councils.

   ii. Looking at almost 8 1 hour sessions, full day schedule including breaks. Had pretty much planned out, then Thursday, VP Dickson decided to call off search. Some reports of information going out in terms of search progress, damaging the integrity of the search process. Search potentially compromised by some of the things being said. Decision was made to call off search, going to take time to regroup, possibly revise job description, as it may not be clear what priorities are, going further into specific areas that individuals need to be considered content experts in.

   iii. Plan going forward - mid to late summer possibly relaunching search, so when we return in the fall have gone through first processes, have finalists. By fall, committee should have gone through screening process, initial interviews probably being scheduled or close to it. By middle of fall
semester, have candidates on campus so can give adequate notice for all
groups to make plans.

iv. Students will be included, at least one rep on search committee. As soon as
new search committee is formed, student involved. From very beginning will
have student delegate unless start is over break, then when we start back up in
the fall the student will be included.

v. Finalist stage: how do we want students to participate in the visit? How
efficient is it to fly outer islands for 1 hr meeting?

b. Tuition Proposal Presentations
   i. Kapiolani CC – felt like testimony wasn’t received – heard but maybe no
      response – wanted to see the actual breakdown of personnel cost. Is the
      university really doing enough to really not increase the cost for students.
      Top increase schools have major athletic programs, bottom schools athletic
      programs not prevalent. Farrah will make sure to touch base with Sandra to
      ensure feedback is included/addressed.

   ii. UH Hilo – movement to protest the tuition meeting already discussed by
       campus, expectation is it will be poorly received. Tuition hike not something
       that should pertain to Hilo, but other campuses.

   iii. Alternative is focus group, Windward CC - Kelli was the only student with
       admin and BOR.

iv. Review of short proposal:
    1. Investing in our facilities slide #15 better than #9
    2. Use of tuition revenues slide #16 better than #10, but insert first bullet
       from #10.
    3. Simply reiterating commitment slide #8 not useful, better to define
       what that actually means.
    4. Request to define $72 per year as $36 per semester because some
       students interpret as $72 per semester FOR the year

III. DISCUSSION – on Windward CC Land Swap Resolution by Kelli Acopan
Kelli gave background on issue, defined resolution.

   a. Windward CC asking for support on resolution, question becomes where does
      Caucus stand and how to we want to move forward? How much of a role can
      Caucus play in this?
      i. System issue due to awareness and safety concerns, but hard to solely support
         it because campus issue vs system issue.

   ii. Campus issue, but seems like trend that State takes role of pushing things
      through without addressing how it affects campus. Eventually could escalate
      to system issue, taking a stance now could be done with the intention of the
      preservation of integrity or reputation of the University, should be done
correctly and not under table. Could also become financial issue because one campus needs more security or larger needs that would be burdened by all other campuses, could affect enrollment.

b. Response from Advisor: seems out of place for individual campus Resolution supported by campus level body. Issues being called up need separate measure on its own. Situations addressed individually, call to attention states needs to be mindful of processes especially in regards to university. Separate measure that can be used by individual campuses in the future. Better to establish umbrella and reference by individual campuses.

c. Individual campuses support Windward CC’s Land Swap Resolution, Kelli A. to draft new general resolution from Caucus calling for the state to follow proper protocols, policies, and procedures when dealing with the University and agreements. Kelli A. to send out via listserv for every campus to input individual instances.

d. Are we able to vote via email since this is the last scheduled meeting? As currently written, online voting does not apply. Physical presence is required for quorum. May want to update Constitution/By-Laws to include online voting.

e. Chair Mindy called Special/Emergency meeting, tentatively set for Saturday, May 21st with a 9:30 am start - week after commencements, weekend before summer session 1 starts, week before memorial day weekend. UH Manoa to host, Caucus to coordinate food. Mindy to work with Russell for food. All campuses present able to attend.

IV. DISCUSSION – Summer Training

a. Previous and current Caucus’ has expressed interest in summer training. Possibly a 2-3 day thing where some old delegates be there to help transition and introduce new delegates, include legislative and resolution training, possibly elections for next term if new delegates are in place so when we officially resume in August, new Caucus can go straight into it.

b. Are all campus elections complete? All campus elections and delegates to Caucus will be complete and brought to May 21st meeting so we know that those positions are already in place. Important for campuses to have commitment to have at least one delegate in place at summer training.

c. Is summer covered under current term or new term?? Right now as written, elected officers in term for one year from election date, August 29th. Any training happening through August 29th would allow current officers to be in attendance because it is still part of their term. As far as delegates, they will become new group of caucus delegates that can attend training.

d. Ask for proposal outlining components of training next group of incoming delegates. If can get list by May 21st, have list of individuals that can attend. Delegates verified
by list of delegates from campus (for travel). May 21st asking for list of delegates from campus advisors. Each delegate needs to bring/have emailed list from advisor designating delegates.

e. Fiscally where does it come out of? What is not documented is source of funding to Caucus. Where does the funding from Student Caucus activity come from? Legislative or student fees?
   i. Important to distinguish because of rules but also because it impacts way the money flows. Directly from Legislation or fees, fiscal year ends June 30 so funding might be from next year’s budget. Proposal will be justification to submit to VP Dickson for approval.

f. Mindy to write proposal to be approved by Caucus May 21st and then submitted to VP Dickson for approval. To include in proposal: Caucus being mindful of expenses and line item justification. Shooting for June or July as August is 1st Caucus meeting. Most likely July, but will come with calendars May 21st to solidify date.

g. Suggestions for summer training
   i. Friday lunchtime to Sunday lunchtime: 1-day what is caucus, team building, 1-day in-depth resolution and testimony/legislative training, 1 or ½-day priorities and planning.

   ii. Establishing how we do at first meeting – individual campus issues that can and can’t be addressed, laying out and establishing teams (resolution, advocating, etc.) so jobs are assigned and defined and we don’t scramble at the end.

   iii. Video tape summer training to load to website so that delegates unable to come or belated joiners can catch up. Is there anyone at system level who can do this for us? Include in proposal.

V. DISCUSSION: Caucus Website and Email
Need access to current site, other option is to build new website.

a. Is there email for caucus purposes (outside people to email caucus)? – not currently, executive team determine how that would be managed before making request. Part of proposal to office would be what is the benefit for Caucus to have a general email versus relying on individual delegates.

VI. LUNCH

VII. DISCUSSION: Student Leader Stipends/Tuition Waiver
a. UH Hilo – met with admin, looking at turning stipend into tuition waiver. In favor of tuition waiver but unsure of funding source. Think it is system level issue and system should address. System policy needs to be established.

b. Advisor response: Several different campuses mentioned to President Lassner about stipend calculated into Financial Aid problematic, President asked small working
group to investigate individual campuses to draft into policy, asking for one student rep to sit in working group.

i. System putting together work group. Student leader come back and give us reasons why it’s been an issue for 20 years. Part is how Federal monies distributed is interpreted for students. How do student athletes get funds that don’t impact financial aid package but student leaders do? Internally it’s up to campus to figure out other ways for true incentive for students. If can’t provide money, what else can we provide? Time commitment for work group rep – convene probably end of summer/early fall. May 21st appoint student rep for working group.

c. Another issue possibly not brought up to President - people who do report to Fin Aid, where it is being impacted - taken from work study instead of student loans.

d. UH Manoa – hasn’t been any updates, no pushback or issues as far as current delegates know. Everyone in senate has to fill out WH-1 form. Short term solution, something to fix it this year.

e. Maui College – currently POLS leadership class comes out of SG budget, members get credits + stipend. Should be able to opt in or out. Advisor discretion for issuing stipends and excusing members. Reflective on advisor because student fees pay advisor and student leader.

f. Kapiolani CC – executives paid hourly as student employees

VIII. DISCUSSION: Caucus Constitution and By-Laws

a. Amendments to be made or notes from individual campuses to be brought to May meeting. Edits to be hashed out at summer training so that new constitution can be approved at August meeting.

b. By-Laws were drafted but never was approved by system. Approved by caucus but not forwarded. Need to be redone.

c. Constitution includes several articles, maybe divide into 3 or 4 separate parts and have small groups work on individual parts so when reconvene have people who look more in depth at smaller sections. Split up by campus, maybe 2 campuses per so provide different perspective.

i. Article I, II, III – Haw CC, Kauai CC
ii. Article IV – Maui, Hilo
iii. Article V – Leeward CC, Windward CC
iv. Article VI – UHM,
v. Article VII, VII, IX, X – Kap CC
vi. Missing: GSO, UHWO, Hon CC
IX. **CAMPUS SHARING**

a. **UH Manoa**
   i. Past month passed resolutions – support philanthropic action for Winston relief in Fiji. Tabled resolution - support of relief funding for the College of Arts and Sciences,
   ii. Choy Higher Ed chair came to meetings, talked about tuition proposal, ASUH drafted resolution in opposition of tuition proposal
   iii. Constituency week last week, increase ASUH awareness around campus
   iv. Held general elections, Roxie next ASUH president
   v. Sinclair studies night – give out food during finals week
   vi. HB1703 going into conference next week, looking good, thank you for support. Monday at 10 if anyone is interested in attending.

b. **UH Maui**
   i. Had earth day carnival, big event open to campus and public, had vendors, concert
   ii. Student appreciation event coming up, coordinators nominate student from their program.
   iii. Installation of officers coming up right after that, event to acknowledge new Student Government and SAC, as well as old members of SG and SAC
   iv. Moving forward with smoke free initiative on campus, gotten some negative feedback, not really working, people still smoking.
   v. Health center trying to stay afloat, received grant for next four years, trying to offer more services. Seeking greater awareness of health center and what it offers, raising health center fee.

c. **Windward CC**
   i. Held Career fair, good vendor turnout but not as much student participation.
   ii. Holding elections next week, 6 students submitted applications for senate seats, deadline for voting is Friday. Also hoping to ratify Constitution and By-Laws at same time.
   iii. Cancelled April Talent Show due to no interest, compounded by almost no advertisement (only one email sent). Will try again next year
   iv. Final event of the semester targeting our night students next week Tues/Weds, handing out musubi, hand-held, grab and go snacks and fruits.
   v. Beginning of April, was asked to give last-minute presentation on OER to Faculty Senate, went in with the assumption of giving update, ended up being large discussion, most in favor of OER, some (natural sciences, occe) not in favor. Some teachers seem to completely misunderstand how OER works, assumption was that they would have to develop and/or source every single resource themselves for every single class/section. Thank you Kelly Z for sharing ACCFSC presentation.
   vi. Submitted our first Resolution in Opposition to the decision made by the office of Governor Ige in regards to the proposed Land Swap between the State Hospital and Windward CC. Kelli A. was invited by Chancellor to closed meeting between himself, VCAS and Avalon Healthcare who are building the facility in partnership with the HI State Hospital and DOH. Delegation was able to present it at the Kaneohe Neighborhood Board April
meeting, well received. Was contacted immediately after distribution by KHON2 News for an on-camera interview Friday. Campus paper Ka `Ohana also asked Kelli A. to write editorial for next issue, working on that to submit Monday morning as they’re finalizing stories.

vii. Will wrap up semester week of finals with final meeting and potluck, introducing new senators and electing in house next year’s officers. Have about 8 senators continuing next year. Continuing/newly elected senators have 2 weeks to decide if they want to run for office.

d. Haw CC
i. Last year/beginning of this year, previous SG working to remove advisor.
ii. Ratification of bylaws and constitution completed a couple months ago, new advisor is volunteer.
iii. Getting water fountains and vending machines for two campuses Palama Nui (Kona) and Hawaii CC (Hilo)

e. Kap CC
i. Held elections, staggered prizes so if voted within 24 hours 250 gc, smaller prizes as time elapsed, about 700 students voted.
ii. Moving forward, how to get new people trained and more involved.
iii. 3-week process ended with vote of no confidence against Chancellor. Held open forum for full and part time students, but there was a breach of integrity with student faculty, question of validity of student testimony. Closed session for student reps to voice opinions, straw poll no confidence. Met with Chancellor to hear him out and hear plan. 20-minute presentation, 30-minute Q&A. went into closed senate session, passed 7-page resolution. Met with VPCC Morton, will see where it goes from there whether chancellor resigns or VPCC steps in and renews contract.
iv. Hail and Farewell for incoming/outgoing senators
v. Culinary students looking to install new vending machines without consultation from students.

f. Leeward CC
i. Had elections, full board for SG
ii. Placing new non-credit programs portables – OSHA portables, deal with hart is space taken up by rail carts, will build new parking lot and relocate new portables.
iii. Rail construction coming along
iv. New speaker coming to campus - “Happy Black Woman” about making 6 figures blogging
v. Commercial wash station to AG group, wash produce and sell in cafeteria or culinary program, needs more investigation on food safety for farm to table

g. Kauai CC
i. St. Patricks event held St. Patricks eve, good turnout, served traditional food.
ii. Currently underbudget, looking good for future, but also shows funds not fully utilized, look into other venues
iii. Women empowerment event at night, women from different areas in community talking about today vs history stance in community, businesses
iv. College council tried to get SG to pay for board of pub fees from student activities fees which were stopped last year because they didn’t fulfill certain requirements and classes were closed. SG assisted by collecting surveys.

v. College council no smoking policy – ban smoking on campus, extra monies. SG stance – designated spots instead of complete ban.

vi. Holding college prom April 30th, DJ, place, photo booth, food, awards (king and queen). Non-Kauai CC students can attend as long as they’re 18+ and accompanied by Kauai CC student.

vii. SG event “Restressments” – hand out candy bars, chips, pizza, water, safe methods and handouts to survive finals.

viii. Last meeting May 6th, helping with commencement.

ix. End of the year appreciation/installation brunch banquet – certificate and awards.

h. UH Hilo

i. Elections held April 11-13, due to advertisement and new chair, only 4 packets received.

ii. Constitutional amendment needed 10% to vote, majority of those to approve. Low turnout due to issues in ballot process, locked out a lot of grad students, students from the College of Pharmacy.

iii. April 22nd earth day, team with Hawaii CC.

iv. Inaugural banquet for May 6th, but cancelled by VCSA because of Dead Week – from last day of instruction to graduation nothing can happen.

v. Oh Hell week - food each night finals week. Each night features different food, free printing, coffee, snacks.

vi. Action plan drafted to resolve issues with election, holding special elections.

vii. Faculty senate pushed for campus-wide policy to be accepted – push for students to have representation on any committee with policies that affect students. Received extremely poorly by Faculty Congress.

viii. Conversation of restructuring of College of Arts and Sciences.

ix. Graduation – able to be allowed to provide kihei for graduating members probably next year, even if not in Hawaiian studies program.

x. RIOs funding - lots handed out.

i. CLOSING

i. Next meeting - special meeting May 21st.

ii. Mindy to send out Constitution and By-Laws to review before next meeting.

Meeting adjourned 2:45 pm