UNIVERSITY of HAWAI'I®
SYSTEM

Office of Capital Improvements

July 18, 2011

MEMORANDUM

TO: The Honorable Neil Abercrombie
Governor, State of Hawai'i

THROUGH: Honorable Kalbert K. Young
Director, Department of Budget and Finance

FROM: Brian K. Minaai
Associate Vice President for Capital Improvements

SUBJECT: Request Permission to Advertise for Bids and Award Construction Contract, and Release of Design and Construction Funds for Leeward Community College, Education and Innovation Instructional Facility, O'ahu, UH Project No. L28, as Authorized by Act 164, Session Laws of Hawai'i 2011, Item G-96

Permission is requested for the release of $17.856 million in general obligation bond funds for the subject project.

1. This request consists of an allotment of $813,000 to finance the design cost and $17.043 million to finance the construction cost for Leeward Community College's Education and Innovation Instructional Facility.

2. Additional information or comments:

   Act 164, Session Laws of Hawai'i 2011 appropriated $19.013 million for design, construction, and equipment for a new three-story Education and Innovation Instructional Facility with approximately 18,300 square feet at the campus of Leeward Community College. This allotment is to complete the design and initiate the construction of the project. Allotment of equipment funds will be sought at a later date.

   The need for additional academic and learning space on campus is at a critical level. Overcrowded faculty office space and classroom scheduling conflicts are commonplace. More than thirty years have elapsed since an additional academic building was constructed on the Leeward Community College campus. During this time the infrastructure needs to support modern teaching and supportive learning environments has changed dramatically. In addition, student enrollment has reached record levels and the need to accommodate current and future enrollment growth is critical in meeting the social and nurturing learning environment necessary to meet current and future expectations of our students.

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An Equal Opportunity/Affirmative Action Institution

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Recruitment, retention, and success of students are severely impacted by the lack of modern educational facilities. This project is part of Phase I of the College's approved Long Range Development Plan for campus expansion. The proposed Education and Innovation Instructional Facility will house the Leeward Community College teacher education program that has received widespread support by the Board of Regents, the Governor, and Legislature since its inception in 2006. Enrollment in the teacher education program has grown by nearly 1700 percent over the past four years with 425 declared majors. The program is particularly attractive to traditionally underrepresented student populations (more than thirty percent of teacher education students are Native Hawaiian and nearly twenty-two percent are of Filipino ancestry).

The teacher education program addresses the critical teacher shortage in the State and especially in the Leeward Community College service region. Additionally, this facility will accommodate growing demands in professional and workforce training with an emphasis on designing a facility that is flexible to meet current and future instructional demands. Current and anticipated enrollment pressures, coupled with the need for additional classroom space, make this project a critical need.

3. The University of Hawaiʻi's Associate Vice President for Capital Improvements ensures that there are adequate funds currently appropriated for the design and construction of the project, and upon completion, the project will comply with the following:

    a. All applicable Federal, State, and County laws, statutes, codes, ordinances, and rules and regulations;
    b. Educational specifications and standards for facilities; and,
    c. Americans with Disabilities Act standards.

Department contact: Ryan Kurashige (808) 956-8216

The following are attached as required:

1. CIP Project Information and Justification Sheet (Table R)
2. CIP Summary of Proposed Expenditures (CIP Form 2)
3. Allotment Advice (Form A-15)
4. Appropriate map or site plan

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RECOMMEND:

_____ APPROVAL _____ DISAPPROVAL

_____ Date: _____
Director of Finance

_____ APPROVED _____ DISAPPROVED

_____ Date: _____
Governor of Hawai‘i

Attachments

c: President Greenwood
Vice President/CFO Todo
Vice President Morton
Chancellor Cabral
Associate Vice President Unebasami
Ryan Kurashige

TABLE R (5/97)

CAPITAL PROJECT INFORMATION AND JUSTIFICATION SHEET

Expending Agency	UOH
Program ID	UOH 800
Project Number	L28

Island	Sen. District	Rep. District	Priority No.	Prev. Priority No.	Project Scope	Scope Codes	Date
O‘ahu	18	36		N/A	N	N - New I - Renovation A - Addition R - Replacement O - Ongoing	13-Jul-2011

PROJECT TITLE: LEE, Education and Innovation Instructional Facility, O‘ahu

PROJECT DESCRIPTION: Plans, design, construction, and equipment for a new Education and Innovation Instructional Facility at Leeward Community College. Project to include ground and site improvements, development of new facility, equipment and appurtenances, and all related project costs.

TOTAL ESTIMATED PROJECT COST (In Thousands of Dollars)

	PRIOR APPROPRIATIONS (Including MOF)						BUDGET REQUEST (Including MOF)		FUTURE YEARS	TOTAL PROJECT COST
	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM	ACT YR ITEM				
COST ELEMENT	178-05-G119	164-11-G96								
PLANS	367	0								367
LAND	0	0								0
DESIGN	944	332								1,276
CONSTRUCTION	0	16,810								16,810
EQUIPMENT	0	1,871								1,871
TOTALS	1,311 C	19,013 C								20,324

PROJECT INFORMATION AND JUSTIFICATION:

a. Total scope of project.

This project will provide funding for a new three-story Education and Innovation Instructional Facility with approximately 18,300 square feet at campus of Leeward Community College.

b. Identification of need and evaluation of existing situation.

The need for additional academic and learning space on campus is at a critical level. Overcrowded faculty office space and classroom scheduling conflicts are commonplace. More than 30 years have elapsed since an additional educational building was constructed on the Leeward Community College campus. During this time the infrastructure needs to support modern teaching and supportive learning environments has changed dramatically. In addition, student enrollment has reached record levels and the need to accommodate current and future enrollment growth is critical in meeting the social and nurturing learning environment necessary to meet current and future expectations of our students. Recruitment, retention, and success of students are severely impacted by the lack of modern educational facilities. This project is part of Phase I of the College's approved Long Range Development Plan for campus expansion. The proposed Education and Innovation Instructional Facility will house the Leeward Community College teacher education program that has received widespread support by the BOR, the Governor, and Legislature since its inception in 2006. Enrollment in the teacher education program has grown by nearly 1700% over the past 4 years with 425 declared majors. The program is particularly attractive to traditionally under represented student populations (more than 30% of teacher education students are Native Hawaiian and nearly 22% are of Filipino ancestry). The teacher education program addresses the critical teacher shortage in the State and especially in the Leeward Community College service region. Additionally, this facility will accommodate growing demands in professional and workforce training with an emphasis on designing a facility that is flexible to meet current and future instructional demands. Current and anticipated enrollment pressures, coupled with the need for additional classroom space, make this project a critical need.

c. Alternatives considered and impact if project is deferred

The Leeward Community College campus will continue to be plagued by inadequate classroom and faculty office space facilities. This will, in turn, provide for limited programmatic expansion and new strategic initiatives as the College attempts to address the academic and workforce development needs of the Leeward Community College service region.

d. Discuss what improvements will take place when project is completed (including benefits to be derived and/or deficiencies this project intends to correct)

Additional classroom and faculty office space as a result of this project will be resolved. Additionally, selective programmatic expansion and strategic new initiatives will be undertaken to address the academic and workforce development needs of the Leeward Community College service region.

e. Impact upon future operating requirements (show initial and ongoing funding requirements by cost element, including position count, means of financing, fiscal year

General Fund Annual Requirements - $123,000 (1.00 FTE - 33,000 salaries, 80,000 utilities, 10,000 R&M/Supplies).

f. Additional information.

CIP PROJECT SUMMARY OF PROPOSED EXPENDITURES **DATE:** July 18, 2011

PROJECT: LEE, Education and Innovation Instructional Facility, O'ahu **DEPARTMENTAL PRIORITY NO. ___OF_____**

TITLE: LEE, Education and Innovation Instructional Facility, O'ahu **CAPITAL PROJECT No** L28

	SOURCE OF FUNDS (ACT/ITEM, ACCOUNT NUMBER, FEDERAL, COUNTY, PRIVATE)								
COST ELEMENTS	Act 178/05 G-119 B05-421F	Act 178/05 G-119 B05-422F	Act 164/11 G-96 B11-415F	Act 164/11 G-96 B11-416F	Act 164/11 G-96 B11-417F				**TOTAL**
LAND ACQUISITION									
Land									
Consultant Services									
Staff Support									
PLANS	367,000								367,000
Consultant Services									
Staff Support									
DESIGN		944,000	813,000						1,757,000
Consultant Services									
Staff Support									
CONSTRUCTION				16,874,900					16,874,900
Basic Bid									
Alternates									
Contingency									
Consultant Services									
Staff Support									
Other Costs									
EQUIPMENT					1,157,000				1,157,000
Basic Bid									
Consultant Services									
Staff Support									
WORKS OF ART				168,100					168,100
TOTAL PROJECT COST	367,000	944,000	813,000	17,043,000	1,157,000				20,324,000
ALLOTTED TO DATE*	367,000	944,000	- -	- -	- -				1,311,000
ALLOTMENT REQUEST	- -	- -	813,000	17,043,000	- -				17,856,000
BALANCE	- -	- -	- -	- -	1,157,000				1,157,000
FUNDS APPROPRIATED	367,000	944,000	813,000	17,043,000	1,157,000				20,324,000
			1|	2|					

	*(AA# & DATE)	COMPLETION
PLANS:	06-0181	Oct-2008
LAND:		
DESIGN:	06-0181; this request	Dec-2011
CONST:	this request	Jul-2013
EQUIP:		

COMMENTS: 1) Transfer in from B11-417F(E) $481,000

2) Transfer in from B11-417F(E) $233,000

STATE OF HAWAII

ALLOTMENT ADVICE

TO: The Honorable M.R.C. Greenwood, President

University of Hawaii

ADVICE NO. _____ xxxxxxxx

COMPTROLLER'S NO. _____ xxxxxxxx

I have this day approved the following allotment from the general obligation bond fund appropriation authorized by Act 164, SLH 2011, for the purpose indicated.

TC	F	YR	APP	D	ALLOT CAT	SOURCE/ OBJECT	ITEM	TITLE AND PURPOSE OF ALLOTMENT	MOF	AMOUNT	
xxx	x	xx	xxx	xx	xx	xxxx	xxxxxx	(20 x)	x	xxxxxxxxxxx	xx
								Transfer and Allotment			
473	B	11	417	F			G-96	LEE, Education and Innovation Facility, O‘ahu (Equipment)	C	481,000	00
474	B	11	415	F			G-96	LEE, Education and Innovation Facility, O‘ahu (Design)	C	481,000	00
473	B	11	417	F			G-96	LEE, Education and Innovation Facility, O‘ahu (Equipment)	C	233,000	00
474	B	11	416	F			G-96	LEE, Education and Innovation Facility, O‘ahu (Construction)	C	233,000	00
531	B	11	415	F	20		G-96	LEE, Education and Innovation Facility, O‘ahu (Design) Plans, design, construction, and equipment for a new Education and Innovation Instructional Facility at Leeward Community College. Purpose: To finance the design cost for Leeward Community College's Education and Innovation Instructional Facility.	C	813,000	00

STATE OF HAWAII

ALLOTMENT ADVICE

TO: _____

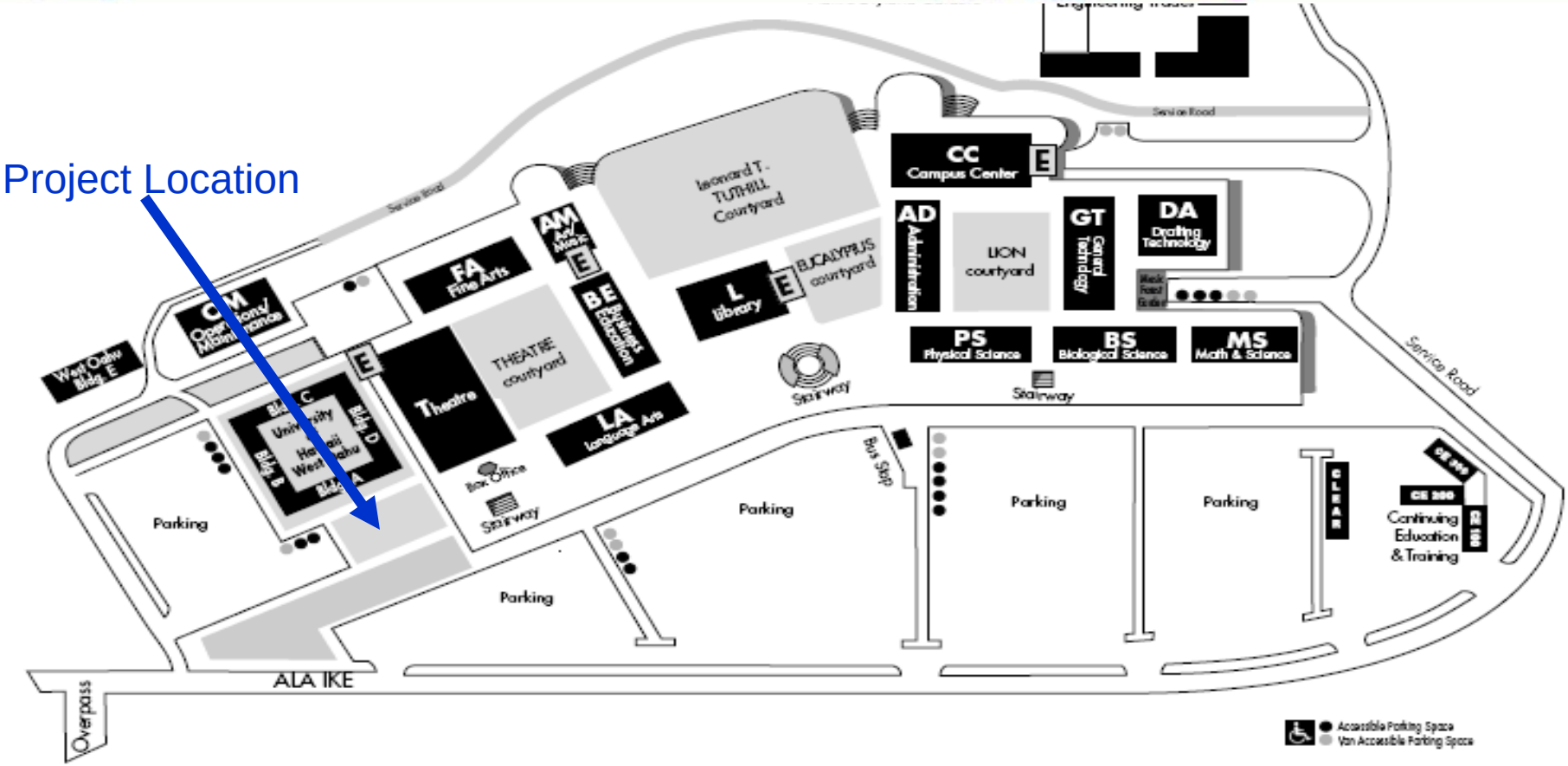
ADVICE NO. _____ xxxxxxxx

COMPTROLLER'S NO. _____ xxxxxxxx

TC	F	YR	APP	D	ALLOT CAT	SOURCE/ OBJECT	ITEM	TITLE AND PURPOSE OF ALLOTMENT	MOF	AMOUNT	
xxx	x	xx	xxx	xx	xx	xxxx	xxxxxx	(20 x)	x	xxxxxxxxxxx	xx
531	B	11	416	F	20		G-96	LEE, Education and Innovation Facility, O‘ahu (Construction) Purpose: To finance the construction cost for Leeward Community College's Education and Innovation Instructional Facility.	C	16,874,900	00
531	B	11	416	F	20		G-96	LEE, Education and Innovation Facility, O‘ahu (Construction)	C	168,100	00
804	B	11	416	F		9992	G-96	LEE, Education and Innovation Facility, O‘ahu (Construction)	C	168,100	00
805	S	12	319	M		1994		Works of Art Special Fund Purpose: To transfer works of art funds to the Works of Art Special Fund Total Allotment - $17,856,000.00 UH Job No. LEE-11-L28	B	168,100	00

_____
GOVERNOR, STATE OF HAWAII

DATE: _____

_____
DIRECTOR OF BUDGET AND FINANCE

Education and Innovation Instructional Facility
Leeward Community College