

Council of Chief Academic Officers Meeting Summary

January 23, 2008
Bachman 113
10:00-1:00 p.m.

Present: Erika Lacro (Honolulu CC), Elizabeth Ashley (Windward CC), Mike Pescok (Leeward CC), Phillip Castille (UHH), Joni Onishi for Doug Dykstra (Hawaii CC), Louise Pagotto (Kapiolani CC), Charles Ramsey (Kauai CC), Bee Kooker (UHM), Linda Johnsrud and Joanne Itano (UH System/UHWO)

Guests: Joanne Taira (UH System), Tammi Chun (P20), Kathy Jaycox (P20), Jack Minassian (Haw CC)

ATP CA and AS in Fire Science – Hawai'i CC

Joni Onishi and Jack Minassian provided an overview of the program. Hon CC has been offering fire science courses at Haw CC. Haw CC would like to develop their own program as the needs of the county of Hawai'i are somewhat different than urban O'ahu. This is a career ladder program, CA and AS and an option to continue to BS in Fire Science at Colorado State University. There is support from the county Fire Chief.

The program will also service West Hawai'i with local fire stations serving as classrooms with videoconferencing connections. The CCAO endorses this ATP. Joni Onishi to have ATP signed and sent to Linda Johnsrud for signature. The program proposal will need to be approved by BOR during the Spring 2008 semester as the program is expected to start in Fall 2008.

P20 Update

Tammi Chun provided an update of the American Diploma Project. A survey of employers asking what skills are needed to advance from entry level jobs to living wage jobs with a high school diploma is completed. UH faculty were surveyed regarding math/English skills needed. The Executive Summary is attached.

P20 has been working with the BOE to establish the BOE Recognition diploma which is a more rigorous curriculum (4 years English and Social Studies, 3 years of math including algebra II and geometry and social studies). The national data is clear that students will rise to the occasion when performance standards are elevated. This is a voluntary diploma which will hopefully become the default diploma in the future. These requirements if approved at the March 2008 BOE meeting will be in place for the class graduating beginning 2012.

Incentives for completing this higher level diploma are needed, such as eligibility for B+ scholarship, possible placement test waiver or meeting college admission requirements.

UH is participating in the validity study for the Algebra II End of Course Exam and P20 is requesting that each campus administer this test for one section of each of the following courses Math 25, 27/103 and 135/140. CAOs are asked to support this effort.

Math Systemwide Meeting

Linda Johnsrud reported on this meeting. About 1/3 of students who take the math placement test at UHM do not place in calculus. UHM will be offering Math 135 as a 2 credit course for students who need "remediation" to enter calculus. This course will not fulfill FS and students may not receive credit for both Math 135 and Math 140 at UHM. CAOs strongly suggested that a new number be given to this course as it differs from the Math 135 that is offered at most of the CCs. Bee Kooker to follow up on this.

Linda will be working with the Deans of Arts and Sciences regarding accepting Math 135 as FS from other UH campuses that participate in the Foundations Board and has approved Math 135 as FS and in their program sheets. Also to clearly separate GE requirements and college/program requirements. For example, Math 135 will meet FS requirement, but a college or program may require a higher math course.

Tenure Upon Appointment BOR Policy Revision

This proposal to revise BOR policy to allow for Tenure upon Appointment was approved at the January 2008 BOR meeting. The effective date is July 1, 2007. Linda will check with President McClain regarding retroactive tenure upon appointment.

Department/Division Chair BOR Policy Revision

This proposal was tabled at the BOR meeting because of objections raised by UHPA and some faculty. The issue is not about substance of the policy but that the duties and responsibilities are to be placed in a System Handbook or a MOU and are to be negotiated. It was never the intent of administration to negotiate these duties and responsibilities. Since current BOR policy addresses Department/Division Chairs at this time, no immediate action is needed.

Nonresident Cap on Enrollment

Currently BOR policy states that the non resident enrollment cap is 30% for UHM, UHH and UHWO and 15% for the CCs. UHM and UHH are above this cap. Linda will be reviewing this policy and requests data/evidence and thoughts regarding this issue.

General Education Outcomes Systemwide Committee

ACCFSC suggested that a committee be convened to establish common general education outcomes among the campuses that have adopted the common hallmarks. It was suggested that FG might be a place to start as it is a new area. The following volunteered to meet to discuss a strategy: Elizabeth Ashley, Louise Pagotto, Bee Kooker, Erika Lacro, flo wiger. Joanne Itano to convene the group.

Program Proposal - MELE Program

Erika Lacro provided an overview of this proposal which requests approval of the AS in Music and Entertainment Learning Experience with two concentration, Music Business and Production and Audio Engineering. There is a legislative request to fund the necessary equipment for the Audio Engineering concentration. Without this funding, this program cannot continue. There is a connection with Belmont College in Nashville, TN and a degree pathway to earn a bachelor's degree at Belmont. Suggestions to strengthen the proposal include: be clear what part of the program may continue if the legislative funding is not received; explore if there is a need of equipment and renovation for the audio engineering program as current technology may be available that does not require development of studios, etc.; add a statement why transfer only to a mainland college and what is or is not available within the UH system. Hon CC plans to submit for the March 2008 BOR meeting. The CCAO endorses this proposal.

Update Strategic Plan

Linda conducted 18 sessions at each campus and with a variety of groups to obtain input to update the current strategic plan for 2008-2015. Senator Sakamoto of the Education Committee is requesting performance indicators. The strategic outcomes were reviewed. Most CAOs were in agreement with the outcomes and felt these provided an umbrella that campus strategies could easily align with and there is opportunity for campuses to add other outcomes that are specific to their campuses' mission. The process that resulted in the development of these outcomes was very inclusive with many opportunities for feedback. UHH expressed the need for further discussion before this becomes a final document. Linda will follow up with UHH.