



University of Hawai'i at Mānoa

Board of Publications

Co-curricular Activities, Programs, and Services
1755 Pope Road, Bldg. 31-D
Honolulu, Hawai'i 96822

Minutes of Meeting #8

April 17, 2007

Hemenway 204

4:00 p.m.

Quorum was reached at 4:30 p.m.

I. OPENING

A. Call to Order

The Meeting of the Board of Publications, UHM, was called to order by Carl Polley at 4:15.

B. Attendance

Members

Present: Carl Polley, Amanda Corby, Naomi Allan, Lori Ann Saeki, Grant Chartrand, Jonathan Lillie, Wayne Kawamoto

Absent: Matthew Lum, Bobby Lambrix, Paulo Maurin, Joseph Hanley,

Program Heads

Present: Matt Ing

Absent: Blaine Tolentino, Edgar Lobachevskiy

Support Staff

Present: Bob Duesterhaus, Marlene Mattos, Jay Hartwell

Absent: Jim Reis

Guest: Ian MacMillan and Kristine Ngaden

Lori Ann Saeki made motion to move item #8 to #2.

2nd by Naomi Allan

Passes by acclamation

II. NEW BUSINESS

A. Hawaii Review

- a. Brief explanation of Hawaii Review Proposal given by Ian MacMillan. Discussion of submitted report.
- b. Carl gave affirmative (on behalf of the BOP) that we (the board) are interested in continuing to work with Mr. MacMillan's and his team. Carl will email Mr. MacMilan to discuss further details following the approval of our budget. Discussion of additional cost of producing Hawaii Review was discussed.
- c. Ian MacMillan was advised to submit monthly reports to the Board. He will be added to the BOP Google group so he can submit reports. Also advised to have a representative present at our monthly board meeting. Mr. MacMillan agreed and complied with all requests.

Grant Chartrand made motion to accept FY2008 Budget submitted by P&F to the Board.
2nd by Naomi Allen.
Objection to approval
Discussion began.

B. FY2008 Budget

a. Grant Chartrand made motion to decrease Kalamakua stipends by \$10,000 and allocate these funds to Hawaii Review Printing.

2nd by Lori Anne.
Amendment passes by acclamation.

b. Grand made a motion to reallocate remaining \$5,000 in Kalamakua stipends to create a new budget item under Program Administration titled Student Travel.

2nd by Naomi Allen.

Objection.

- Discussion took place as per the current status of Kalamakua. Stipends have not been paid due to no requests being made since November. No current editor.
- Wayne called for the question to be called. Carl called for vote on reallocate remaining \$5,000 Kalamakua stipends to create a new budget item under Program Administration titled Student Travel.

Vote:

6 in favor
0 opposed
Amendment passes

Further discussion took place on the budget.

c. Carl Polley calls for vote on approval of Budget as amended.

Vote:

6 in favor
Motion passes by acclamation (5:25 p.m.)

d. Naomi Allen made a motion that the Board authorizes BOP staff and program heads to collaborate in order to confirm the Ka Leo Publication Calendar.

2nd by Grant.

Discussion.

e. Grant made a motion to amend motion at hand to state that “the Ka Leo maintain 4 issues during regular semester sessions and 6 issues a session during the Summer sessions”.

2nd Wayne
Motion passes by acclamation

Vote called to vote on Motion as amended.

Vote:

6 in favor

Motion passes by acclamation

f. Motion made to enter into executive session.

2nd by Naomi Allen.

Passes by acclamation

g. Amanda made motion to invite all guests to stay. 2nd by Grant. Passes by acclamation.

Enter executive session at 5:30 p.m.

Exit executive session at 5:36 p.m.

Grant made motion to award Marlene Mattos with the George L.M. Lucas Award. 2nd by Naomi Allen.

Passes by acclamation.

III. OLD BUSINESS

a. Tabled the approval of Minutes

IV. REPORTS

A. Departments & Programs

1. Hawaii Review-

- *Kalamakua*- no report submitted, no representative present.

2. Advertising- No report submitted, no representative present.

3. Ka Leo O Hawai'i

- No written report submitted
- Matt Ing gave oral report on the status of Ka Leo staff. Lack of staff during summer will be a problem.
- Outsourcing date clarified- outsourcing will begin in the new fiscal year.

B. Staff Reports

1. BOP Advisor- CAPS has to start the screening of finding a new business manager. Goal is to have a business manager by July 1, 2007. We need to find new chair for conducting new board member interview. Amanda has served 2 2 year terms and her term expires May 31, 2007.

2. Business Office- Marlene is taking new position outside of BOP.

3. Editorial Advisor- Jay confirmed Marlene resigning. Discussed possibilities of submission of awards for Ka Leo. Potential of creating workshops for high school students to learn about Ka Leo. Will probably be moving his office back into. Received confirmation on Training Banquet-Friday May 11th, in executive dining room. Guest speakers will be journalists.

C. Committee Reports

1. Planning & Finance-Grant Chartrand submitted budget.

2. SDC- Naomi submitted report online

3. Executive Report- Carl Polley

- Discussion of current interaction with the Campus Center Board as per the potential of the creation of a Media Center.
- *Fundraising Report*-Jonathan Lillie
- Jonathan will be emailing information about possibilities of potential financial support.

OPEN FORUM

Motion to adjourn made by Amanda Corby.

2nd by Grant.

Passes by acclamation

ADJOURNED AT 6:10 P.M.!!

Submitted by:

Amanda Corby, *Vice Chair*, Board of Publications, UHM

Approved on this date of: _____

Carl Polley
Chair, Board of Publications, UHM

Member, Board of Publications, UHM