



University of Hawai'i at Mānoa

Board of Publications

Co-curricular Activities, Programs, and Services
1755 Pope Road, Bldg. 31-D
Honolulu, Hawai'i 96822

Minutes of Meeting #2

September 28, 2006

Campus Center Room 220

5:00 p.m.

I. OPENING

A. Call to Order

The 2nd Meeting of the Board of Publications, UHM, was called to order by Carl Polley at 5:17 p.m.

B. Attendance

Members

Present: Carl Polley, Amanda Corby, Grant Chartrand, Naomi Allan, Jay Chrisman, Luis Concepcion, Joseph Hanley, Bobby Lambrix, Matthew Lum, Paulo Maurin, Lori Ann Saeki.

Absent: Jonathan Lillie, Wayne Kawamoto.

Program Heads

Present: Danielle Flud, Edgar Lobachevskiy, Julia Wieting.

Absent: Kristine McCourt.

Support Staff

Present: Bob Duesterhaus, Jay Hartwell, Marlene Mattos.

Absent: Jim Reis.

Guest(s): Christopher Niemczyk, Travis Quezon.

II. REPORTS

A. Standing Committees

There were no reports for the standing committees.

1. Screening
Screened two new board applicants.
2. Planning & Finance
Received proposals from Program Heads and Registered Independent Organization for funding. Proposals were forwarded to Executive Committee for inclusion on agenda.
3. Rules & Policy
Has not met; will call a meeting shortly.
4. Personnel
Has not met; will call a meeting shortly regarding Program Head selection.

B. Departments & Programs

1. *Ka Leo O Hawai'i*
Written report submitted. Currently working on technology issue and working on new Ka Leo website.
2. *Ka Lamakua*
Written report submitted. Published the fifth issue; workflow is more efficient; still working on staff expectations; one position still unfilled.
3. BOP Advertising
Written report submitted. Has recently hired two new Advertising Representatives. Recruiting for a new Senior Graphic Designer. Has the following concerns: 1) Presence of Honolulu Weekly on campus; 2) Failure to deliver on coupon book promotion; 3) Ka Leo issues continue to be left in the stands untied.

Motion by Paulo Maurin for the Executive Committee compose a letter to Jim Reis, BOP Production Manager, with cc. to Jan Javinar addressing bundling of Ka Leo newspapers,

coupon book project, print quality issues and presence at Board meetings; second by Amanda Corby.

Motion passes by acclamation.

III. UNFINISHED BUSINESS AND GENERAL ORDERS

None.

IV. NEW BUSINESS

- A. [Out of Executive] Approval of budget request as detailed in Carl Polley's email dated September 26, 2006.**

Motion by Paulo Maurin to approve all six items in budget request; second by Amanda Corby.

Matt Lum objects; feels Marketing/Distribution student position is important.

Motion by Matt Lum to amend previous motion to approve items 1 through 4 and 6, but not item 5; second by Bobby Lambrix. Matt Lum withdraws motion.

Motion by Paulo Maurin to amend original motion to change item #2, Defunding of \$6,000 by eliminating the Marketing/Distribution student employee position, to Defunding of Marketing/Distribution student employee position to \$3,000; second by Amanda Corby.

Amendment passes by acclamation. No further discussion on motion.

Motion, as amended, passes by acclamation.

- B. [Out of Executive] Creation of ad hoc Strategy & Direction Committee.**

Motion by Amanda Corby to approve creation of an ad hoc Strategy & Direction Committee as described in Carl Polley's email dated September 26, 2006; second by Paulo Maurin.

Motion passes by a vote of 6 for, 0 against, 2 abstentions.

- C. Entered Executive Session at 6:43 p.m.**

- D. Exited Executive Session at 6:59 p.m.**

- E. Confirmation of meeting dates.**

General Meeting #3 – October 26, 2006

General Meeting #4 – November 16, 2006

General Meeting #5 – November 30, 2006

V. CLOSING

- A. Open Forum**

Danielle Flud passed around mock-ups of Ka Leo logos.

- B. Announcements**

None.

- C. Adjournment**

Jay Chrisman moved to adjourn the meeting at 7:16 p.m., second by Paulo Maurin.

Motion passes by acclamation. The meeting was adjourned at 7:16 p.m.

Submitted by:

Signature on file

Marlene Mattos

Business Manager, Board of Publications, UHM

Approved on this date of: 10/26/2006

Signature on file

Carl Polley

Chair, Board of Publications, UHM

Signature on file

Amanda Corby

Vice Chair, Board of Publications, UHM