



# University of Hawai‘i - West O‘ahu

## Center for Labor Education and Research

James and Abigail Campbell Library, 2<sup>nd</sup> Floor  
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## NON-CREDIT COURSE ENROLLMENT FORM

To enroll in CLEAR non-credit classes, you need to complete and submit this enrollment form with your payment as early as possible to the above address. Please register early. Failure to register more than seven (7) days prior to the first class may result in the class being cancelled. Late submissions for classes that are not cancelled must be approved by the instructor; call (808-689-2767).

Payment must be made by **cash or check** (payable to: “**University of Hawaii**”). We **do not** accept payment by credit card. If registering for multiple classes and paying by check, please submit a **separate** check for each class title for bookkeeping purposes. Payment will be returned only if you withdraw 10 days **prior** to the first class or if the class is cancelled. Applicants may assume registration is accepted and report to class unless otherwise notified. Staff of the UHWO Library do not accept payments.

For disability accommodations, contact CLEAR at 689-2760 at the time of registration and no later than two weeks prior to commencement of the class.

### PLEASE PRINT:

COURSE TITLE:		CLASS START DATE:	COURSE FEE: \$
NAME: (LAST, FIRST, M.I.)			
HOME ADDRESS:			
EMAIL ADDRESS:			
TELEPHONE NUMBERS:		MOBILE:	HOME: WORK:
EDUCATION: PLEASE CIRCLE HIGHEST YEAR COMPLETED:		HIGH SCHOOL: 9 10 11 12 HIGH SCHOOL GRADUATED FROM: COLLEGE: 1 2 3 4 5+ DEGREE EARNED:	
UNION or ORGANIZATION INFORMATION (if applicable)		____ STAFF    ____ OFFICER    ____ STEWARD    ____ MEMBER UNION/LOCAL:	

FOR CLEAR USE:	DATE PAYMENT RECEIVED:	RECEIVED BY:	DEPOSIT DATE:
PAYMENT TYPE:	CASH                  CHECK#	RECEIPT#:	DEPOSIT RECEIPT#: