

CALENDAR OF ACTIVITIES

STATE OF HAWAII-DEPARTMENT OF HUMAN SERVICES  
BENEFIT, EMPLOYMENT AND SUPPORT SERVICES DIVISION

Activity:  Employment  School  Job Training  CPS Month/Year: \_\_\_\_\_  
(Check all that apply)

OFFICE USE ONLY  
Overlapping Hours

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	BSC	REG	ASC	PM	INT

Parents/guardians are required to complete this Calendar of Activities (DHS 928) as it relates to information reported in: (1) Your child care payment application; or (2) Section(s) 4 and/or 5 of your Simplified Report Form. Incomplete and/or unsigned calendars shall delay the processing of your eligibility for child care benefits. I self-certify that the above is true and correct.

\_\_\_\_\_  
Parent Print Name                      Parent Signature                      Date Signed

\_\_\_\_\_  
Co-Parent Print Name                      Co-Parent Signature                      Date Signed

Total Overlapping Hours	BSC	REG	ASC	PM	INT

Please see reverse side for instructions.

Instructions for Calendar of Activities

1. Place an "X" in the checkbox of your current "Activity". Check all that apply.
2. Fill in month/year and number each day.
3. List activity hours daily-ensure to label hours as "am" or "pm"
4. For a 2-parent household, divide the calendar day in half and list the name and activity hours for each parent on seperate lines.

Example 1:

*For 1-parent households*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 John 9am - 5pm 8hrs	2 John 10am - 6pm 8hrs	3 John 9am - 5pm 8hrs	4 OFF	5 OFF	6 John 10am - 6pm 8hrs	7 John 9am - 5pm 8hrs
8 John 10am - 6pm 8hrs	9 John 9am - 5pm 8hrs	10 OFF	11 OFF	12 John 10am - 6pm 8hrs	13 John 9am - 5pm 8hrs	14 John 10am - 6pm 8hrs

Example 2:

*For 1-parent households with multiple activities or 2-parent households*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Job 1 9am-5pm, 7 hrs Job2 6pm-2am, 8hrs	2 Job 1 9am-5pm, 7 hrs Job2 6pm-2am, 8hrs	3 Job 1 9am-5pm, 7 hrs Job2 6pm-2am, 8hrs	4 Job 1 9am-5pm, 7 hrs Job2 6pm-2am, 8hrs	5 Job 1 9am-5pm, 7 hrs Job2 6pm-2am, 8hrs	6 OFF	7 OFF
8 OFF	9 Job 1 9am-5pm, 7 hrs Job2 6pm-2am, 8hrs	10 OFF	11 Job 1 9am-5pm, 7 hrs Job2 6pm-2am, 8hrs	12 Job 1 9am-5pm, 7 hrs Job2 6pm-2am, 8hrs	13 Job 1 9am-5pm, 7 hrs Job2 6pm-2am, 8hrs	14 Job 1 9am-5pm, 7 hrs Job2 6pm-2am, 8hrs