The College of Education will provide funds to support professional travel to enable classified graduate students to present results of research studies at national or international professional meetings. Because of funding limitations, a maximum of $500 will be provided to each selected graduate student. Students will be selected according to the following criteria:

- To be eligible for funding, students must be currently enrolled in a graduate program in the College of Education.
- Funds are provided for presentation of research papers or other scholarly work. Participation in symposia, focused dialogues, poster sessions or other formats, although valuable, will be given less priority than the presentation of research.
- Papers may be co-authored, but the applicant's name must appear on the paper as submitted to the meeting. If the paper is co-authored, the letter of support from the faculty adviser or dissertation chair should indicate the role the student will play in the presentation.
- Doctoral students will be given priority over master's students; advanced students will be given priority over entering students.
- Other than for some exceptional reason, refereed papers will receive priority over invited papers.
- Priority will be given to graduate students who have not been previously funded, but in any case, funding will be provided for only one trip per fiscal year.
- Applications should be submitted to the Dean's Office by September 1 for travel during the fall semester and February 1 for travel during the spring semester. Applicants are encouraged to submit their applications as soon as they are notified of their acceptance. If opportunities arise for summer meetings and notification is after the February 1 deadline, applications for support will be considered in September (post-conference).
GRADUATE STUDENT APPLICATION FOR TRAVEL SUPPORT

NAME

GRADUATE PROGRAM

PURPOSE OF TRAVEL

MEETING

LOCATION

DATES (FROM / TO)

TITLE OF PRESENTATION

PLEASE ATTACH:

A. Letter of application (indicating role in research/presentation)
B. Abstract of paper or description of presentation
C. Letter of invitation or acceptance of a contributed paper
D. Copy of conference registration form
E. Letter of support from faculty advisor or dissertation chair (indicating progress of student toward degree & role in research/presentation – see reverse side)

STUDENT SIGNATURE

DATE

RECOMMENDED/ NOT RECOMMENDED

By Graduate Chair:

SIGNATURE

To be completed by Dean's office:

APPROVED/ NOT APPROVED

By Faculty Committee Chair:

SIGNATURE

APPROVED/ NOT APPROVED

By Dean:

SIGNATURE

Account Code: _________________________