

## **Council of Chief Academic Officers Meeting Summary**

March 19, 2008  
Bachman 113  
10:00-2:00 p.m.

Present: Erika Lacro (Honolulu CC), Elizabeth Ashley (Windward CC), Mike Pescok (Leeward CC), Phillip Castille (UHH), Doug Dykstra (Hawaii CC), Louise Pagotto (Kapiolani CC), Charles Ramsey (Kauai CC), Suzette Robinson (Maui CC), Bee Kooker (UHM), flo wiger (CC System) Linda Johnsrud (UH System) and Joanne Itano (UH System/UHWO)

Guests: Sharyn Nakamoto (IRO) and Tammi Chun (P20)

### Announcements:

Robert Fulton is the new Dean of Instruction for WCC and will be starting in March 2008. Thanks and aloha to Elizabeth Ashley

### Exam Proctoring for Distance Students

A new plan to address proctoring of distance students at UHM is being discussed. Campuses are to provide exam proctoring of UH students taking distance courses.

### Collective Bargaining

CAOs are asked to send Linda Johnsrud any issues that should be considered for the next UHPA contract.

### Strategic Outcomes

The strategic outcomes (<http://www.hawaii.edu/ovppp/uhplan/strategicoutcomes.pdf>) were approved by the BOR at its last meeting. They will be used as part of the next biennial budget requests. UHH believes that enrollment growth should be part of the outcomes. Enrollment growth could be an intermediate step to achieving strategic outcomes and campuses may add their own outcomes. The guidelines for the biennial budget include a focus on repair and maintenance, new funding requests should be tied to the strategic outcomes, each campus will be limited to 3 PCRs, and the UH System will limit the total PCRs to about \$10 million.

### Transfer Table

Sharyn Nakamoto from IRO reviewed the transfer table data and the definition of a transfer, a change in home campus. Students who attended more than one CC or a non-UH institution who transfers to a four year campus are counted as coming from the CCs and the outside campus. From Fall 2005 to Fall 2007, the total unduplicated

headcount of UHCC transfers to UHM is 859 to 963; to UHH 185 to 145; to UHWO 67 to 221. Incentive funding is being explored to encourage transfer from 2 to 4 year campuses.

### P20 Update

Tammi Chun reported that the BOE unanimously passed the more rigorous Recognition Diploma at its March meeting. Thirty one letters of support including one from the CAOs were received in support of this change. The goal is that by 2013, 50% of the students will earn this diploma, increasing to 90% in 2018 with the intent that it will become the default diploma. Tammi provided an update on the Algebra II end of course test, incentives that UH can contribute to encourage students to earn the recognition diploma and what support is needed to implement the newly revised BOE Recognition diploma. This includes preparing teachers who can prepare students to meet the requirement. (See Attached)

### Associate of Arts in Teaching (AAT) and Transfer

A memo from Linda Johnsrud has been sent to CAOs, UCA, Chief Student Affairs Officers, and the Systemwide Academic Advising and Transfer Network clarifying that the AAT is an AA degree and is to be accepted as fulfilling lower division general education care requirements at all UH baccalaureate degree-granting campuses (E5.209).

There is interest in establishing concentrations for AA degrees which will focus students on a degree pathway to a baccalaureate degree. For example, an AA with a business or psychology concentration is valuable as there are specific lower division courses that will meet major requirements for a bachelor degree. Currently, coding for a concentration for AA degrees is not available. Joanne and Linda will follow up with IRO.

### International Affairs

The Office of International Education was “devolved” to the UHM campus as it was determined that there was insufficient need for this office at the system. The majority of the international activity is with UHM. Three individuals were moved to UHM. Jenny Samaan was appointed interim assistant vice chancellor for international programs and exchanges in the UHM VCAA office. Support to the UH System will continue for monitoring systemwide international agreements and protocol functions. The CCs have the Honda Center which serves the UH system; Keith Miser has been appointed to lead Global Education at UHH; and at this time UHWO has very limited international activities. For any specific concerns, please contact Linda Johnsrud.

### Name Change Request from Maui CC

Suzette Robinson provided an overview of the name change request to University of Hawai'i Maui which includes UH Maui College (formerly Maui CC) and University of Hawai'i Center on Maui. The issues raised included: this change might be more

appropriate when/if Maui CC adds its second baccalaureate degree and changes to WASC for accreditation; is a substantive change request to ACCJC necessary to make this name change; other CCs across the country have removed the word community from their names, what might be the impact on the other 6 CCs of the UH system; has this been discussed with the CC Chancellors; if the basis for the name change is marketing, adding specific data to the request would strengthen the request.

#### Space Rental Among UH Campus

The issue of charging rent to each other was raised. Linda Johnsrud will check with Howard Todo and flo wiger will check with Mike Unebasami regarding any policies on this issue.

#### Next meeting:

April 23, 2008, 10:00am, Bachman 113

\*May 21, 2008 (note this is a new meeting date)