UNIVERSITY of HAWAI'I®
SYSTEM

Office of Capital Improvements

July 7, 2010

MEMORANDUM

TO: The Honorable Linda Lingle
Governor, State of Hawai'i

THROUGH: Honorable Georgina K. Kawamura
Director, Department of Budget and Finance

FROM: Brian K. Minaai
Associate Vice President for Capital Improvements

SUBJECT: Request Permission to Advertise for Bids and Award Construction Contract, and Release of Design and Construction Funds for Kapi'olani Community College, O'ahu, UH Project No. B44, as Authorized by Act 162, Session Laws of Hawai'i 2009, as Amended and Renumbered by Act 180, Session Laws of Hawai'i 2010, Item G-106.01

Permission is requested for the release of $575,000 in general obligation bond funds for the subject project.

1. This request consists of an allotment of $50,000 to finance the design cost and $525,000 to finance the construction cost for improvements to the Chapel at Kapi'olani Community College, O'ahu.

2. Additional information or comments:

   Act 180, Session Laws of Hawai'i 2010 appropriates $575,000 in general obligation bonds for improvements to Kapi'olani Community College's Chapel building. The Chapel is a landmark of the campus and community and was originally constructed in 1925. Due to its advanced age and termite damage, the Chapel is in need of repair.

   The project will replace termite damaged windows, door frames, floor boards, and joists. The renovations include structural and cosmetic repairs so that the building may continue to be used for credit and non-credit class offerings. The community has expressed concern on the state of disrepair of this facility and there is an interest in using the facility as a community repository for the Diamond Head district.

   The improvements to be undertaken at the Chapel will help to reduce the University's maintenance backlog. Kapi'olani Community College currently has a maintenance backlog of over $13 million.

1960 East West Road, Biomedical Sciences B-102
Honolulu, Hawai'i 96822
Telephone: (808) 956-7935
Fax: (808) 956-3175
An Equal Opportunity/Affirmative Action Institution

SUBJECT: Request Permission to Advertise for Bids and Award Construction Contract, and Release of Design and Construction Funds for Kapiʻolani Community College, Oahu, UH Project No. B44, as Authorized by Act 162, Session Laws of Hawaiʻi 2009, as Amended and Renumbered by Act 180, Session Laws of Hawaiʻi 2010, Item G-106.01

3. The University of Hawaiʻi's Associate Vice President for Capital Improvements ensures that there are adequate funds currently appropriated for the design and construction of the project, and upon completion, the project will comply with the following:

    a. All applicable Federal, State, and County laws, statutes, codes, ordinances, and rules and regulations;
    b. Educational specifications and standards for facilities; and,
    c. Americans with Disabilities Act standards.

Department contact: Ryan Kurashige (808) 956-8216

The following are attached as required:

1. CIP Project Information and Justification Sheet (Table R)
2. CIP Summary of Proposed Expenditures (CIP Form 2)
3. Allotment Advice (Form A-15)
4. Appropriate map or site plan

RECOMMEND:

_____ APPROVAL _____ DISAPPROVAL

_____ Date: _____
Director of Finance

_____ APPROVED _____ DISAPPROVED

_____ Date: _____
Governor of Hawaiʻi

Attachments

c: President Greenwood Vice President Morton Associate VP Unebasami
Chancellor Richards Ryan Kurashige

TABLE R (5/97)

CAPITAL PROJECT INFORMATION AND JUSTIFICATION SHEET

Expending Agency	UOH
Program ID	UOH 800
Project Number	B44

Island	Sen. District	Rep. District	Priority No.	Prev. Priority No.	Project Scope	Scope Codes	Date
O‘ahu	9	19			I	N - New I - Renovation A - Addition R - Replacement O - Ongoing	28-Jun-10

PROJECT TITLE: Kapi‘olani Community College, O‘ahu

PROJECT DESCRIPTION: Plans, design, and construction for Chapel repairs and maintenance, refurbishment work, new paint, and roof and interior repairs.

TOTAL ESTIMATED PROJECT COST (In Thousands of Dollars)

COST ELEMENT	PRIOR APPROPRIATIONS (Including MOF)						BUDGET REQUEST (Including MOF)		FUTURE YEARS	TOTAL PROJECT COST
	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM				
	180-10-G106.01									
PLANS	25									25
LAND	0									0
DESIGN	50									50
CONSTRUCTION	500									500
EQUIPMENT	0									0
TOTALS	575 C	0	0	0	0	0	0	0	0	575

PROJECT INFORMATION AND JUSTIFICATION:

a. Total scope of project.

Repaint, reroof, and repair termite damage to Chapel building. The building was constructed in 1925. The Chapel is a landmark in the community and there is significant interest in restoration/preservation of the building.

b. Identification of need and evaluation of existing situation.

The Chapel is in need of repair due to its advanced age and termite damage. The project will replace termite damaged windows and door frames, replace floor boards and joists. The renovations include structural and cosmetic repairs so that the building may continue to be used for credit and non-credit class offerings. The community has expressed concern on the state of disrepair of this facility and there is an interest in using the facility as a community repository for the Diamond Head district.

c. Alternatives considered and impact if project is deferred

Should this project be deferred, the Chapel will continue to deteriorate and will eventually become unusable. A major renovation is required to restore this landmark facility.

d. Discuss what improvements will take place when project is completed (including benefits to be derived and/or deficiencies this project intends to correct)

The renovated Chapel will be an attractive venue for community events as well as a focal point for the Diamond Head district. Once renovated, the facility will be able to accommodate larger variety of classes.

e. Impact upon future operating requirements (show initial and ongoing funding requirements by cost element, including position count, means of financing, fiscal year

There will be no additional impact on operating budgets.

f. Additional information.

CIP PROJECT SUMMARY OF PROPOSED EXPENDITURES **DATE:** July 7, 2010

PROJECT: Kapiʻolani Community College, Oʻahu **DEPARTMENTAL PRIORITY NO.** ___**OF**_____

TITLE: Kapiʻolani Community College, Oʻahu **CAPITAL PROJECT No** B44

	SOURCE OF FUNDS (ACT/ITEM, ACCOUNT NUMBER, FEDERAL, COUNTY, PRIVATE)								
COST ELEMENTS	Act 180/10 G-106.01	Act 180/10 G-106.01							**TOTAL**
LAND ACQUISITION									
Land									
Consultant Services									
Staff Support									
PLANS									0
Consultant Services									
Staff Support									
DESIGN	50,000								50,000
Consultant Services									
Staff Support									
CONSTRUCTION		520,000							520,000
Basic Bid									
Alternates									
Contingency									
Consultant Services									
Staff Support									
Other Costs									
EQUIPMENT									
Basic Bid									
Consultant Services									
Staff Support									
WORKS OF ART		5,000							5,000
TOTAL PROJECT COST	50,000	525,000							575,000
ALLOTTED TO DATE*	- -	- -							0
ALLOTMENT REQUEST	50,000	525,000							575,000
BALANCE	- -	- -							0
FUNDS APPROPRIATED	50,000	525,000							575,000
		1|							

***(AA# & DATE)**		**COMPLETION**
PLANS:		
LAND:		
DESIGN:	this request	Jan-2011
CONST:	this request	Nov-2011
EQUIP:		

COMMENTS: 1) Transfer in from B10- F(P) $25,000 to B10- F(C)

STATE OF HAWAII

ALLOTMENT ADVICE

TO: The Honorable M.R.C. Greenwood, President

University of Hawaii

ADVICE NO. _____ xxxxxxxx

COMPTROLLER'S NO. _____ xxxxxxxx

I have this day approved the following allotment from the general obligation bond fund appropriation authorized by Act 162, SLH 2009, as amended and renumbered by Act 180, SLH 2010, for the purpose indicated.

TC	F	YR	APP	D	ALLOT CAT	SOURCE/ OBJECT	ITEM	TITLE AND PURPOSE OF ALLOTMENT	MOF	AMOUNT	
xxx	x	xx	xxx	xx	xx	xxxx	xxxxxx	(20 x)	x	xxxxxxxxxxx	xx
								Transfer and Allotment			
531	B	10		F	20		G-106.01	Kapiʻolani Community College, Oʻahu (Design) Plans, design, and construction for Chapel repairs and maintenance, refurbishment work, new paint, and roof and interior repairs. Purpose: To finance the design cost for repairs and maintenance of the Chapel at Kapiʻolani Community College.	C	50,000	00
473	B	10		F			G-106.01	Kapiʻolani Community College, Oʻahu (Plans)	C	25,000	00
474	B	10		F			G-106.01	Kapiʻolani Community College, Oʻahu (Construction)	C	25,000	00
531	B	10		F	20		G-106.01	Kapiʻolani Community College, Oʻahu (Construction) Purpose: To finance the construction cost for repairs and maintenance of the Chapel at Kapiʻolani Community College.	C	520,000	00

STATE OF HAWAII

ALLOTMENT ADVICE

TO: _____

ADVICE NO. _____ xxxxxxxx

COMPTROLLER'S NO. _____ xxxxxxxx

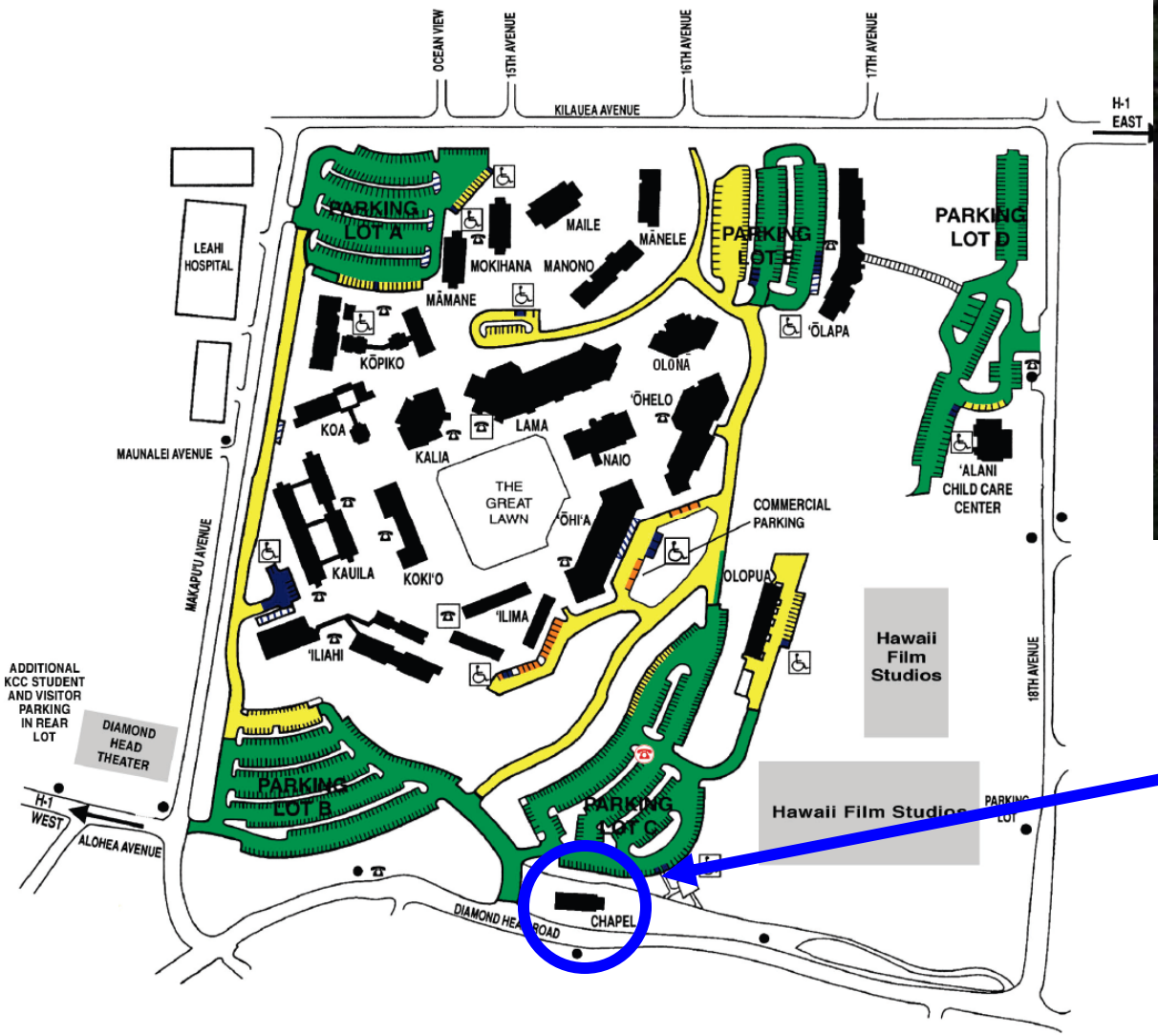
TC	F	YR	APP	D	ALLOT CAT	SOURCE/ OBJECT	ITEM	TITLE AND PURPOSE OF ALLOTMENT	MOF	AMOUNT	
xxx	x	xx	xxx	xx	xx	xxxx	xxxxxx	(20 x)	x	xxxxxxxxxxx	xx
531	B	10		F	20		G-106.01	Kapiʻolani Community College, Oʻahu (Construction)	C	5,000	00
804	B	10		F		9992	G-106.01	Kapiʻolani Community College, Oʻahu (Construction)	C	5,000	00
805	S	11	319	M		1994		Works of Art Special Fund	B	5,000	00
								Purpose: To transfer works of art funds to the Works of Art Special Fund			
								Total Allotment - $575,000.00			
								UH Job No. 10-B44			

_____
GOVERNOR, STATE OF HAWAII

DATE: _____

_____
DIRECTOR OF BUDGET AND FINANCE

Chapel Improvements
Kapiʻolani Community College



Project Location