

Record of Proceedings
UHCC Strategic Planning Workgroup, October 14, 2005
POLYCOM MEETING
Dole Street Office

Attendees:

HAW - Rockne Freitas, Doug Dykstra, Mike Leialoha, Lou Zitnik

HON - Ramsey Pedersen, Gaynell Buxton

KAP - Leon Richards, Debbie Nakagawa

KAU - Peggy Cha, Al Spencer

LEE - Peter Quigley, Aulii Ross

MAU - Clyde Sakamoto, Danie Kruse

WIN - Angela Meixell, Floyd McCoy, Phil Hagstrom

UHCC - Mike Rota, Mike Unebasami, Cheryl Chappell-Long, Mike Yoshimura, Sam Prather.

INTRODUCTION

- ❑ Mike Rota reiterated need to have student representation on the Strategic Planning workgroup and requested Chancellors to forward a name by email.

PLANNING PROCESS OVERVIEW

- ❑ Discussions included:
 - Requirement to start work on the biennial budget; the process needs to be completed by end of academic year.
 - The Strategic Planning process is used to develop the budget and is described in the UH Strategic Planning Framework (posted to website).
 - The UHCC planning process needs to link the strategic plan and program review and is both a top-down and bottom-up process.
 - UHCC planning process in accordance with BOR policy and Executive Policy E4.201, in particular, Subunit Academic Plans, “are coordinated, as appropriate, with accreditation self studies.”

CAMPUS PLANNING UPDATES

- ❑ Each campus provided a brief description of campus Strategic Planning and Program Review processes and status. Some provided handouts and others indicated they would provide electronic copies of materials. Electronic exchange of information was encouraged.
- ❑ General discussion for requirement that by OCT/NOV 2006 a complete set of budget items needs to be in the Governor’s budget for legislature review. The Strategic Plan process needs to identify priorities/issues for Mike Unebasami to start the budget process in FEB 2006.
 - Need agreement on process, timeline, and issues/priorities between now and end of JAN 2006.
 - Need agreement on UHCC issues in time for *Stock Taking* presentations to Administration and BOR.

- ❑ Mike Unebasami, Associate Vice President Administrative Affairs discussed:
 - Accreditation standards and program review tie-ins.
 - Budget is program driven not enrollment driven as in California.
 - UHCC budget takes a lump sum budget and maintains legislative intent. UHCC system does not reallocate funds across the system.
 - Each campus needs to use program review to allocate/reallocate resources; there is no UHCC system money to allocate/reallocate.
 - Collective bargaining will be an issue for next several years – we need to have a discussion on how to proceed.
 - How will we do allocation in the future years – differentiations based on data driven decisions or percent distribution.

- ❑ Discussions On “Plan A” Supplemental Budget Request
 - Process
 - Timeline
 - Issues

UHCC STRATEGIC PLAN 2002-2010

Presentations by:

- ❑ Mike Rota - UH Strategic Plan 2002-2010 Presented to BOR 2002 (posted to website)
- ❑ Cheryl Chappell-Long - Strategic Plan Key Performance Indicators (posted to website)

OTHER MATTERS

- ❑ Mike Rota requested that Chancellors send a copy of their college Strategic Plan process.
- ❑ A UHCC Strategic Plan website will be developed.

FUTURE MEETING DATES

- ❑ Fridays are good meeting dates
- ❑ Next Meeting - TBD

MEETING MATERIALS

Meeting Agenda 10-14-05 – posted to website

UH Strategic Planning Framework – posted to website

UH Strategic Plan 2002-2010 Presentation 11/02 – posted to website

Appendix A Planning Issues 2002 – posted to website

Strategic Plan Key Performance Indicators – posted to website

http://www.hawaii.edu/vpaa/system_aa/cc_stratplan.html