UNIVERSITY of HAWAI'I®
SYSTEM

Office of Capital Improvements

July 16, 2008

MEMORANDUM

TO: The Honorable Linda Lingle
Governor, State of Hawai'i

THROUGH: Honorable Georgina K. Kawamura
Director, Department of Budget and Finance

FROM: Brian K. Minaai
Associate Vice President for Capital Improvements

SUBJECT: Request Permission to Award Construction Contract and Release of Construction Funds for University of Hawai'i at Mānoa, Cooke Field Improvements, O'ahu, Project Number UHM 07-541-602, as Authorized by Act 213, Session Laws of Hawai'i 2007, as amended and renumbered by Act 158, Session Laws of Hawai'i 2008, Item G-117.03

Permission is requested for the release of $1,225,000 in general obligation bond funds for the subject project.

1. This request consists of an allotment of $1,225,000 to finance the construction cost for University of Hawai'i at Mānoa's Cooke Field Improvements.

2. Additional information or comments:

   Act 158, Session Laws of Hawai'i 2008 appropriated $1,225,000 for Cooke Field Improvements at the University of Hawai'i at Mānoa. The project provides for the installation of a new artificial playing surface for Cooke Field, and improvements to surrounding areas. The existing turf has passed its useful lifecycle and was removed as it was totally deteriorated. The existing surface is presently unsafe for conducting any Athletics and Intramural activities.

   The project is currently being advertised with bids scheduled to open on July 28, 2008. Therefore, we respectfully request expedited approval of this allotment request. It is the University of Hawai'i at Manoa's goal to start construction in August 2008 and to complete the installation in November 2008.

3. The University of Hawai'i's Associate Vice President for Capital Improvements ensures that there are adequate funds currently appropriated for the construction of this project, and upon completion, the project will comply with the following:

1960 East West Road, Biomedical Sciences B-102
Honolulu, Hawai'i 96822
Telephone: (808) 956-7935
Fax: (808) 956-3175
An Equal Opportunity/Affirmative Action Institution

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a. All applicable Federal, State, and County laws, statutes, codes, ordinances, and rules and regulations;
b. Educational specifications and standards for facilities; and,
c. American with Disability Act standards.

Department contact: Ryan Kurashige (808) 956-8216

The following are attached as required:

1. CIP Project Information and Justification Sheet (Table R)
2. CIP Summary of Proposed Expenditures (CIP Form 2)
3. Allotment Advice (Form A-15)
4. Appropriate map or site plan

RECOMMEND:

_____ APPROVAL _____ DISAPPROVAL

_____ Date: _____
Director of Finance

_____ APPROVED _____ DISAPPROVED

_____ Date: _____
Governor of Hawai‘i

Attachments

c: President McClain
Vice President Callejo
Chancellor Hinshaw
Vice Chancellor Cutshaw
Ryan Kurashige

TABLE R (5/97)

CAPITAL PROJECT INFORMATION AND JUSTIFICATION SHEET

Expending Agency	UOH
Program ID	UOH 100
Project Number	UHM 07-541-602

Island	Sen. District	Rep. District	Priority No.	Prev. Priority No.	Project Scope	Scope Codes	Date
Oahu	10	24	N/A	N/A	R	N - New I - Renovation A - Addition R - Replacement O - Ongoing	16-Jul-2008

PROJECT TITLE: UHM, Cooke Field Improvements, O‘ahu

PROJECT DESCRIPTION: Design and construction for improvements to Cooke Field and the surrounding area; ground and site improvements; equipment and appurtenances.

TOTAL ESTIMATED PROJECT COST (In Thousands of Dollars)

COST ELEMENT	PRIOR APPROPRIATIONS (Including MOF)						BUDGET REQUEST (Including MOF)		FUTURE YEARS	TOTAL PROJECT COST
	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM				
	158-08-G117.03									
PLANS	0									0
LAND	0									0
DESIGN	500									500
CONSTRUCTION	725									725
EQUIPMENT	0									0
TOTALS	1,225 C									1,225

PROJECT INFORMATION AND JUSTIFICATION:

a. Total scope of project.

This project will provide for the replacement and installation of a new artificial playing surface for Cooke Field, and improvements to surrounding areas. The existing artificial turf was so worn that it created a tripping hazard and was removed for safety reasons. The existing padding is also old and needs to be replaced, as it poses a tripping hazard. The project includes the installation of drainage improvements and two new goal posts.

b. Identification of need and evaluation of existing situation.

The present artificial turf surface has completely failed and the field has been condemned and is unsuitable for any activities. The current condition of Cooke Field prohibits its use by Kinesiology and Leisure Science (KLS) classes, as well as physical education, Athletics, and Intramural programs.

c. Alternatives considered and impact if project is deferred

Should this project be deferred, the University will be unable to utilize an important resource for its academic classes (KLS), Intercollegiate Athletics and Intramural programs. Academic classes would continue to be canceled or deferred, and the activities would be forced relocate to other facilities that are not suitable for the type of class activity offered.

d. Discuss what improvements will take place when project is completed (including benefits to be derived and/or deficiencies this project intends to correct)

Completion of this project will provide the Athletics Department a much needed field to expand their practice opportunities for its intercollegiate sports program and enable the use of the field for Kinesiology and Leisure Science classes, Intramural programs, as well as the needs of the community.

e. Impact upon future operating requirements (show initial and ongoing funding requirements by cost element, including position count, means of financing, fiscal year

None.

f. Additional information.

CIP PROJECT SUMMARY OF PROPOSED EXPENDITURES **DATE:** July 16, 2008

PROJECT: University of Hawai'i at Mānoa, Cooke Field Improvements, O'ahu **DEPARTMENTAL PRIORITY NO.** ___**OF**_____

TITLE: University of Hawai'i at Mānoa, Cooke Field Improvements, O'ahu **CAPITAL PROJECT No** UHM 07-541-602

	SOURCE OF FUNDS (ACT/ITEM, ACCOUNT NUMBER, FEDERAL, COUNTY, PRIVATE)							
COST ELEMENTS	Act 158/08 G-117.03 B08-411F							**TOTAL**
LAND ACQUISITION								
Land								
Consultant Services								
Staff Support								
PLANS								
Consultant Services								
Staff Support								
DESIGN								
Consultant Services								
Staff Support								
CONSTRUCTION	1,225,000							1,225,000
Basic Bid								
Alternates								
Contingency								
Consultant Services								
Staff Support								
Other Costs								
EQUIPMENT								
Basic Bid								
Consultant Services								
Staff Support								
WORKS OF ART								
TOTAL PROJECT COST	1,225,000							1,225,000
ALLOTTED TO DATE*	- -							- -
ALLOTMENT REQUEST	1,225,000							1,225,000
BALANCE	- -							- -
FUNDS APPROPRIATED	1,225,000							1,225,000
	1							

***(AA# & DATE)**		**COMPLETION**
PLANS:		
LAND:		
DESIGN:		
CONST:		
EQUIP:	This Request	Nov-2008

COMMENTS:

1: Transfer in from B08-410F(D)(500,000)

STATE OF HAWAII

ALLOTMENT ADVICE

TO: The Honorable David McClain, President

University of Hawaii

ADVICE NO. _____ xxxxxxxx

COMPTROLLER'S NO. _____ xxxxxxxx

I have this day approved the following allotment from the general obligation bond fund appropriation authorized by Act 158, SLH 2008, for the purpose indicated.

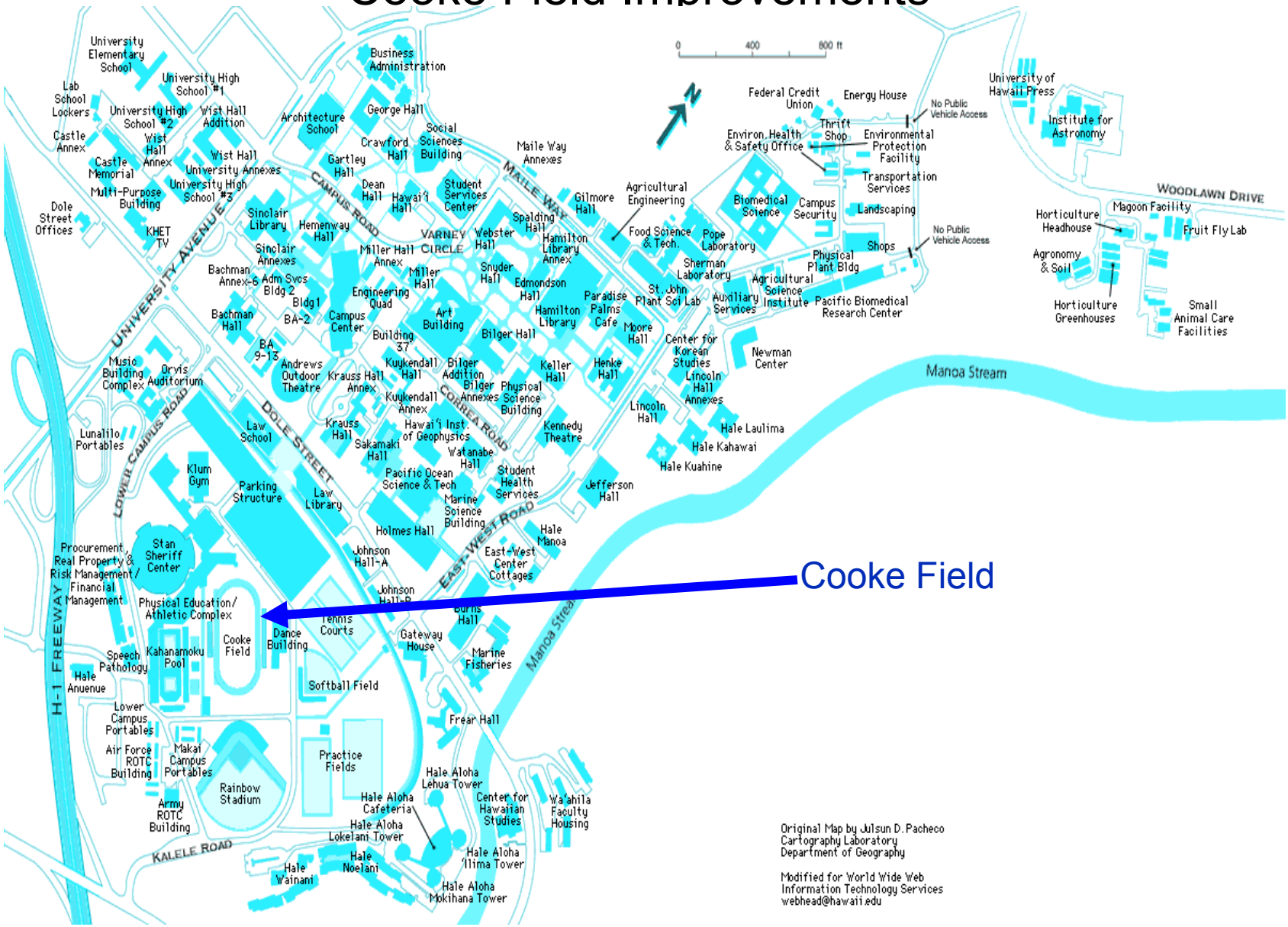
TC	F	YR	APP	D	ALLOT CAT	SOURCE/ OBJECT	ITEM	TITLE AND PURPOSE OF ALLOTMENT	MOF	AMOUNT	
xxx	x	xx	xxx	xx	xx	xxxx	xxxxxx	(20 x)	x	xxxxxxxxxxx	xx
								Transfer and Allotment			
473	B	08	410	F			G117.03	UHM, Cooke Field Improvements, O‘ahu (Design)	C	500,000	00
474	B	08	411	F			G117.03	UHM, Cooke Field Improvements, O‘ahu (Construction)	C	500,000	00
531	B	08	411	F	20		G117.03	UHM, Cooke Field Improvements, O‘ahu (Construction)	C	1,225,000	00
								Design and construction for improvements to Cooke Field and the surrounding area; ground and site improvements; equipment and appurtenances.			
								Purpose: To finance the construction cost for University of Hawai‘i at Mānoa's Cooke Field Improvements.			
								Total Allotment - $1,225,000.00			
								UH Job No. UHM 07-541-602			

GOVERNOR, STATE OF HAWAII

DATE: _____

DIRECTOR OF BUDGET AND FINANCE

University of Hawai‘i at Mānoa
Cooke Field Improvements



Original Map by Julsun D. Pacheco
Cartography Laboratory
Department of Geography

Modified for World Wide Web
Information Technology Services
webhead@hawaii.edu